



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details                                    |                                     |                                   |                   |
|--|-------------------------------------|-----------------------------------|-------------------|
| Program Name<br>Itsy Bitsy Land of Discovery       | Program Number<br>2210023488        | Program Type<br>Child Care Center |                   |
| Address<br>31529 Vine Street Willowick<br>OH 44095 |                                     | County<br>LAKE                    |                   |
| Summary of Program Information                     |                                     |                                   |                   |
| Building Approval Date<br>02/18/2020               | Use Group/Code<br>E                 | Occupancy Limit<br>39             | Maximum Under 2 ½ |
| Fire Inspection Approval Date<br>08/01/2023        | Food Service Risk Level<br>Level II |                                   |                   |

| Inspection Information        |                          |                                  |
|-------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>12/13/2023 | Begin Time 11:00 AM      | End Time 3:15 PM                 |
| Reviewer:<br>CYNTHIA PAYNE    |                          |                                  |

| Summary of Findings      |                                     |                       |                        |                   |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>58 | No. Rules with Non-compliances<br>0 | No. Serious Risk<br>0 | No. Moderate Risk<br>0 | No. Low Risk<br>0 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 | 12               | 8          | 0         | 8     |
| Young Toddler   |                  | 0          | 0         | 0     |
| <b>Total Under 2 ½ Years</b>                              |                  | 8          | 0         | 8     |
| Older Toddler   | 27               | 0          | 0         | 0     |
| Preschool   |                  | 17         | 0         | 17    |
| School Age  |                  | 0          | 7         | 7     |
| <b>Total Capacity/Enrollment</b>                          |                  | 39         | 17        | 7     |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |
|  |                 |                |         |



|                        |                      |        |              |
|------------------------|----------------------|--------|--------------|
| Infant/Toddler         | 0 to < 12 months     | 2 to 7 |              |
| Infant/Toddler         | 0 to < 12 months     | 2 to 7 |              |
| Infant/Toddler         | 0 to < 12 months     | 1 to 5 |              |
| Preschool I/School-Age | 3 years to < 4 years | 1 to 7 |              |
| Preschool I/School-Age | 3 years to < 4 years | 1 to 7 |              |
| Preschool I/School-Age | 3 years to < 4 years | 1 to 9 | Preschool/SA |
| Preschool II           | 4 years to < 5 years | 1 to 8 |              |
| Preschool II           | 4 years to < 5 years | 1 to 8 |              |
| Preschool II           | 4 years to < 5 years | 1 to 8 |              |

### Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**



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**Low Risk Non-Compliances**

**No Low Risk Non-Compliances were observed during this inspection**

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**Rules In-Compliance/Not Verified**

| Rule                                       | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| Rule: 5101:2-12-02 License Posted          | Compliant | Documenting Statement: The license was in a location visible to parents as required.   |
| Rule: 5101:2-12-02 Current Information     | Compliant | Documenting Statement: The program had current information entered in the Ohio Child Licensing and Quality System (OCLQS).                               |
| Rule: 5101:2-12-03 Inspection Requirements | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding compliance inspections and complaint investigations were discussed. |



| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| Rule: 5101:2-12-04 Building Department Inspection | Compliant | Documenting Statement: The program's future plans to secure additional space and building approval for Preschool and School-age were discussed during the inspection.  |
| Rule: 5101:2-12-04 Building Department Inspection | Compliant | Documenting Statement: A copy of the certificate of occupancy was available on-site for review.  |
| Rule: 5101:2-12-04 Building Department Inspection | Compliant | Documenting Statement: On the day of the inspection, the program was operating in compliance with the current building approval(s).  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-04 Fire Inspection                | Compliant | Documenting Statement: Please Note: Documentation of a fire inspection without any uncorrected violations must be secured for the program. Secure a new fire inspection by 8/1/2024.   |
| Rule: 5101:2-12-04 Fire Inspection                | Compliant | Documenting Statement: Although the program had documentation of a current fire inspection without any uncorrected violations at the time of the licensing inspection, the program did not have the fire inspection completed within 12 months from the date of the last fire inspection without any uncorrected violations. Please ensure that fire inspections are completed in accordance with the rule requirements. |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-04 Food Service Requirements      | Compliant | Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: Audit # JCAE-CPKQM4 issued 3/1/2024 Risk Level II expiration date 3/1/2024.   |
| Rule  | Status    | Documenting Statement(s), If applicable  |



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| Rule: 5101:2-12-07 Administrator Qualifications                     | Compliant     | Documenting Statement: The administrator has completed the rules review course.  |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-07 Administrator Responsibilities/Requirements      | Compliant     | Documenting Statement: The current licensing rules were available in a noticeable location on the premises.                                |
| Rule: 5101:2-12-07 Administrator Responsibilities/Requirements      | Compliant     | Documenting Statement: Employment records for current as well as past employees were being maintained on file as required.                 |
| Rule: 5101:2-12-07 Administrator Responsibilities/Requirements      | Compliant     | Documenting Statement: The administrator's hours of availability to meet with parents were posted in a noticeable location.                |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-07 Written Program Policies and Procedures          | Compliant     | Documenting Statement: No changes have been made to the written policies and procedures since it was last approved by this Department.     |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-08 Medical Statement                                | Compliant     | Documenting Statement: All employees had current medical statements on file.   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-08 Orientation Training & Whistle Blower Protection | Compliant     | Documenting Statement: On the day of the inspection, all child care staff members had met orientation training requirements.               |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-09 Background Check Requirements                    | Compliant     | Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed. |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |



| Rule: 5101:2-12-10 Health Training Requirements             | Compliant | Documenting Statement: The program had at least one Child Care Staff Member with currently valid training in First Aid, Management of Communicable Disease, CPR, and Child Abuse Prevention present and readily accessible during all hours of operation. |
|---|-----------|---|
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-10 Professional Development Requirements    | Compliant | Documenting Statement: At the time of the inspection, all child care staff members had completed the required amount of professional development training.  |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-11 Indoor Space Requirements                | Compliant | Documenting Statement: The restrooms are used exclusively by the program.   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-11 Separation of Children Under 2 1/2 Years | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding separation of children under two and one half years of age were discussed.   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-11 Outdoor Space Requirements               | Compliant | Documenting Statement: Outdoor play was not observed due to weather conditions however, the quarterly playground inspections were discussed and documentation was on file, as required.   |
| Rule  | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-11 Outdoor Play Equipment                   | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding outdoor play equipment were discussed.<br><br>Center has no anchored equipment   |
| Rule  | Status    | Documenting Statement(s), If applicable   |



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| Rule: 5101:2-12-12 Safe Equipment                              | Compliant     | Documenting Statement: Equipment was observed to be in good condition.   |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-12 Safe Environment                            | Compliant     | Documenting Statement: Cleaning supplies were viewed stored out of the reach of children.  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-13 Sanitary Equipment and Environment          | Compliant     | Documenting Statement: On the day of the inspection, the program provided a clean environment in accordance with Appendix A of this rule, which included the furniture, materials and equipment. |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-13 Handwashing Requirements                    | Compliant     | Documenting Statement: Staff and children were observed washing hands as required by the rule.   |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-13 Smoke Free Environment                      | Compliant     | Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program.   |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-15 Child Medical and Enrollment Records              | Compliant     |  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| 5101:2-12-15 Medical/Physical Care Plans                       | Compliant     |  |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-16 Medical, Dental, and General Emergency Plan | Compliant     | Documenting Statement: On the day of the inspection, the complete prescribed JFS 01242 "Medical, Dental, and General Emergency Plan For Child Care" were posted in the program as required.      |
| <b>Rule</b>  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>   |
| Rule: 5101:2-12-16 Emergency Drills                            | Compliant     | Documenting Statement: Documentation for completed fire, weather, and  |



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|   |               | emergency/lockdown drills was verified during this inspection.  |
| Rule: 5101:2-12-16 Emergency Drills                   | Compliant     | Documenting Statement: During the inspection, the requirements of the rule regarding emergency drills were discussed.<br>A discussion was had with the Administrator regarding the documentation she is using for the drills. The drills were documented on multiple pieces of paper. The center will be provided with a sample document. |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-16 First Aid/Standard Precautions     | Compliant     | Documenting Statement: During the inspection, the program had complete first aid kit available as required.   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-16 Management of Communicable Disease | Compliant     | Documenting Statement: The JFS 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents.  |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-16 Incident/Injury Reporting                | Compliant     |   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-16 Written Disaster Plan              | Compliant     | Documenting Statement: The program's written disaster plan was reviewed during the inspection and met the requirements.   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-17 Daily Schedule                     | Compliant     | Documenting Statement: Daily schedules were observed posted.  |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-17 Materials and Equipment            | Compliant     | Documenting Statement: Sufficient equipment was observed in all categories.   |
| <b>Rule</b>   | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |





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| Rule: 5101:2-12-17 Daily Outdoor Play          | Compliant     | Documenting Statement: During the inspection, the requirements of the rule regarding daily outdoor play were discussed. |
| <b>Rule</b>                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-18 License Capacity            | Compliant     | Documenting Statement: The program was operating within their license capacity limits.                                  |
| <b>Rule</b>                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-18 Ratio                             | Compliant     |   |
| <b>Rule</b>                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-18 Group Size                        | Compliant     |   |
| <b>Rule</b>                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-18 Attendance Records                | Compliant     |   |
| <b>Rule</b>                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-19 Supervision                       | Compliant     |   |
| <b>Rule</b>                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-19 Child Guidance                    | Compliant     |   |
| <b>Rule</b>                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-20 Cots and Napping                  | Compliant     |   |
| <b>Rule</b>                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| 5101:2-12-20 Cribs                             | Compliant     |   |
| <b>Rule</b>                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>  |
| Rule: 5101:2-12-22 Meal and Snack Requirements | Compliant     | Documenting Statement: The snack menu was posted.   |
| Rule: 5101:2-12-22 Meal and Snack Requirements | Compliant     | Documenting Statement: During the inspection, the requirements of the rule regarding meals and snacks were discussed.   |



|   |           | Parent provided lunches were observed with supplemental foods provided.  |
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| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-22 Fluid Milk Requirements                          | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding fluid milk were discussed.<br><br>The center provided 1% milk to Preschool I and II.  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-22 Safe Food Handling/Storage                       | Compliant | Documenting Statement: Sack lunches were stored the refrigerator.  |
| Rule: 5101:2-12-22 Safe Food Handling/Storage                       | Compliant | Documenting Statement: All eating utensils were developmentally appropriate.   |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-23 Infant Daily Care                                      | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-23 Infant Bottle and Food Preparation                     | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-23 Diapering and Toilet Training                          | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-25 Medication Administration                              | Compliant |  |
| Rule  | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant | Documenting Statement: During the inspection, it was determined at least one educational document needs to be translated. Please ensure the document is translated in the English language and kept on file for review at the next inspection. |
| Rule: 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant | Documenting Statement: All Child Care Staff Members had verification of  |



Department of Education  
Department of Job and Family Services

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|  |  | educational requirements on file at the program. |
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