

## Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at <https://childcaresearch.ohio.gov/>. This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

| Program Details                                 |                              |                                   |
|-------------------------------------------------|------------------------------|-----------------------------------|
| Program Name<br>Memes Beginning Steps           | Program Number<br>2210024930 | Program Type<br>FCC - Type A Home |
| Address<br>3828 ADAIR AVE DAYTON<br>OH<br>45405 | County<br>MONTGOMERY         |                                   |

| Inspection Information        |                          |                                         |                                  |
|-------------------------------|--------------------------|-----------------------------------------|----------------------------------|
| Inspection Type<br>Compliance | Inspection Scope<br>Full | Inspection Method<br>On-site Inspection | Inspection Notice<br>Unannounced |
| Inspection Date<br>10/16/2026 | Begin Time<br>9:25 AM    | End Time<br>10:45 AM                    | Reviewer:<br>Natalie Elkins      |

| Summary of Findings             |                                            |                                        |                                        |
|---------------------------------|--------------------------------------------|----------------------------------------|----------------------------------------|
| No. Requirements Verified<br>79 | No. Requirements with Non-compliances<br>4 | No. Requirements Compliant<br>74       |                                        |
| No. Serious Risk<br>0           | No. Moderate Risk Findings<br>0            | No. Other Non-compliance Findings<br>5 | No. Technical Assistance Provided<br>2 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|-----------------------------------------------------------|------------------|------------|-----------|-------|
| Age Group                                                 | License Capacity | Enrollment |           |       |
|                                                           | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 2          | 0         | 2     |
| Young Toddler                                             |                  | 1          | 0         | 1     |
| <b>Total Under 2 Years</b>                                | 6                | 3          | 0         | 3     |
| Older Toddler                                             |                  | 1          | 0         | 1     |
| Preschool                                                 |                  | 1          | 0         | 1     |
|                                                           |                  |            |           |       |
| School Age                                                |                  | 3          | 0         | 3     |
| <b>Total Capacity/Enrollment</b>                          | 12               | 5          | 0         | 8     |

| Staff-Child Ratios at the Time of Inspection |                 |                |               |                                                                  |
|----------------------------------------------|-----------------|----------------|---------------|------------------------------------------------------------------|
| Group                                        | Age Group/Range | Ratio Observed | Compliance    | Comment                                                          |
| Mixed Ages                                   | Mixed Age Group | 2 to 5         | In Compliance | Ratio taken at 9:45 am. Unchanged at end of inspection, 10:45am. |

### Summary of Non-Compliances

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

### Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**No serious risk non-compliances were observed during this inspection**

### Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**No moderate risk non-compliances were observed during this inspection**

### Other Non-Compliances

This section includes other rule violations that are observable and/or based on facts.

#### **Domain: 01 Ratio & Supervision**

Rule: 5180:2-13-18 Attendance

Requirement: The program is required to maintain a record of the arrival and departure of each child. The program is also required to retain the original attendance record at the program for a period of one year.

Finding: During the inspection, it was determined the program did not meet the requirements for keeping an attendance record.

The following was observed:

The attendance record was not being consistently completed

The record did not include the child's weekly schedule

The record did not include the time (hours and minutes) of each child's arrival and departure to the program, including transportation by the program..

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/15/2026

#### **Domain: 07 Diapering & Infant Care**

Rule: 5180:2-13-23 Infant Bottle and Food Preparation

Requirement: The program staff is required to have all bottles labeled.

Finding: During the inspection, it was determined that bottles containing formula for a particular infant were not labeled with the date of preparation. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/15/2026

#### **Domain: 08 Staff Files**

Rule: 5180:2-13-07 Staff Records

Requirement: The provider is required to maintain current employee, child care staff members and resident records in the Ohio Professional Registry.

Finding: During the inspection, it was determined employment records in the Ohio Professional Registry (OPR) were not created or maintained.

The following was observed: The provider had not created or updated their individual profile in the OPR: Schedule missing for Provider.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/15/2026

**Domain: 08 Staff Files**

Rule: 5180:2-13-10 Health Training

Requirement: The program is required to meet the health training requirements.

Finding: In review of the staff records, it was determined the provider did not have current valid documentation for training(s).

The following was observed: Child abuse training was expired.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule

Corrective Action Plan Due: 11/15/2026

**Domain: 08 Staff Files**

Rule: 5180:2-13-10 Health Training

Requirement: The program is required to meet the health training requirements.

Finding: In review of records, it was determined the CCSM was left alone with children and did not have current valid documentation for training(s).

The following was observed: Child abuse training was expired.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 11/15/2026

#### Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

##### **Domain: 03 Postings & Equipment**

Rule: 5180:2-13-16 Medical, Dental, and General Emergency Plan

Requirement: The program is required to post emergency phone numbers.

Findings: During the inspection, it was determined that emergency numbers were not posted in all spaces used by children as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

##### **Domain: 07 Diapering & Infant Care**

Rule: 5180:2-13-23 Infant Daily Care

Requirement: The program is required to provide a daily written record for each infant in care to the parents when picking up the infant each day.

Findings: During the inspection, it was determined the program did not provide an infant daily form for each child as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

#### In Compliance/Not Verified/Previously Verified/Not Applicable

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

| Rule                                                        | Status    | Documenting Statement(s), If applicable |
|-------------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-02 License Visible                                | Compliant |                                         |
| Rule                                                        | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-02 Voluntary Temporary Closure                    | Compliant |                                         |
| Rule                                                        | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-07 Provider Immunization                          | Compliant |                                         |
| Rule                                                        | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-02 Information in Ohio statewide licensing system | Compliant |                                         |
| Rule                                                        | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-02 Change of Location                             | Compliant |                                         |
| Rule                                                        | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-02 Type A Ownership                               | Compliant |                                         |
| Rule                                                        | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-03 Inspection Requirements                        | Compliant |                                         |
| Rule                                                        | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-04 Building Inspections for Type A Homes          | Compliant |                                         |
| Rule                                                        | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-04 Building Requirements for Type B Homes         | Compliant |                                         |
| Rule                                                        | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-04 Fire Inspections for Type A Homes              | Compliant |                                         |
| Rule                                                        | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-04 Fire Safety for Type B Homes                   | Compliant |                                         |

| Rule                                                              | Status         | Documenting Statement(s), If applicable |
|-------------------------------------------------------------------|----------------|-----------------------------------------|
| 5180:2-13-04 Heaters in a Type B Home                             | Compliant      |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-05 Denial, Revocation, and Suspension                   | Not Applicable |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-04 Flammable and Combustible Materials in a Type B Home | Compliant      |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-07 Provider Responsibilities                            | Compliant      |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-07 Written Policies and Procedures                      | Compliant      |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-07 Type B Provider - Foster Parent                      | Compliant      |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-08 Employee Requirements                                | Compliant      |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-08 Whistle Blower                                       | Compliant      |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-08 Child Care Staff Requirements                        | Compliant      |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-09 Background Checks                                    | Compliant      |                                         |
| Rule                                                              | Status         | Documenting Statement(s), If applicable |
| 5180:2-13-10 Professional Development                             | Compliant      |                                         |

| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
|-------------------------------------------------------|---------------|------------------------------------------------|
| 5180:2-13-11 Indoor Space                             | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-11 Outdoor Space                            | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-11 Outdoor Equipment                        | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-11 Fall Zone                                | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-12 Safe Equipment                           | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-12 Safe Environment                         | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-13 Clean environment and equipment          | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-13 Handwashing                              | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-14 Requirements for Field and Routine Trips | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-12 Carbon Monoxide Detectors - Type B Only  | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-12 Pets                                     | Compliant     |                                                |

| <b>Rule</b>                                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
|----------------------------------------------------------------|---------------|------------------------------------------------|
| 5180:2-13-13 Smoke Free                                        | Compliant     |                                                |
| <b>Rule</b>                                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-14 Ratio and Supervision for Field and Routine Trips | Compliant     |                                                |
| <b>Rule</b>                                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-14 Driver Requirements                               | Compliant     |                                                |
| <b>Rule</b>                                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-14 Vehicle Requirements                              | Compliant     |                                                |
| <b>Rule</b>                                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-14 Vehicle Inspections                               | Compliant     |                                                |
| <b>Rule</b>                                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-15 Child Immunization Records                        | Compliant     |                                                |
| <b>Rule</b>                                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-15 Health Conditions                                 | Compliant     |                                                |
| <b>Rule</b>                                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-16 First Aid Kit/Standard Precautions                | Compliant     |                                                |
| <b>Rule</b>                                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-16 Emergency Drills                                  | Compliant     |                                                |
| <b>Rule</b>                                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-15 Child Records Retention and Confidentiality       | Compliant     |                                                |
| <b>Rule</b>                                                    | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-16 Incident/Injury                                   | Compliant     |                                                |

| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
|-------------------------------------------------------|---------------|------------------------------------------------|
| 5180:2-13-16 Emergency Preparedness and Response Plan | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-18 Group Size and Ratios                    | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-17 Programming                              | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-17 Materials and Equipment                  | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-19 Supervision                              | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-19 School Age Supervision                   | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-19 Child Guidance                           | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-20 Cots & Napping - Practices               | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-20 Crib and Playpen Requirements            | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-21 Evening and Overnight Care               | Compliant     |                                                |
| <b>Rule</b>                                           | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |

5180:2-13-21 Sanitary Environment  
and Hygiene

Compliant

| Rule                          | Status    | Documenting Statement(s), If applicable |
|-------------------------------|-----------|-----------------------------------------|
| 5180:2-13-22 Meals and Snacks | Compliant |                                         |

| Rule                    | Status    | Documenting Statement(s), If applicable |
|-------------------------|-----------|-----------------------------------------|
| 5180:2-13-22 Fluid Milk | Compliant |                                         |

| Rule                       | Status    | Documenting Statement(s), If applicable |
|----------------------------|-----------|-----------------------------------------|
| 5180:2-13-22 Food Handling | Compliant |                                         |

| Rule                       | Status    | Documenting Statement(s), If applicable |
|----------------------------|-----------|-----------------------------------------|
| 5180:2-13-24 On-site Pools | Compliant |                                         |

| Rule                                                      | Status    | Documenting Statement(s), If applicable |
|-----------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-23 Diapering and Toilet<br>Training - Practices | Compliant |                                         |

| Rule                        | Status    | Documenting Statement(s), If applicable |
|-----------------------------|-----------|-----------------------------------------|
| 5180:2-13-24 Swimming Sites | Compliant |                                         |

| Rule                                                | Status    | Documenting Statement(s), If applicable |
|-----------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-25 Medication<br>Administration Practices | Compliant |                                         |

| Rule                                                          | Status    | Documenting Statement(s), If applicable |
|---------------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-02 Voluntary Temporary<br>Closure - No Notification | Compliant |                                         |

| Rule                                     | Status    | Documenting Statement(s), If applicable |
|------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-15 Child Enrollment<br>Records | Compliant |                                         |

| Rule                                      | Status    | Documenting Statement(s), If applicable |
|-------------------------------------------|-----------|-----------------------------------------|
| 5180:2-13-15 Child Record<br>Requirements | Compliant |                                         |

| <b>Rule</b>                                              | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
|----------------------------------------------------------|---------------|------------------------------------------------|
| 5180:2-13-20 Cots & Napping -<br>Equipment & Environment | Compliant     |                                                |
| <b>Rule</b>                                              | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-22 Safe Food<br>Handling/Storage               | Compliant     |                                                |
| <b>Rule</b>                                              | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-20 Crib & Playpen -<br>Placement               | Compliant     |                                                |
| <b>Rule</b>                                              | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-25 Medication<br>Documentation                 | Compliant     |                                                |
| <b>Rule</b>                                              | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-23 Diapering and Toilet<br>Training - Supplies | Compliant     |                                                |
| <b>Rule</b>                                              | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-25 Medication Storage                          | Compliant     |                                                |
| <b>Rule</b>                                              | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-13-16 Communicable Diseases                       | Compliant     |                                                |
| <b>Rule</b>                                              | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5101:2-13-08 Review Policies and<br>Procedures           | Compliant     |                                                |