



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details  |                                   |                                   |                   |
|--|-----------------------------------|-----------------------------------|-------------------|
| Program Name<br>Powell United Methodist Church Preschool | Program Number<br>2200022268      | Program Type<br>Child Care Center |                   |
| Address<br>825 E Olentangy St. Powell<br>OH 43065        |                                   | County<br>DELAWARE                |                   |
| Building Approval Date                                   | Use Group/Code                    | Occupancy Limit                   | Maximum Under 2 ½ |
| Fire Inspection Approval Date<br>10/13/2022              | Food Service Risk Level<br>Exempt |                                   |                   |

| Inspection Information        |                          |                                  |
|-------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>11/15/2022 | Begin Time 9:00 AM       | End Time 2:15 PM                 |
| Reviewer:<br>CRYSTAL LUSE     |                          |                                  |

| Summary of Findings      |                                     |                       |                        |                   |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>58 | No. Rules with Non-compliances<br>6 | No. Serious Risk<br>0 | No. Moderate Risk<br>0 | No. Low Risk<br>5 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0     |
| Young Toddler   |                  | 0          | 0         | 0     |
| <b>Total Under 2 ½ Years</b>                              | 48               | 0          | 0         | 0     |
| Older Toddler   |                  | 0          | 0         | 0     |
| Preschool   |                  | 0          | 97        | 97    |
| School Age  |                  | 0          | 38        | 38    |
| <b>Total Capacity/Enrollment</b>                          | 75               | 0          | 135       | 135   |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |



|                         |                          |         |          |
|-------------------------|--------------------------|---------|----------|
| Dinosaurs               | 4 years to < 5 years     | 2 to 10 | AM Group |
| Dinosaurs               | 4 years to < 5 years     | 2 to 14 | PM Group |
| Clown                   | 4 years to < 5 years     | 2 to 11 | AM Group |
| Clown                   | 4 years to < 5 years     | 2 to 13 | PM Group |
| Rainbow                 | 3 years to < 4 years     | 2 to 12 | AM Group |
| Rainbow                 | 3 years to < 4 years     | 2 to 11 | PM Group |
| Teddy Bears             | 3 years to < 4 years     | 2 to 9  | AM Group |
| Teddy Bears             | 3 years to < 4 years     | 2 to 10 | PM Group |
| Kindergarten Enrichment | School-Age to < 11 years | 2 to 14 |          |
| Kindergarten Enrichment | School-Age to < 11 years | 2 to 14 |          |

### Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**



### Low Risk Non-Compliances

#### Domain: 01 Ratio & Supervision

Rule: 5101:2-12-18 Attendance Records

Code: The program is required to have the information listed in rule on all attendance records.

Finding: During the inspection, it was determined that the attendance records did not include the required information listed in numbers 2 & 5 below:

1. The name of the child.
2. The birth date of the child.
3. The assigned group.
4. The child's weekly schedule.
5. The time (hours and minutes) of each child's arrival and departure to the program, including transportation by the program.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/15/2022

#### Domain: 05 Health & Safety

Rule: 5101:2-12-16 Emergency Drills

Code: The program is required to complete fire drills, weather drills, and emergency/lockdown drills appropriately.

Finding: During the inspection, it was determined that the required drills were not completed for item number 2 below:

1. Monthly fire drills.
2. Monthly weather emergency drills (March through September- missed September).
3. Emergency/lockdown drills in each quarter of the calendar year.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/15/2022



**Domain: 08 Staff Files**

Rule: 5101:2-12-10 Health Training Requirements

Code: The program is required to have all child care staff members complete training in child abuse and neglect recognition and prevention within sixty days of hire. Staff must complete training in first aid and CPR within the first ninety days of hire.

Finding: In review of the staff records, it was determined that at least one child care staff member had not completed required health and safety training as noted in number 4 below:

1. Child abuse and neglect recognition and prevention training was not completed within sixty days of hire.
2. First aid training was not completed within ninety days of hire.
3. Cardiopulmonary resuscitation (CPR) training was not completed within ninety days of hire.
4. The child abuse and neglect recognition and prevention training was expired.
5. The first aid training was expired.
6. The CPR training was expired.

Refer to the Employee Record Chart for the name(s) of the child care staff member(s) who must complete the required health and safety training(s). Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/15/2022

**Domain: 09 Children's Files**

Rule: 5101:2-12-15 Child Medical and Enrollment Records

Code: The program is required to use the updated JFS 01234 "Child Enrollment and Health Information For Child Care" .

Finding: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number 15 below.

1. No enrollment form was completed for at least one child
2. The current JFS 01234 was not completed for at least one child
3. Complete child information
4. Complete parent information
5. Complete emergency contact information



6. Complete physician information
7. Information regarding the parent list
8. Health information
9. Additional information for all boxes checked "yes"
10. Emergency transportation information
11. Parent/guardian's signature
12. Diapering Statement
13. Acknowledgement of Policies and Procedures
14. Enrollment form for at least one child was not updated by either the parent or the administrator
15. Enrollment form for at least one child was not signed by the administrator
16. Other [ ]

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

#### **Domain: 10 Written Policies & Procedures**

Rule: 5101:2-12-07 Written Program Policies and Procedures

Code: The program's policies and procedures are required to include all topics outlined in rule.

Finding: During the inspection, it was determined the program's written policies and procedures provided to the parents/guardians and employees was missing item numbers 3, 4, 10, 11, 12, 14, 15, 17, 18, 20, 21, 22, 24, 28 & 29 below:

##### General Information

1. Program name, address, email address and telephone number.
2. Description of the program's program philosophy.
3. Days and hours of operation, scheduled closings and basic daily schedule (Kindergarten Enrichment handbook missing basic daily schedule).
4. Staff/child ratios and group size (Kindergarten Enrichment handbook).
5. Opportunities for parent involvement in program activities.
6. Opportunities for parents to meet with teachers regarding their child.
7. Payment schedule, overtime charges and registration fees as applicable.
8. Supports for onsite breastfeeding or pumping for mothers who wish to do so (if the program serves infants or toddlers).

##### Program Policies and Procedures

9. Enrollment including required enrollment information.
10. Care of children without immunizations (Kindergarten Enrichment handbook).
11. Attendance including procedures for arrival and departure, the program's absent day policy, releasing child to persons other than the parent, releasing a child according to a custody agreement and follow up when a child scheduled to arrive from another program or activity does not arrive (Kindergarten Enrichment handbook



missing the program's absent day policy and follow up when a child scheduled to arrive from another program or activity does not arrive).

12. Supervision of children, including a separate supervision policy for school-age children, if applicable (Kindergarten Enrichment handbook).

13. Child guidance.

14. Suspension and expulsion (Preschool and Kindergarten Enrichment handbook).

15. Compliance with the Americans with Disabilities Act (ADA), including administering medication to children with disabilities and administering care procedures to children with disabilities (Preschool and Kindergarten Enrichment handbook).

16. Outdoor play, including limitations placed on outdoor play due to weather or safety issues (considerations may include but are not limited to temperature, humidity, wind chill, ozone levels, pollen count, lightning, rain or ice.)

17. Food and dietary policy, including, information regarding meeting one-third of the child's recommended daily dietary allowance, policy regarding formula, breast milk, meals and snacks, and a policy on providing supplemental food (Kindergarten Enrichment handbook missing information regarding meeting one-third of the child's recommended daily dietary allowance and a policy on providing supplemental food).

18. Management of illness including isolation precautions, symptoms for discharge and return and notification of parent of ill child (Kindergarten Enrichment handbook missing isolation precautions).

19. Summary of procedures taken in the event of an emergency, serious illness or injury.

20. Administration of medication and topical products including medical foods, modified diets and whether school age children are permitted to carry their own medication and ointments (Preschool and Kindergarten Enrichment handbooks missing medical foods and Kindergarten Enrichment handbook missing modified diets and whether school age children are permitted to carry their own medication and ointments).

21. Transportation for fieldtrips, routine trips (if applicable) and emergencies, including if the center will provide child care services to children whose parents refuse to grant consent for transportation to the source of emergency treatment (Kindergarten Enrichment handbook missing transportation for field trips).

22. Water activities/swimming (Kindergarten Enrichment handbook).

23. Infant care, if applicable, including feeding, frequency of diaper checks and information about daily activities.

24. Sleeping, Napping and Resting (Kindergarten Enrichment handbook missing).

25. Evening and overnight care, if applicable.

26. Policy on hours of operation including closing due to weather, school delays or closings and any other factors.

27. Situations that may require disenrollment of a child, if applicable.

28. Problem or issue resolution for parents or employees to follow when needing assistance in resolving problems related to the child care program (Kindergarten Enrichment handbook missing problem or issue resolution for employees to follow when needing assistance in resolving problems related to the child care program).

29. Formal screenings and assessments on enrolled children and if the program reports child level data to ODJFS pursuant to 5101:2-17-02 of the Administrative Code (Preschool and Kindergarten Enrichment handbook).

Revise the program's written policies and procedures to include the missing information. Submit the program's corrective action plan, which includes the revised written policies and procedures, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/15/2022



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**Rules In-Compliance/Not Verified**

| Rule   | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| 5101:2-12-02 License Posted                  | Compliant |  |
| Rule: 5101:2-12-02 Current Information       | Compliant | Documenting Statement: The program had current information entered in the Ohio Child Licensing and Quality System (OCLQS).   |
| 5101:2-12-03 Inspection Requirements         | Compliant |  |
| 5101:2-12-04 Building Department Inspection  | Compliant |  |
| Rule: 5101:2-12-04 Fire Inspection           | Compliant | Documenting Statement: Although the program had documentation of a current fire inspection without any uncorrected violations at the time of the licensing inspection, the program did not have the fire inspection completed within 12 months from the date of the last fire inspection without any uncorrected violations. Please ensure that fire inspections are completed in accordance with the rule requirements. |
| Rule: 5101:2-12-04 Food Service Requirements | Compliant | Documenting Statement: The program has obtained a food service exemption status from the local health department.  |



| Rule  | Status    | Documenting Statement(s), If applicable   |
|---|-----------|---|
| 5101:2-12-07 Administrator Qualifications                           | Compliant |   |
| 5101:2-12-07 Administrator Responsibilities/Requirements            | Compliant |   |
| Rule: 5101:2-12-08 Medical Statement                                | Compliant | Documenting Statement: All employees had current medical statements on file.  |
| Rule: 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant | Documenting Statement: All Child Care Staff Members had verification of educational requirements on file at the program.  |
| 5101:2-12-08 Orientation Training & Whistle Blower Protection       | Compliant |   |
| 5101:2-12-09 Background Check Requirements                          | Compliant |   |
| Rule: 5101:2-12-10 Professional Development Requirements            | Compliant | Documenting Statement: At the time of the inspection, all child care staff members had completed the required amount of professional development training.        |
| 5101:2-12-11 Indoor Space Requirements                              | Compliant |   |
| Rule: 5101:2-12-11 Outdoor Space Requirements                       | Compliant | Documenting Statement: The quarterly playground inspections were completed and documented, as required. The most recent inspection report form was dated 8/24/22. |





| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5101:2-12-11 Outdoor Play Equipment             | Compliant | Documenting Statement: The playground safety kit was used to verify the outdoor play equipment was free from entrapment hazards and unsafe and protruding bolts.                                 |
| Rule: 5101:2-12-11 Outdoor Play Fall Zones            | Compliant | Documenting Statement: The protective material used under outdoor equipment was mulch.   |
| Rule: 5101:2-12-12 Safe Equipment                     | Compliant | Documenting Statement: Equipment was observed to be in good condition.   |
| Rule: 5101:2-12-12 Safe Environment                   | Compliant | Documenting Statement: A safe environment was observed during the inspection. Children were protected from items and conditions which threaten their health, safety and well-being.              |
| Rule: 5101:2-12-13 Sanitary Equipment and Environment | Compliant | Documenting Statement: On the day of the inspection, the program provided a clean environment in accordance with Appendix A of this rule, which included the furniture, materials and equipment. |
| Rule: 5101:2-12-13 Handwashing Requirements           | Compliant | Documenting Statement: Children were viewed washing their hands, as required by the rule.  |
| 5101:2-12-13 Smoke Free Environment                   | Compliant |  |
| Rule: 5101:2-12-15 Medical/Physical Care Plans        | Compliant | Documenting Statement: The program had current information on the medical  |



|  |           | status and the required treatment plan for the children with health conditions.   |
|--|-----------|---|
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-16 Medical, Dental, and General Emergency Plan | Compliant | Documenting Statement: On the day of the inspection, the complete prescribed JFS 01242 "Medical, Dental, and General Emergency Plan For Child Care" were posted in the program as required. |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-16 Management of Communicable Disease                | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-16 Incident/Injury Reporting                         | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-16 Written Disaster Plan                             | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-17 Daily Schedule                              | Compliant | Documenting Statement: Daily schedules were observed posted.  |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-17 Materials and Equipment                     | Compliant | Documenting Statement: Sufficient equipment was observed in all categories.   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-17 Daily Outdoor Play                          | Compliant | Documenting Statement: Outdoor play was observed for the Clown & Rainbow groups.  |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-18 License Capacity                                  | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-18 Ratio                                       | Compliant | Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a   |



|  |               |   |
|--|---------------|---|
|  |               | noticeable area at the program as required.                                       |
| <b>Rule</b>                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>                                    |
| 5101:2-12-18 Group Size                        | Compliant     |   |
| <b>Rule</b>                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>                                    |
| 5101:2-12-19 Supervision                       | Compliant     |   |
| <b>Rule</b>                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>                                    |
| 5101:2-12-19 Child Guidance                    | Compliant     |   |
| <b>Rule</b>                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>                                    |
| Rule: 5101:2-12-22 Meal and Snack Requirements | Compliant     | Documenting Statement: Meals were provided at intervals as required by this rule. |
| <b>Rule</b>                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>                                    |
| 5101:2-12-22 Fluid Milk Requirements           | Compliant     |   |
| <b>Rule</b>                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>                                    |
| 5101:2-12-22 Safe Food Handling/Storage        | Compliant     |   |
| <b>Rule</b>                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>                                    |
| 5101:2-12-25 Medication Administration         | Compliant     |   |