

## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details  |                              |                                   |                    |
|--|------------------------------|-----------------------------------|--------------------|
| Program Name<br>TLC Learning Center                    | Program Number<br>2200023236 | Program Type<br>Child Care Center |                    |
| Address<br>1560 Celina Road Saint Marys<br>OH<br>45885 |                              |                                   | County<br>AUGLAIZE |
| Building Approval Date<br>09/18/2014                   | Use Group/Code               | Occupancy Limit<br>188            | Maximum Under 2 ½  |
| Fire Inspection Approval Date<br>09/11/2024            | Food Service Risk Level      |                                   |                    |

| Inspection Information        |                                     |                          |                        |                                  |
|-------------------------------|-------------------------------------|--------------------------|------------------------|----------------------------------|
| Inspection Type<br>Annual     |                                     | Inspection Scope<br>Full |                        | Inspection Notice<br>Unannounced |
| Inspection Date<br>01/30/2025 |                                     | Begin Time<br>9:30 AM    |                        | End Time<br>2:15 PM              |
| Reviewer:<br>Rita Campbell    |                                     |                          |                        |                                  |
| Summary of Findings           |                                     |                          |                        |                                  |
| No. Rules Verified<br>58      | No. Rules with Non-compliances<br>3 | No. Serious Risk<br>0    | No. Moderate Risk<br>0 | No. Low Risk<br>3                |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 18         | 0         | 18    |
| Young Toddler   |                  | 10         | 0         | 10    |
| <b>Total Under 2 ½ Years</b>                              | 50               | 28         | 0         | 28    |
| Older Toddler   |                  | 14         | 0         | 14    |
| Preschool   |                  | 89         | 0         | 89    |
| School Age  |                  | 20         | 0         | 20    |
| <b>Total Capacity/Enrollment</b>                          | 135              | 123        | 0         | 151   |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |

|                       |  |         |                                   |
|-----------------------|--|---------|-----------------------------------|
| Preschool Pre K       |  | 1 to 8  |                                   |
| Preschool Pre K       |  | 2 to 17 |                                   |
| Preschool Buckeye     |  | 2 to 23 |                                   |
| Preschool Buckeye     |  | 2 to 23 |                                   |
| Bumble Bee 3 yr old   |  | 2 to 13 |                                   |
| Bumble Bee 3 yr old   |  | 1 to 8  |                                   |
| Latch Key Schoolage   |  | 0 to 0  | School age were not in attendance |
| Ladybug 3-4 years old |  | 1 to 11 |                                   |
| Ladybug 3-4 years old |  | 2 to 17 |                                   |
| Butterfly 2 yr olds   |  | 2 to 10 |                                   |
| Butterfly 2 yr olds   |  | 2 to 10 |                                   |
| Infant 3              |  | 2 to 8  |                                   |
| Infant 3              |  | 2 to 8  |                                   |
| Infant 2              |  | 2 to 8  |                                   |
| Infant 2              |  | 2 to 8  |                                   |
| Infant 1              |  | 3 to 8  |                                   |
| Infant 1              |  | 3 to 8  |                                   |

### Summary of Non-Compliances

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**

### Low Risk Non-Compliances

#### Domain: 02 Safe & Sanitary Environment

Rule: 5180:2-12-12 Safe Equipment

Code: The program is required to use equipment, that is safe and hazard free, according to the manufacturer's guidelines. Fans, air conditioners, heat pumps, and space heaters must be inaccessible to children. The program is required to refrain from using trampolines, ball pits and inflatable equipment intended for climbing and bouncing, including but not limited to slides and bounce houses.

Finding: During the inspection, equipment was determined to be unsafe, hazardous to children, or in need of repair as noted in number(s) 3 below:

1. Manufacturer's guidelines for the [ ] were not followed in that [ ].
2. The straps were missing on the [ ].
3. The straps were attached, but were not used on (infant 1 classroom) changing table.
4. The straps were attached and were used, but were not used in a safe manner.
5. The equipment had sharp points or corners.
6. The equipment had splinters.
7. The equipment had protruding nails.
8. The equipment had loose or rusty parts.
9. The equipment had paint which contains lead or other poisonous materials.
10. The equipment had hazardous features.
11. A fan was unstable and could easily tip over.
12. A fan had openings a finger could enter.
13. The pipes from the heat pump felt hot to the touch
14. A space heater felt hot to the touch
15. The position of a space heater was a tripping hazard
16. The air conditioning unit was not enclosed and was accessible to children on the playground.
17. A ball pit, trampoline, inflatable bounce house, inflatable slide, or inflatable equipment used for climbing and bouncing was used.
18. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/05/2025

**Domain: 08 Staff Files**

Rule: 5180:2-12-08 Medical Statement

Code: The program staff's medical statements are required to be completed and on file at the program.

Finding: In review of the staff records, it was determined that the medical statements for the employees listed on the Employee Record Chart did not meet the requirements as listed in number(s) 5 (C) below.

1. A medical statement was not on file for at least one employee;
2. The medical statement(s) on file did not have a date of examination within 12 months of the employee's first day of employment;
3. Date of examination was missing;
4. Signature, business address, or telephone number of the licensed physician, physician assistant, advanced practice nurse, certified midwife, or certified nurse practitioner who completed the examination was missing;
5. A statement was missing that verifies the employee is:
  - a. Physically fit for employment in a program caring for children;
  - b. Immunized against Tetanus, Diphtheria, Pertussis (Tdap);
  - c. Immunized against Measles, Mumps, and Rubella (MMR);
6. Tuberculosis (TB) screening/test information was missing:
  - a. Documentation of the screening process to determine if the employee resided in a country identified by the world health organization as having a high burden of TB and arrived in the United States within the five years preceding the date of application for employment.
  - b. Results of a TB test for employees meeting both criteria in 6a.
  - c. Results of additional testing for employees with a positive TB test.
  - d. Written statement, signed by a representative of the TB control unit, that the employee's TB is no longer infectious or the individual is receiving a TB treatment regimen for employees with a positive TB test.

Submit the program's corrective action plan, which includes a copy of the completed employee medical statement, or TB results/documentation, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/05/2025

**Domain: 10 Written Policies & Procedures**

Rule: 5180:2-12-16 Written Disaster Plan



Code: The program is required to train child care staff members and employees on the written disaster plan annually and keep written documentation of the training on-site.

Finding: During the inspection, it was determined the program's written disaster plan did not meet the requirement for training child care staff members and employees on the plan annually as noted in number 2 below:

1. Child care staff members and employees were not trained annually.
2. Written documentation of the training was not kept on file.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/05/2025

### Rules In-Compliance/Not Verified

| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5180:2-12-02 License Posted                 | Compliant | Documenting Statement: The license was in a location visible to parents as required.                                       |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-04 Building Department Inspection | Compliant | Documenting Statement: A copy of the certificate of occupancy was available on-site for review.                            |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-02 Current Information            | Compliant | Documenting Statement: The program had current information entered in the Ohio Child Licensing and Quality System (OCLQS). |
| Rule  | Status    | Documenting Statement(s), If applicable  |

| 5180:2-12-03 Inspection Requirements                                | Compliant |   |
|---|-----------|---|
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-04 Fire Inspection                                  | Compliant | Documenting Statement: Please Note: Documentation of a fire inspection without any uncorrected violations must be secured for the program. Secure a new fire inspection by 9/11/25. |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-04 Food Service Requirements                        | Compliant | Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: 9973194 and March 2005.                                  |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-07 Administrator Qualifications                     | Compliant | Documenting Statement: The administrator has completed the rules review course.   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-07 Administrator Responsibilities/Requirements      | Compliant | Documenting Statement: Employment records for current as well as past employees were being maintained on file as required.  |
| Rule: 5180:2-12-07 Administrator Responsibilities/Requirements      | Compliant | Documenting Statement: The administrator's hours of availability to meet with parents were posted in a noticeable location.   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-07 Written Program Policies and Procedures          | Compliant | Documenting Statement: The written policies and procedures reviewed on the day of the inspection were verified as complete.   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-08 Child Care Staff Member Educational Requirements | Compliant | Documenting Statement: All Child Care Staff Members had verification of educational requirements on file at the program.  |

| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5180:2-12-08 Orientation Training & Whistle Blower Protection | Compliant | Documenting Statement: On the day of the inspection, all child care staff members had met orientation training requirements. |

| Rule   | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| Rule: 5180:2-12-09 Background Check Requirements | Compliant | Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed. |

| Rule  | Status    | Documenting Statement(s), If applicable   |
|---|-----------|---|
| Rule: 5180:2-12-10 Health Training Requirements | Compliant | Documenting Statement: The program had at least one Child Care Staff Member with currently valid training in First Aid, Management of Communicable Disease, CPR, and Child Abuse Prevention present and readily accessible during all hours of operation. |

| Rule   | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| Rule: 5180:2-12-10 Professional Development Requirements | Compliant | Documenting Statement: At the time of the inspection, all child care staff members had completed the required amount of professional development training. |

| Rule                                   | Status    | Documenting Statement(s), If applicable |
|--|-----------|---|
| 5180:2-12-11 Indoor Space Requirements | Compliant |   |

| Rule  | Status    | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5180:2-12-11 Separation of Children Under 2 1/2 Years | Compliant |   |

| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5180:2-12-11 Outdoor Space Requirements | Compliant | Documenting Statement: The quarterly playground inspections were completed and documented, as required. The most recent inspection report form was dated 12/31/24. |

| Rule  | Status    | Documenting Statement(s), If applicable   |
|---|-----------|---|
| Rule: 5180:2-12-11 Outdoor Play Equipment             | Compliant | Documenting Statement: Outdoor equipment was viewed to be safe and free of rust, sharp points, and other hazards.               |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-11 Outdoor Play Fall Zones            | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding outdoor play fall zones were discussed.    |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-12 Safe Environment                   | Compliant | Documenting Statement: Cleaning supplies were viewed stored out of the reach of children.                                       |
| Rule: 5180:2-12-12 Safe Environment                   | Compliant | Documenting Statement: All electrical outlets were covered with safety receptacles.   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-13 Sanitary Equipment and Environment | Compliant | Documenting Statement: During the inspection, the cleaning and sanitation of items and toys mouthed by children were discussed. |
| Rule: 5180:2-12-13 Sanitary Equipment and Environment | Compliant | Documenting Statement: During the inspection, the equipment was observed clean and in good repair.                              |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-13 Handwashing Requirements           | Compliant | Documenting Statement: Staff and children were observed washing hands as required by the rule.                                  |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-13 Smoke Free Environment             | Compliant | Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program.                          |
| Rule  | Status    | Documenting Statement(s), If applicable   |



| Rule: 5180:2-12-14 Transportation and Field Trip Procedures    | Compliant | Documenting Statement: The form(s) used by the program for routine and/or field trips were verified to meet the requirements of the rule.  |
|--|-----------|--|
| Rule: 5180:2-12-14 Transportation and Field Trip Procedures    | Compliant | Documenting Statement: The program uses the ODJFS sample trip permission form for field trips to secure written permission from parents or guardians.  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-15 Child Medical and Enrollment Records        | Compliant | Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the records were complete, as required by the rule.   |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-15 Medical/Physical Care Plans                 | Compliant | Documenting Statement: The program had current information on the medical status and the required treatment plan for the children with health conditions.  |
| Rule: 5180:2-12-15 Medical/Physical Care Plans                 | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding caring for children with a specific health condition were discussed in further detail regarding the JFS 01236 form. |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-16 Medical, Dental, and General Emergency Plan | Compliant | Documenting Statement: On the day of the inspection, the complete prescribed JFS 01242 "Medical, Dental, and General Emergency Plan For Child Care" were posted in the program as required.              |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-16 Emergency Drills                            | Compliant | Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection.   |
| Rule   | Status    | Documenting Statement(s), If applicable  |

| Rule: 5180:2-12-16 First Aid/Standard Precautions     | Compliant | Documenting Statement: During the inspection, the program had complete first aid kits available as required.   |
|---|-----------|--|
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-16 Management of Communicable Disease | Compliant | Documenting Statement: The JFS 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents.   |
| Rule: 5180:2-12-16 Management of Communicable Disease | Compliant | <p>Documenting Statement: The program staff stated parents were informed when their child had any exposure to a contagious illness by number(s) 2 and 5 below:</p> <ol style="list-style-type: none"> <li>1. A posted notice;</li> <li>2. Verbal communication through a telephone call.</li> <li>3. A written notice sent home;</li> <li>4. A note posted on the classroom door;</li> <li>5. ProCare App</li> </ol> |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-16 Incident/Injury Reporting          | Compliant | Documenting Statement: The JFS 01299 "Incident/Injury Report For Child Care" forms reviewed during this inspection were complete as required.  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-17 Materials and Equipment            | Compliant | Documenting Statement: Sufficient equipment was observed in all categories.  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-17 Daily Schedule                     | Compliant | Documenting Statement: Daily schedules were observed posted.   |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-18 Attendance Records                 | Compliant | Documenting Statement: During the inspection, attendance records were reviewed. Child Care Staff Members were viewed recording the attendance for each child upon arrival and departure. All attendance records met the requirements   |

|                                       |           | of the rule and were kept with the group at all times.  |
|---------------------------------------|-----------|---|
| Rule                                  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-18 Group Size         | Compliant | Documenting Statement: The group sizes observed on the day of the inspection were in compliance.  |
| Rule                                  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-17 Daily Outdoor Play | Compliant | Documenting Statement: Outdoor play was observed for the Bumble Bee group.  |
| Rule                                  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-18 License Capacity   | Compliant | Documenting Statement: The program was operating within their license capacity limits.  |
| Rule                                  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-18 Ratio              | Compliant | Documenting Statement: During the inspection, enough Child Care Staff Members were employed to meet the staff/child ratios.                                 |
| Rule: 5180:2-12-18 Ratio              | Compliant | Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required. |
| Rule                                  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-20 Cots and Napping   | Compliant | Documenting Statement: The [cots/cribs/mats] were disinfected daily.  |
| Rule: 5180:2-12-20 Cots and Napping   | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding sleeping and napping were discussed for preschool age children.        |
| Rule                                  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5180:2-12-19 Supervision        | Compliant | Documenting Statement: During the inspection, child care staff were observed assisting children throughout the day.   |

| Rule: 5180:2-12-19 Supervision                 | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding supervision of children were discussed.     |
|--|-----------|--|
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-19 Child Guidance              | Compliant | Documenting Statement: Appropriate child guidance techniques and practices were observed being used during the inspection.       |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-20 Cribs                       | Compliant | Documenting Statement: All cribs were placed 2 feet apart.   |
| Rule: 5180:2-12-20 Cribs                       | Compliant | Documenting Statement: All cribs were labeled with the assigned infant's name.   |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: The program served the following: pears and graham crackers.  |
| Rule: 5180:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: The menu was posted for am and pm snack.  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-22 Safe Food Handling/Storage  | Compliant | Documenting Statement: Food was stored in a safe and sanitary manner.  |
| Rule: 5180:2-12-22 Safe Food Handling/Storage  | Compliant | Documenting Statement: Sack lunches were stored in the fridge.   |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-22 Fluid Milk Requirements     | Compliant | Documenting Statement: All infants/toddlers were served formula/milk in sufficient amounts to meet the nutritional requirements. |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-23 Infant Daily Care           | Compliant | Documenting Statement: An appropriate program of activities with infants was observed.   |



| Rule: 5180:2-12-23 Infant Daily Care                      | Compliant | Documenting Statement: Appropriate daily written records for all infants were viewed.  |
|---|-----------|--|
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-23 Infant Bottle and Food Preparation     | Compliant | Documenting Statement: The container used to heat bottles is emptied and cleaned each day.   |
| Rule: 5180:2-12-23 Infant Bottle and Food Preparation     | Compliant | Documenting Statement: All bottles were labeled as required.   |
| Rule: 5180:2-12-23 Infant Bottle and Food Preparation     | Compliant | Documenting Statement: Bottles and opened food were stored in a refrigerator located in each classroom.  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-23 Diapering and Toilet Training          | Compliant | Documenting Statement: Appropriate diaper changing procedures were observed during the inspection in the infant 3 room.  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-24 Swimming and Water Safety Requirements | Compliant | Documenting Statement: The school age children go swimming in the summer at St. Mary's aquatic center pool. The lifeguards are provided by the aquatic center. |
| Rule: 5180:2-12-24 Swimming and Water Safety Requirements | Compliant | Documenting Statement: Swimming activities were part of the program's schedule in the summer for school age children.  |
| Rule: 5180:2-12-24 Swimming and Water Safety Requirements | Compliant | Documenting Statement: The program staff indicated only wading pools were being used at the center and permission slips were on file                           |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5180:2-12-25 Medication Administration              | Compliant | Documenting Statement: The program had complete written documentation for administering medication or food supplements.  |



**Department of  
Children & Youth**

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