

Approved Child Day Camp Inspection Full Report

Approved child day camp programs are inspected at least once each year. Non-compliances are documented in the inspection report and may include documenting statements and supplemental information. Inspection reports can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name Happy Hollow Day Camp	Program Number 2210024713	Program Type Day Camp
Address 792 Hull Rd. Mansfield OH 44903		County RICHLAND
Inspection Information		
Building Approval Date 05/01/2019	Use Group/Code A-3	Occupancy Limit 299
Fire Inspection Approval Date June 6, 2023	Food Service Risk Level Exempt	

Inspection Information		
Inspection Type Annual	Inspection Scope Full	Inspection Notice Unannounced
Inspection Date 06/16/2026	Begin Time 8:30 AM	End Time 12:30 PM
Reviewer(s) CYNTHIA HORNISH		
Summary of Findings		
No. Rules Verified 50	No. Rules with Non-compliances 9	

Ohio Administrative Code 5101: 2-18-04-03 details the process for submitting a request for a review if a program disagrees with an inspection finding.

Enrollment at the Time of Inspection			
Age Group	Enrollment		
	Full Time	Part Time	Total
Total Enrollment	330	0	330

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
Happy Hollow	School-Age to < 11 years	14 to 67	14:67 at 8:35 am
Happy Hollow Playground	School-Age to < 11 years	4 to 55	4:55 at 11:10 am
Happy Hollow swimming	School-Age to < 11 years	6 to 38	6:38 at 11:00 am

Summary of Non-Compliances**Non-Compliances****Domain: 23 Medication**

Rule: 5101:2-18-11 Medication and special health needs

Code: A written medical care plan shall be used for children with a condition or diagnosis that requires specific care and/or intervention by child day camp staff.

Findings: During the inspection, it was determined that the written medical care plan was not created for a child requiring a care plan. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 07/16/2026

Domain: 23 Medication

Rule: 5101:2-18-11 Medication and special health needs

Code: Approved child day camps must appropriate document the administration of medication.

Findings: "During the inspection it was determined that the approved child day camp did not appropriately document the administration of medication or application of a topical product in that the form did not include the item(s) in number(s) 1-7 below:

1. The child's name.
2. The child's date of birth.
3. The medication name.
4. The medication dosage.
5. The date the medication was administered.
6. The time the medication was administered.
7. The signature of the person administering the medication.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 07/16/2026

Domain: 26 Staff Requirements

Rule: 5101:2-18-08 Professional Development

Code: Training and professional development verification must be documented appropriately.

Findings: During the inspection, it was determined that training or professional development requirements were not met because required training was not documented appropriately, in that not all staff completed the 5 hours annually. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 07/16/2026

Domain: 26 Staff Requirements

Rule: 5101:2-18-07 Background Checks

Code: Child care staff members are required to have background checks.

Findings: "During the inspection, it was determined that background check requirements were not met in that the number(s) 4 below:

1. Owner did not have a JFS 1176 letter stating they were eligible for employment.
 2. Administrator did not have a JFS 1176 letter stating they were eligible for employment.
 3. An employee did not have a JFS 1176 letter stating they were eligible for employment.
 4. A child care staff member did not have a JFS 1176 letter stating they were eligible for employment.
 5. Owner did not have an updated JFS 1176 letter stating they were eligible for employment.
 6. Administrator did not have an updated JFS 1176 letter stating they were eligible for employment.
 7. An employee did not have an updated JFS 1176 letter stating they were eligible for employment.
 8. A child care staff member did not have an updated JFS 1176 letter stating they were eligible for employment.
- Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 07/16/2026

Domain: 26 Staff Requirements

Rule: 5101:2-18-08 Professional Development

Code: Child care staff members are required to have health and safety training.

Findings: "During the inspection, it was determined that the camp did not meet training requirements in the number(s) 4 below:

1. Each child care staff member was not currently trained in first aid within thirty days of hire.
2. Each staff member was not currently trained in Cardiopulmonary resuscitation (CPR) appropriate for school-age children within thirty days of hire.
3. At least one staff member in each building or on grounds who can easily be contacted by any child or staff member during all hours of operation was not currently trained in management of communicable disease.

4. Each child care staff member was not current in the Ohio department of job and family services (ODJFS) one-hour child abuse overview. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 07/16/2026

Domain: 26 Staff Requirements

Rule: 5101:2-18-06 Staff Requirements

Code: Child care staff members are required to complete the online pre-camp orientation.

Findings: "During the inspection, it was determined that orientation requirements were not met based on the requirements in number(s)1below:

1. All child day camp staff members including administratorsdid not complete an online pre-camp orientation prescribed by ODJFS within thirty days of starting employment.
 2. Completion of training was not documented with verification from the OPR.
 3. A child day camp staff members had sole care of the children before the pre-camp orientation was completed.
 4. A staff member(s) employed prior to the effective date of the rule did not complete training by July 1, 2018.
- Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 07/16/2026

Domain: 28 Transportation and Field Trips

Rule: 5101:2-18-12 Transportation and Field Trips

Code: Vehicles used for transporting children must be inspected.

Findings: "During the inspection, it was determined that vehicle inspection for (program vehicles or providers of transportation) was not completed as required in that the number(s) 1 below were not met.

1. Weekly inspections were not conducted and documented appropriately. They were not onsite for review.
 2. Repairs or appropriate actions were not taken as required.
- Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Domain: 28 Transportation and Field Trips

Rule: 5101:2-18-12 Transportation and Field Trips

Code: Vehicles used for transporting children must be inspected.

Findings: "During the inspection, it was determined that vehicle safety inspections were not completed as required in the number(s) below 1.

1. A safety inspection was not confirmed due to not being available onsite.
2. A new vehicle purchased directly from the dealer did not have the safety check completed before one year from the date of purchase with the bill of purchase maintained on file at the approved child day camp.
3. A safety inspection was not completed by an ASE certified mechanic, federal motor carrier safety administration (FMCSA) safety inspector or the Ohio state highway patrol.
4. School buses and multifunction school activity buses were not prepared before each trip following the Ohio department of education's operational and safety rules of Chapter 3301-83 of Administrative Code.
5. Verification of the safety check was not documented on the required form.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Domain: 28 Transportation and Field Trips

Rule: 5101:2-18-12 Transportation and Field Trips

Code: Driver's that are used in ratio must meet requirements.

Findings: "During the inspection, it was determined that the requirements in number(s) 9,10 below were not met for a driver that was counted in staff/child ratio or are a child day camp staff member.

1. Was not at least eighteen years old.
2. On routine trips, be an employee or child day camp staff member with the exception of contracted transportation services.
5. Children were left alone in the vehicle.
7. Did not adhere to the state of Ohio's child restraint law found in section 4511.81 of the Revised Code when transporting children enrolled in the approved child day camp.
8. Allowed children under twelve years of age to ride in the front seat of any vehicle.
9. Was not trained utilizing the American camp association (ACA) training for drivers standards and the ACA accident procedures standards if the driver is an employee of the approved child day camp.
10. Training for transportation was not completed at least annually for all drivers and shall be documented and kept on file at the camp in the employee's or the child day camp staff member's file for review by ODJFS.
11. Administrator did not keep transportation contract on file for review.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 07/16/2026

Rules In-Compliance/Not Verified

Rule	Status	Documenting Statement(s), If applicable