



## Center Complaint Inspection Summary Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details                                    |                              |                                   |
|--|------------------------------|-----------------------------------|
| Program Name<br>Toddler Town Preschool and Daycare | Program Number<br>2210025119 | Program Type<br>Child Care Center |
| Address<br>8711 N. Dixie Drive Dayton OH 45414     |                              | County<br>MONTGOMERY              |

| Inspection Information       |                              |                             |                                  |
|------------------------------|------------------------------|-----------------------------|----------------------------------|
| Inspection Type<br>Complaint |                              | Inspection Scope<br>Partial | Inspection Notice<br>Unannounced |
| Reviewer(s) KEYAUNA BABER    | Inspection Day<br>04/18/2023 | Begin Time<br>10:20 AM      | End Time<br>11:40 AM             |
| Reviewer(s) KEYAUNA BABER    | Inspection Day<br>04/24/2023 | Begin Time<br>10:30 AM      | End Time<br>11:45 AM             |

| Summary of Findings      |                                     |                       |                        |                   |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>11 | No. Rules with Non-compliances<br>7 | No. Serious Risk<br>0 | No. Moderate Risk<br>1 | No. Low Risk<br>7 |

| Staff-Child Ratios at the Time of Inspection |                          |                |  |
|--|--------------------------|----------------|--|
| Group  | Age Group/Range          | Ratio Observed | Comment  |
| Infants                                      | 0 to < 12 months         | 2 to 11        | 4 children from toddler group                      |
| Infants                                      | 0 to < 12 months         | 1 to 4         | Day 2  |
| Toddlers                                     | 18 months to < 30 months | 1 to 7         |  |
| Toddlers                                     | 18 months to < 30 months | 2 to 10        | Day 2  |
| PS   | 30 months to < 36 months | 1 to 12        | children from toddler group combined with PS group |
| PS   | 3 years to < 4 years     | 1 to 7         | Day2   |
| Toddler 1                                    | 12 months to < 18 months | 1 to 3         | Day 2  |



### Complaint Allegations

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

**No Complaints were observed during this inspection.**

### Summary of Additional Non-Compliances

#### Serious Risk Non-Compliances

**No Additional Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

##### Domain:01 Ratio & Supervision

Rule: 5101:2-12-18 Ratio

Code: The program is required to maintain the appropriate staff to child ratio for each group served.

Findings: During the inspection, a ratio of 1 child care staff member(s) for 12 children was determined to have occurred for the preschool group when the situation in number(s) 15 below occurred:

1. A child care staff member stepped out of the room.
2. A child care staff member had not arrived at work on time.
3. Children were present who were not scheduled to be there.



4. A child care staff member was unable to work.
5. A child was injured in that group.
6. A child arrived in the group before a second staff member was scheduled to arrive with the group.
7. Two groups were combined, and the program did not follow the ratio for the youngest child in the group.
8. A child was transitioning to the next older age group, and the program did not follow the ratio for the youngest child in the group.
9. Ratio was doubled for more than two hours while children were napping.
10. Ratio was doubled while children were napping for a group that included at least one infant.
11. Ratio was doubled while children were napping and there were not enough staff members in the building to meet staff/child ratio.
12. Ratio was doubled in the school age group to allow access to the program, however, the program does not serve only school age children.
13. Both child care staff members did not have a working communication device when one staff member left the group to allow access to the school age only program.
14. The child care staff member did not return to the group after allowing access to the school age only program.
15. Other: Children from the toddler group were combined with the preschool group, and the program did not follow the ratio for the youngest child in the group

Additional child care staff members must be hired or current child care staff members must be rescheduled to maintain compliance. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/25/2023

### Low Risk Non-Compliances

#### Domain:01 Ratio & Supervision

Rule: 5101:2-12-19 Supervision

Code: The program staff is required to meet each child's basic, developmental, behavioral and special needs.

Findings: During the inspection, it was determined that child-care staff did not meet the basic needs of a child as noted in number(s) 5 below:

1. Assisting children with toileting
2. Assisting children with handwashing
3. Assisting children with basic hygiene
4. Responding appropriately to a child in distress
5. Assisting a child wiping his/her nose
6. Washing a child's face
7. Assisting a child in tying his/her shoes
8. Assisting a child in changing his/her clothes when needed
9. A child's developmental needs were not met
10. A child's behavioral needs were not met
11. Parental preferences, that were not in conflict with a licensing rule, were not followed

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.



**Domain:01 Ratio & Supervision**

Rule: 5101:2-12-19 Supervision  
Code: The program staff is required to protect or remove a child from a situation and/or person that are determined to be unsafe.

Findings: During the inspection, it was determined the administrator, child care staff, and/or employees of the program did not protect or remove children from a situation and/or person determined to be unsafe as noted in number(s) 4 below:

1. Verbal argument involving adults;
2. Staff member(s) allow child(ren) to do something unsafe;
3. Staff member(s) doing something unsafe;
4. Other: a staff member picked a child up by one arm and placed them over a barrier.

While the program did not protect the child(ren) from an unsafe situation and/or person, it was determined the situation would not or did not result in a serious incident or injury to a child. All program employees must take actions to protect children in care. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/25/2023

**Domain:01 Ratio & Supervision**

Rule: 5101:2-12-18 Attendance Records  
Code: The program is required to have a method for tracking the children in each group. The tracking method must be updated throughout the day and kept with the group at all times.

Findings: During the inspection, it was determined that the method for tracking children in each group did not meet the requirements of the rule as noted in number(s) 3 below:

1. There was no method in place;
2. The method did not include each child's name;
3. The method did not include each child's date of birth;
4. The tracking method did not remain with the group at all times;
5. The tracking method was not updated throughout the day as children entered or left the group.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/25/2023

**Domain:02 Safe & Sanitary Environment**

Rule: 5101:2-12-13 Sanitary Equipment and Environment  
Code: The program is required to provide a clean and healthy environment.



Findings: During the inspection, it was determined that the following unsanitary conditions were at the program: infant children were in and around the vomit of other children prior to it being cleaned up. A clean and healthy environment, including furniture, materials and equipment must be provided, and the program shall be cleaned daily. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain:02 Safe & Sanitary Environment**

Rule: 5101:2-12-13 Handwashing Requirements

Code: The program is required to have all staff wash their hands as outlined in rule.

Findings: During the inspection, it was determined that at least one staff member with the infant group did not wash his or her hands at the time listed in number(s) 6 below, as required in rule.

1. Upon arrival for the day.
2. Prior to departure.
3. Upon entry into a classroom.
4. After toileting or assisting a child with toileting.
5. After each diaper change or pull-up change.
6. After contact with bodily fluids or cleaning up spills or objects contaminated with bodily fluids.
7. After cleaning or sanitizing or using any chemical products.
8. After handling pets, pet cages or other pet objects that have come in contact with the pet.
9. Before eating, serving or preparing food or bottles or feeding a child.
10. Before and after completing a medical procedure or administering medication.
11. When visibly soiled (must use soap and water).
12. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/25/2023

**Domain:04 Indoor/Outdoor Space**

Rule: 5101:2-12-17 Daily Outdoor Play

Code: The program is required to provide daily outdoor play for all children.

Findings: During the inspection, it was determined that daily outdoor play was not provided for the infants over 12 months of age. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is not required at this time.

**Domain:09 Children's Files**

Rule: 5101:2-12-15 Child Medical and Enrollment Records

Code: The program is required to keep children's records confidential.



Findings: During the inspection, it was determined that children's records had not been kept confidential in that child and family specific information about PFCC benefits and absent day utilization were posted in an area available to anyone who entered the program. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 05/25/2023