



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details   |                                      |                                   |                        |
|---|--------------------------------------|-----------------------------------|------------------------|
| Program Name<br>The Jean Taylor School                    | Program Number<br>2210024827         | Program Type<br>Child Care Center |                        |
| Address<br>3216 Silsby Road Cleveland Heights<br>OH 44118 |                                      | County<br>CUYAHOGA                |                        |
| Building Approval Date<br>08/09/2017                      | Use Group/Code<br>E                  | Occupancy Limit<br>49             | Maximum Under 2 ½<br>0 |
| Fire Inspection Approval Date<br>08/09/2021               | Food Service Risk Level<br>Level III |                                   |                        |

| Inspection Information         |                          |                                  |
|--------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Provisional | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>04/13/2022  | Begin Time 10:30 AM      | End Time 1:45 PM                 |
| Reviewer:<br>LAKESHA ALLEN     |                          |                                  |

| Summary of Findings      |                                     |                       |                        |                   |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>57 | No. Rules with Non-compliances<br>4 | No. Serious Risk<br>0 | No. Moderate Risk<br>2 | No. Low Risk<br>2 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0     |
| Young Toddler   |                  | 2          | 0         | 2     |
| <b>Total Under 2 ½ Years</b>                              | 0                | 2          | 0         | 2     |
| Older Toddler   |                  | 5          | 0         | 5     |
| Preschool   |                  | 21         | 1         | 22    |
| School Age  |                  | 0          | 0         | 0     |
| <b>Total Capacity/Enrollment</b>                          | 49               | 26         | 1         | 29    |

| Staff-Child Ratios at the Time of Inspection |                          |                |         |
|--|--------------------------|----------------|---------|
| Group  | Age Group/Range          | Ratio Observed | Comment |
| Early Preschool                              | 18 months to < 30 months | 1 to 5         |         |



|                 |                          |         |  |
|-----------------|--------------------------|---------|--|
| Early Preschool | 18 months to < 30 months | 2 to 24 | Combined with Preschool and Pre-K at Naptime |
| Preschool       | 3 years to < 4 years     | 1 to 8  |  |
| Pre-K           | 4 years to < 5 years     | 1 to 10 |  |

**Summary of Non-Compliances**

*If the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited. Ohio Administrative Code 5101: 2-12-03 details the process for submitting a request for a review if a program disagrees with a licensing finding. The request for review must be submitted within seven days from the receipt of the licensing report.*

**Serious Risk Non-Compliances**

**No Serious Risk Non-Compliances were observed during this inspection**

**Moderate Risk Non-Compliances**

**Domain: 00 License & Approvals**

Rule: 5101:2-12-18 License Capacity  
Code: The program is required to maintain the capacity that is indicated on the license.

Finding: During the inspection, it was determined that there were 49 total children with 2 children under 2 1/2. The program is currently licensed to serve 49 total children, with no more than 0 children under 2 1/2. Submit the program’s corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/13/2022

**Domain: 01 Ratio & Supervision**

Rule: 5101:2-12-18 Ratio  
Code: The program is required to maintain the appropriate staff to child ratio for each group served.



Finding: During the inspection, a ratio of 2 child care staff member(s) for 24 children was determined to have occurred for the mixed Toddler/ PS groups when the situation in number(s) 7 below occurred:

1. A child care staff member stepped out of the room.
2. A child care staff member had not arrived at work on time.
3. Children were present who were not scheduled to be there.
4. A child care staff member was unable to work.
5. A child was injured in that group.
6. A child arrived in the group before a second staff member was scheduled to arrive with the group.
7. Two groups were combined, and the program did not follow the ratio for the youngest child in the group.
8. A child was transitioning to the next older age group, and the program did not follow the ratio for the youngest child in the group.
9. Ratio was doubled for more than two hours while children were napping.
10. Ratio was doubled while children were napping for a group that included at least one infant.
11. Ratio was doubled while children were napping and there were not enough staff members in the building to meet staff/child ratio.
12. Ratio was doubled in the school age group to allow access to the program, however, the program does not serve only school age children.
13. Both child care staff members did not have a working communication device when one staff member left the group to allow access to the school age only program.
14. The child care staff member did not return to the group after allowing access to the school age only program.
15. Other [ ].

Additional child care staff members must be hired or current child care staff members must be rescheduled to maintain compliance. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/13/2022

### Low Risk Non-Compliances

#### Domain: 01 Ratio & Supervision

Rule: 5101:2-12-18 Group Size

Code: The program may combine all age groups when there are twelve or fewer children in the center.

Finding: During the inspection, it was determined groups which included children less than two and one half years were combined with groups of children two and one half years and older and there were more than 12 children in the center. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is required at this time.



Corrective Action Plan Due: 05/13/2022

**Domain: 08 Staff Files**

Rule: 5101:2-12-10 Health Training Requirements

Code: The program is required to have staff complete training in child abuse and neglect recognition and prevention within sixty days of hire.

Finding: In review of the staff records, it was determined that at least one child care staff member had not completed training in child abuse and neglect recognition and prevention as noted in number(s) 1 below:

1. The training was not completed within sixty days of hire.
2. The training was expired, as it is only valid for two years.

Refer to the Employee Record Chart for the name(s) of the child care staff member(s) who must complete training in child abuse and neglect recognition and prevention. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/13/2022

**Rules In-Compliance/Not Verified**

| Rule                              | Status    | Documenting Statement(s), If applicable  |
|-----------------------------------|-----------|--|
| Rule: 5101:2-12-02 License Posted | Compliant | Documenting Statement: The license was in a location visible to parents as required. |
| Rule                              | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-02 Current Information  | Compliant |  |



| Rule  | Status    | Documenting Statement(s), If applicable  |
|---|-----------|--|
| 5101:2-12-03 Inspection Requirements                          | Compliant |  |
| 5101:2-12-04 Building Department Inspection                   | Compliant |  |
| Rule: 5101:2-12-04 Fire Inspection                            | Compliant | Documenting Statement: Please Note: Documentation of a fire inspection without any uncorrected violations must be secured for the program. Secure a new fire inspection by 8/9/2022. |
| Rule: 5101:2-12-04 Food Service Requirements                  | Compliant | Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: RKIG-C2HJEQ 3/1/23.                                       |
| 5101:2-12-07 Administrator Qualifications                     | Compliant |  |
| 5101:2-12-07 Administrator Responsibilities/Requirements      | Compliant |  |
| Rule: 5101:2-12-07 Written Program Policies and Procedures    | Compliant | Documenting Statement: No changes have been made to the written policies and procedures since it was last approved by this Department.   |
| 5101:2-12-08 Medical Statement                                | Compliant |  |
| 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant |  |
| 5101:2-12-08 Orientation Training & Whistle Blower Protection | Compliant |  |



| Rule  | Status       | Documenting Statement(s), If applicable   |
|---|--------------|---|
| 5101:2-12-09 Background Check Requirements            | Compliant    |   |
| 5101:2-12-10 Professional Development Requirements    | Not Verified |   |
| 5101:2-12-11 Indoor Space Requirements                | Compliant    |   |
| 5101:2-12-11 Separation of Children Under 2 1/2 Years | Compliant    |   |
| Rule: 5101:2-12-11 Outdoor Space Requirements         | Compliant    | Documenting Statement: The quarterly playground inspections were completed and documented, as required. The most recent inspection report form was dated 2/16/2022. |
| 5101:2-12-11 Outdoor Play Equipment                   | Compliant    |   |
| 5101:2-12-12 Safe Equipment                           | Compliant    |   |
| Rule: 5101:2-12-12 Safe Environment                   | Compliant    | Documenting Statement: Cleaning supplies were viewed stored out of the reach of children.   |
| 5101:2-12-13 Sanitary Equipment and Environment       | Compliant    |   |
| Rule: 5101:2-12-13 Handwashing Requirements           | Compliant    | Documenting Statement: Staff and children were observed washing hands as required by the rule.  |
| Rule  | Status       | Documenting Statement(s), If applicable   |



| Rule: 5101:2-12-13 Smoke Free Environment                | Compliant | Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program.  |
|--|-----------|---|
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-14 Transportation and Field Trip Procedures    | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-15 Child Medical and Enrollment Records  | Compliant | Documenting Statement: During the inspection, the requirements of the rule regarding children's medical statements and enrollments forms were discussed.  |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-15 Medical/Physical Care Plans           | Compliant | Documenting Statement: The program had current information on the medical status and the required treatment plan for the children with health conditions. |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-16 Medical, Dental, and General Emergency Plan | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-16 Emergency Drills                            | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-16 First Aid/Standard Precautions              | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-16 Management of Communicable Disease          | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-16 Incident/Injury Reporting                   | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| Rule: 5101:2-12-16 Written Disaster Plan                 | Compliant | Documenting Statement: No changes have been made to the written disaster plan since it was last approved by this Department.                              |



| Rule                                       | Status    | Documenting Statement(s), If applicable   |
|--|-----------|---|
| 5101:2-12-17 Daily Schedule                | Compliant |   |
| Rule: 5101:2-12-17 Materials and Equipment | Compliant | Documenting Statement: Sufficient equipment was observed in all categories.   |
| 5101:2-12-17 Daily Outdoor Play            | Compliant |   |
| Rule: 5101:2-12-18 Attendance Records      | Compliant | Documenting Statement: During the inspection, attendance records were reviewed. Child Care Staff Members were viewed recording the attendance for each child upon arrival and departure. All attendance records met the requirements of the rule and were kept with the group at all times. |
| 5101:2-12-19 Supervision                   | Compliant |   |
| 5101:2-12-19 Child Guidance                | Compliant |   |
| Rule: 5101:2-12-20 Cots and Napping        | Compliant | Documenting Statement: The rest area had adequate lighting, which allowed for the visual supervision of children.   |
| 5101:2-12-22 Meal and Snack Requirements   | Compliant |   |
| 5101:2-12-22 Fluid Milk Requirements       | Compliant |   |
| 5101:2-12-22 Safe Food Handling/Storage    | Compliant |   |





| Rule   | Status    | Documenting Statement(s), If applicable   |
|--|-----------|---|
| Rule: 5101:2-12-23 Diapering and Toilet Training | Compliant | Documenting Statement: Appropriate diaper changing procedures were observed during the inspection in the toddler room(s). |
| Rule   | Status    | Documenting Statement(s), If applicable   |
| 5101:2-12-25 Medication Administration           | Compliant |   |