

## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details                                        |  |                                     |                         |
|--------------------------------------------------------|--|-------------------------------------|-------------------------|
| Program Name<br>Child Focus Preschool in Milford       |  | Program Number<br>2210024743        |                         |
|                                                        |  | Program Type<br>Child Care Center   |                         |
| Address<br>5874 Montclair Blvd. Milford<br>OH<br>45150 |  | County<br>CLERMONT                  |                         |
|                                                        |  |                                     |                         |
| Building Approval Date<br>03/11/2004                   |  | Use Group/Code<br>A-3               | Occupancy Limit<br>1302 |
|                                                        |  | Maximum Under 2 ½                   |                         |
| Fire Inspection Approval Date<br>09/10/2021            |  | Food Service Risk Level<br>Level II |                         |

| Inspection Information        |                          |                                  |
|-------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>10/07/2025 | Begin Time<br>10:15 AM   | End Time<br>1:12 PM              |
| Reviewer:<br>KIM SUERMANN     |                          |                                  |

| Summary of Findings      |                                     |                       |                        |                   |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>58 | No. Rules with Non-compliances<br>1 | No. Serious Risk<br>0 | No. Moderate Risk<br>0 | No. Low Risk<br>1 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|-----------------------------------------------------------|------------------|------------|-----------|-------|
| Age Group                                                 | License Capacity | Enrollment |           |       |
|                                                           | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0     |
| Young Toddler                                             |                  | 0          | 0         | 0     |
| <b>Total Under 2 ½ Years</b>                              | 0                | 0          | 0         | 0     |
| Older Toddler                                             |                  | 0          | 0         | 0     |
| Preschool                                                 |                  | 30         | 0         | 30    |
| School Age                                                |                  | 0          | 0         | 0     |
| <b>Total Capacity/Enrollment</b>                          | 35               | 30         | 0         | 30    |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|----------------------------------------------|-----------------|----------------|---------|
| Group                                        | Age Group/Range | Ratio Observed | Comment |

|        |                      |         |                                  |
|--------|----------------------|---------|----------------------------------|
| Room 1 | 3 years to < 4 years | 3 to 14 | Same ratio throughout inspection |
| Room 2 | 4 years to < 5 years | 3 to 13 | Same ratio throughout inspection |

### Summary of Non-Compliances

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03 and 5180:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**

### Low Risk Non-Compliances

#### Domain: 08 Staff Files

Rule: 5180:2-12-07 Administrator Responsibilities/Requirements

Code: The program administrator is required to maintain current employee records in the Ohio Professional Registry.

Finding: During the inspection, it was determined employment records in the Ohio Professional Registry (OPR) were not created or maintained as noted in number(s) 3,4 below:

1. At least one administrator, employee or child care staff member (including substitutes) had not created a profile.
2. At least one administrator, employee or child care staff member had not created an employment record for the program on or before their first day of employment.
3. At least one administrator, employee or child care staff member had not updated changes to positions or roles within five calendar days of the change.
4. The administrator had not assigned at least one employee or child care staff member to the program's organization dashboard.
5. At least one individual's schedule was not current.
6. At least one individual's position or role did not include an applicable group assignment.
7. At least one individual's employment had not been end dated.
8. Other: [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/06/2025

### Rules In-Compliance/Not Verified

| Rule                               | Status    | Documenting Statement(s), If applicable |
|------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-16 Written Disaster Plan | Compliant |                                         |
| Rule                               | Status    | Documenting Statement(s), If applicable |

|                                                            |           |                                                                                                                                                                                     |
|------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-02 License Posted                          | Compliant | Documenting Statement: The license was in a location visible to parents as required.                                                                                                |
| Rule                                                       | Status    | Documenting Statement(s), If applicable                                                                                                                                             |
| 5180:2-12-04 Building Department Inspection                | Compliant |                                                                                                                                                                                     |
| Rule                                                       | Status    | Documenting Statement(s), If applicable                                                                                                                                             |
| 5180:2-12-02 Current Information                           | Compliant |                                                                                                                                                                                     |
| Rule                                                       | Status    | Documenting Statement(s), If applicable                                                                                                                                             |
| 5180:2-12-03 Inspection Requirements                       | Compliant |                                                                                                                                                                                     |
| Rule                                                       | Status    | Documenting Statement(s), If applicable                                                                                                                                             |
| Rule: 5180:2-12-04 Fire Inspection                         | Compliant | Documenting Statement: Please Note: Documentation of a fire inspection without any uncorrected violations must be secured for the program. Secure a new fire inspection by 7/31/26. |
| Rule                                                       | Status    | Documenting Statement(s), If applicable                                                                                                                                             |
| Rule: 5180:2-12-04 Food Service Requirements               | Compliant | Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: #AFRE DDZQ7T, exp 3/1/26.                                |
| Rule: 5180:2-12-04 Food Service Requirements               | Compliant | Documenting Statement: The off-site food processing establishment's current Ohio Department of Agriculture registration information was observed during the inspection.             |
| Rule                                                       | Status    | Documenting Statement(s), If applicable                                                                                                                                             |
| 5180:2-12-07 Administrator Qualifications                  | Compliant |                                                                                                                                                                                     |
| Rule                                                       | Status    | Documenting Statement(s), If applicable                                                                                                                                             |
| 5180:2-12-05 Denial, Revocation and Suspension             | Compliant |                                                                                                                                                                                     |
| Rule                                                       | Status    | Documenting Statement(s), If applicable                                                                                                                                             |
| Rule: 5180:2-12-07 Written Program Policies and Procedures | Compliant | Documenting Statement: No changes have been made to the written policies                                                                                                            |

|                                                                     |           | and procedures since it was last approved by this Department.                                                                                                     |
|---------------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule                                                                | Status    | Documenting Statement(s), If applicable                                                                                                                           |
| Rule: 5180:2-12-08 Medical Statement                                | Compliant | Documenting Statement: All employees had current medical statements on file.                                                                                      |
| Rule                                                                | Status    | Documenting Statement(s), If applicable                                                                                                                           |
| Rule: 5180:2-12-08 Child Care Staff Member Educational Requirements | Compliant | Documenting Statement: All Child Care Staff Members had verification of educational requirements on file at the program.                                          |
| Rule                                                                | Status    | Documenting Statement(s), If applicable                                                                                                                           |
| 5180:2-12-08 Orientation Training & Whistle Blower Protection       | Compliant |                                                                                                                                                                   |
| Rule                                                                | Status    | Documenting Statement(s), If applicable                                                                                                                           |
| Rule: 5180:2-12-09 Background Check Requirements                    | Compliant | Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed.                        |
| Rule                                                                | Status    | Documenting Statement(s), If applicable                                                                                                                           |
| 5180:2-12-10 Health Training Requirements                           | Compliant |                                                                                                                                                                   |
| Rule                                                                | Status    | Documenting Statement(s), If applicable                                                                                                                           |
| 5180:2-12-10 Professional Development Requirements                  | Compliant |                                                                                                                                                                   |
| Rule                                                                | Status    | Documenting Statement(s), If applicable                                                                                                                           |
| 5180:2-12-11 Indoor Space Requirements                              | Compliant |                                                                                                                                                                   |
| Rule                                                                | Status    | Documenting Statement(s), If applicable                                                                                                                           |
| Rule: 5180:2-12-11 Outdoor Space Requirements                       | Compliant | Documenting Statement: The outdoor play area is separated from traffic and other hazards by a fence.                                                              |
| Rule: 5180:2-12-11 Outdoor Space Requirements                       | Compliant | Documenting Statement: The quarterly playground inspections were completed and documented, as required. The most recent inspection report form was dated 8/18/25. |

| Rule                                                        | Status    | Documenting Statement(s), If applicable                                                                                                                                                                                                                                       |
|-------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5180:2-12-12 Safe Equipment                                 | Compliant |                                                                                                                                                                                                                                                                               |
| Rule                                                        | Status    | Documenting Statement(s), If applicable                                                                                                                                                                                                                                       |
| 5180:2-12-11 Outdoor Play Equipment                         | Compliant |                                                                                                                                                                                                                                                                               |
| Rule                                                        | Status    | Documenting Statement(s), If applicable                                                                                                                                                                                                                                       |
| Rule: 5180:2-12-11 Outdoor Play Fall Zones                  | Compliant | Documenting Statement: The protective material used under outdoor equipment was blue, shredded rubber.                                                                                                                                                                        |
| Rule                                                        | Status    | Documenting Statement(s), If applicable                                                                                                                                                                                                                                       |
| Rule: 5180:2-12-12 Safe Environment                         | Compliant | Documenting Statement: Cleaning supplies were viewed stored out of the reach of children.                                                                                                                                                                                     |
| Rule                                                        | Status    | Documenting Statement(s), If applicable                                                                                                                                                                                                                                       |
| 5180:2-12-13 Sanitary Equipment and Environment             | Compliant |                                                                                                                                                                                                                                                                               |
| Rule                                                        | Status    | Documenting Statement(s), If applicable                                                                                                                                                                                                                                       |
| Rule: 5180:2-12-13 Handwashing Requirements                 | Compliant | Documenting Statement: Staff and children were observed washing hands as required by the rule.                                                                                                                                                                                |
| Rule                                                        | Status    | Documenting Statement(s), If applicable                                                                                                                                                                                                                                       |
| 5180:2-12-13 Smoke Free Environment                         | Compliant |                                                                                                                                                                                                                                                                               |
| Rule                                                        | Status    | Documenting Statement(s), If applicable                                                                                                                                                                                                                                       |
| Rule: 5180:2-12-13 Toothbrushing Requirements               | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding toothbrushing were discussed. It was learned that the children brush their teeth after breakfast at the tables. There is a sink in the classroom and toothbrushes were observed labeled. |
| Rule                                                        | Status    | Documenting Statement(s), If applicable                                                                                                                                                                                                                                       |
| Rule: 5180:2-12-14 Transportation and Field Trip Procedures | Compliant | Documenting Statement: The driver(s) had current and valid training in first aid,                                                                                                                                                                                             |

|                                                                |           | management of communicable disease, and CPR.                                                                                                                                                |
|----------------------------------------------------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-14 Transportation and Field Trip Procedures    | Compliant | Documenting Statement: The form(s) used by the program for routine and/or field trips were verified to meet the requirements of the rule.                                                   |
| Rule                                                           | Status    | Documenting Statement(s), If applicable                                                                                                                                                     |
| Rule: 5180:2-12-14 Transportation - Driver Requirements        | Compliant | Documenting Statement: The driver(s) had completed the required ODJFS driver training.                                                                                                      |
| Rule                                                           | Status    | Documenting Statement(s), If applicable                                                                                                                                                     |
| Rule: 5180:2-12-14 Transportation - Vehicle Requirements       | Compliant | Documenting Statement: The vehicle(s) used by the program to transport children [is/are] inspected and licensed by the Ohio State Highway Patrol.                                           |
| Rule                                                           | Status    | Documenting Statement(s), If applicable                                                                                                                                                     |
| Rule: 5180:2-12-15 Child Medical and Enrollment Records        | Compliant | Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the records were complete, as required by the rule.                                  |
| Rule: 5180:2-12-15 Child Medical and Enrollment Records        | Compliant | Documenting Statement: In review of 25% of the records, at the time of the inspection, children's medical statements were complete and on file, as required by the rule.                    |
| Rule                                                           | Status    | Documenting Statement(s), If applicable                                                                                                                                                     |
| Rule: 5180:2-12-15 Medical/Physical Care Plans                 | Compliant | Documenting Statement: The program had current information on the medical status and the required treatment plan for the children with health conditions.                                   |
| Rule                                                           | Status    | Documenting Statement(s), If applicable                                                                                                                                                     |
| Rule: 5180:2-12-16 Medical, Dental, and General Emergency Plan | Compliant | Documenting Statement: On the day of the inspection, the complete prescribed JFS 01242 "Medical, Dental, and General Emergency Plan For Child Care" were posted in the program as required. |

| Rule                                | Status    | Documenting Statement(s), If applicable                                                                                              |
|-------------------------------------|-----------|--------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-16 Emergency Drills | Compliant | Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection. |

| Rule                                        | Status    | Documenting Statement(s), If applicable |
|---------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-16 First Aid/Standard Precautions | Compliant |                                         |

| Rule                                                  | Status    | Documenting Statement(s), If applicable                                                                                      |
|-------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-16 Management of Communicable Disease | Compliant | Documenting Statement: The JFS 08087 "Communicable Disease Chart" was posted and was readily available to staff and parents. |

| Rule                                   | Status    | Documenting Statement(s), If applicable |
|----------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-16 Incident/Injury Reporting | Compliant |                                         |

| Rule                                 | Status    | Documenting Statement(s), If applicable |
|--------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-17 Materials and Equipment | Compliant |                                         |

| Rule                              | Status    | Documenting Statement(s), If applicable                      |
|-----------------------------------|-----------|--------------------------------------------------------------|
| Rule: 5180:2-12-17 Daily Schedule | Compliant | Documenting Statement: Daily schedules were observed posted. |

| Rule                                  | Status    | Documenting Statement(s), If applicable                                                                                                                    |
|---------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-18 Attendance Records | Compliant | Documenting Statement: Child Care Staff Members were observed recording the attendance for each child upon arrival and documenting each child's departure. |

| Rule                    | Status    | Documenting Statement(s), If applicable |
|-------------------------|-----------|-----------------------------------------|
| 5180:2-12-18 Group Size | Compliant |                                         |

| Rule                            | Status    | Documenting Statement(s), If applicable |
|---------------------------------|-----------|-----------------------------------------|
| 5180:2-12-17 Daily Outdoor Play | Compliant |                                         |

| Rule                          | Status    | Documenting Statement(s), If applicable |
|-------------------------------|-----------|-----------------------------------------|
| 5180:2-12-18 License Capacity | Compliant |                                         |

| Rule                                           | Status    | Documenting Statement(s), If applicable                                                                                                                     |
|------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-18 Ratio                       | Compliant | Documenting Statement: The Appendix A "Staff/Child Ratios, Age Grouping and Maximum Group Size" was posted in a noticeable area at the program as required. |
| Rule: 5180:2-12-18 Ratio                       | Compliant | Documenting Statement: Staff/child ratios observed during the inspection were in compliance.                                                                |
| Rule                                           | Status    | Documenting Statement(s), If applicable                                                                                                                     |
| Rule: 5180:2-12-20 Cots and Napping            | Compliant | Documenting Statement: Cots were placed appropriately and safely during nap time.                                                                           |
| Rule: 5180:2-12-20 Cots and Napping            | Compliant | Documenting Statement: Children who did not fall asleep were permitted to engage in the following quiet activities: [ ].                                    |
| Rule                                           | Status    | Documenting Statement(s), If applicable                                                                                                                     |
| Rule: 5180:2-12-19 Supervision                 | Compliant | Documenting Statement: During the inspection, child care staff were observed assisting children throughout the day.                                         |
| Rule                                           | Status    | Documenting Statement(s), If applicable                                                                                                                     |
| 5180:2-12-19 Child Guidance                    | Compliant |                                                                                                                                                             |
| Rule                                           | Status    | Documenting Statement(s), If applicable                                                                                                                     |
| Rule: 5180:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: The menu posted reflected the meal served. Lunch was observed as chicken sausage, baked apples, tater tots, corn bread and 1% milk.  |
| Rule: 5180:2-12-22 Meal and Snack Requirements | Compliant | Documenting Statement: Substituted foods served were recorded on the posted menu, as required by this rule.                                                 |
| Rule                                           | Status    | Documenting Statement(s), If applicable                                                                                                                     |

|                                              |               |                                                                                                                         |
|----------------------------------------------|---------------|-------------------------------------------------------------------------------------------------------------------------|
| 5180:2-12-22 Safe Food Handling/Storage      | Compliant     |                                                                                                                         |
| <b>Rule</b>                                  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>                                                                          |
| 5180:2-12-22 Fluid Milk Requirements         | Compliant     |                                                                                                                         |
| <b>Rule</b>                                  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>                                                                          |
| 5180:2-12-23 Diapering and Toilet Training   | Compliant     |                                                                                                                         |
| <b>Rule</b>                                  | <b>Status</b> | <b>Documenting Statement(s), If applicable</b>                                                                          |
| Rule: 5180:2-12-25 Medication Administration | Compliant     | Documenting Statement: The program had complete written documentation for administering medication or food supplements. |
| Rule: 5180:2-12-25 Medication Administration | Compliant     | Documenting Statement: Medication was stored in small, black backpack on hook.                                          |