

## In-Home Aide Inspection Full Report

Certified in-home aide (IHA) programs are inspected at least once each year. Non-compliances are documented in the inspection report, which may also include documenting statements and supplemental information. Inspection reports can be viewed on the child care website at <http://jfs.ohio.gov/CDC/Childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details			
Program Name Joyce Colvin	Program Number 2210025152	Program Type In-Home Aide	County CUYAHOGA

Inspection Information			
Inspection Type: Renewal		Inspection Scope: Full	Inspection Notice: Announced
Reviewer: Tonesha Jones	Visit Date: 04/15/2024	Begin Time: 1:00 PM	End Time: 2:30 PM

Summary of Findings	
Number of Rules Verified 33	Number of Rules with Non-Compliances 6

Enrollment at the Time of Inspection	
Age Group	Total
Infant (Birth to < 18 m)	0
Young Toddler	0
Older Toddler	1
Preschool	0
School Age	1
<b>Total Enrollment</b>	<b>2</b>

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
Joyce Colvin	30 months to < 36 months	1 to 1	

Summary of Non-Compliances
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*If a program disagrees with a noncompliance finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-14-02 details the process for submitting a request for review. The request for review must be submitted within 15 calendar days from the receipt of the inspection report.*

Domain: 000 Certification and Requirements
<p>Rule: 5101:2-14-02 In-Home Aide Application and Approvals Code: The IHA is required to complete pre-certification training when obtaining a certificate, at each renewal application, and when applying to become certified at a second location.</p>
<p>Findings: During the inspection, it was determined that the IHA did not complete the pre-certification training, as required, as noted in number 1 below:</p> <ol style="list-style-type: none"> <li>1. The pre-certification training was not completed at the time of renewal.</li> <li>2. The pre-certification training was not completed was not taken within two years prior to the application for the second location.</li> </ol>

Submit a corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/28/2024

**Domain: 000 Certification and Requirements**

Rule: 5101:2-14-02 In-Home Aide Responsibilities

Code: The IHA is required to maintain current information in the Ohio Professional Registry.

Findings: During the inspection, it was determined that information in the Ohio Professional Registry (OPR) was not kept current as noted in number 2 below:

1. The IHA's individual profile was not kept current.
2. The IHA had not created or updated their organizational dashboard in the OPR.
3. The IHA's scheduled days and hours were not current.
4. Other: [ ].

Submit a corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/28/2024

**Domain: 000 Certification and Requirements**

Rule: 5101:2-14-03 Health Trainings and Professional Development Requirements

Code: The IHA is required to complete at least six clock hours of training annually. Professional Development training must meet the requirements in appendix B of this rule.

Findings: In review of records, it was determined the IHA did not meet the annual professional development requirement as noted in number 1:

1. The IHA had not completed at least six hours of professional development.
2. Documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule.
3. Training topic did not meet the requirements listed in appendix A of this rule.
4. Documentation of training did not meet the requirements of this rule.
5. Other [ ].

Submit a corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/28/2024

**Domain: 000 Certification and Requirements**

Rule: 5101:2-14-03 Health Trainings and Professional Development Requirements

Code: The IHA is required to meet the health training requirements.

Findings: In review of records, it was determined the IHA did not have current valid documentation for training(s) listed in number(s) 2 & 7 below:

1. First Aid - expired training.
2. First Aid - did not have verification of the completion of First Aid training.
3. First Aid - training taken did not include all age groups and developmental levels of all children in care.
4. First Aid - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule.
5. CPR - expired training.
6. CPR - had not taken CPR training.
7. CPR - did not have verification of the completion of CPR training.
8. CPR - training taken did not include all age groups and developmental levels of all children in care.
9. CPR - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule.
10. CPR- audiovisual or electronic media training taken did not include an in-person component of the training.
11. Communicable Disease - expired training.
12. Communicable Disease - had not taken CD training.
13. Communicable Disease - did not have verification of the completion of full CD training.
14. Communicable Disease - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule.
15. Child Abuse - expired training
16. Child Abuse - had not taken Child Abuse training
17. Child Abuse - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule

Submit the documentation of current certification with a corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 06/28/2024

**Domain: 002 Safe & Sanitary**

Rule: 5101:2-14-05 Safe and Sanitary Environment

Code: The IHA is required to store chemicals, cleaning , and sanitizing supplies in a place that is inaccessible to children. Cleaning agents, aerosol cans and chemical substances must be stored in their original container or clearly labeled.

Findings: During the inspection, chemicals, cleaning equipment, sanitizing equipment and supplies were not used or stored properly as noted in number(s) 14 below:

1. Cosmetics were accessible to children in the [ ] area.
2. Disinfecting wipes were accessible to children in the [ ] area.
3. Fish tank chemicals/food was accessible to children in the [ ] area.
4. Hand lotion was accessible to children in the [ ] area.
5. Hand sanitizer (for children under 24 months) was accessible to children in the [ ] area.
6. Laundry detergent was accessible to children in the [ ] area.
7. Powder dish washing soap was accessible to children in the [ ] area.
8. Paint cans were accessible to children in the [ ] area.
9. White out was accessible to children in the [ ] area.
10. Potting Soil was accessible to children in the [ ] area.
11. Bleach was accessible to children in the [ ] area.
12. Poison, including insect/rodent poison was accessible to children in the [ ] area.
13. Pesticide was accessible to children in the [ ] area.
14. A cleaning agent was accessible to children in the kitchen under sink area.
15. Gasoline was accessible to children in the [ ] area.
16. Other potentially hazardous substance [ ] was accessible to children in the [ ] area.

- 17. Cleaning/sanitizing supplies had not been clearly labeled.
- 18. A spray aerosol was accessible to children.
- 19. Other: [ ].

Submit a corrective action plan, which includes a statement that the potentially hazardous substance is no longer accessible to children, to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/28/2024

**Domain: 002 Safe & Sanitary**

Rule: 5101:2-14-05 First Aid Kit/Standard Precautions

Code: The IHA is required to meet the requirements for first aid kits.

Findings: During the inspection, it was determined that the IHA did not have a first aid kit [onsite/ on the vehicle/ on a field trip] as required, that included all items listed in the appendix C of the rule. The kit(s) were missing the item(s) or the item(s) were not replaced after use and/or expired listed in number(s) 9 & 11 below:

1. One roll of first-aid tape.
2. Individually wrapped sterile squares in assorted sizes.
3. Sterile adhesive bandages in assorted sizes.
4. Tweezers.
5. Gauze rolled bandage.
6. Triangular bandage.
7. Rounded end scissors.
8. Tooth preservation system or fresh chilled liquid milk in which to transport a lost permanent tooth, including a written reference indicating location of the refrigerator/freezer where milk is stored if a tooth preservation system is not part of the first aid kit (for programs serving school age children only).
9. A working digital thermometer.
10. Disposable non-latex gloves.
11. A working flashlight.
12. An instant cold pack that has not been activated or ice, including a written reference indicating location of the refrigerator/freezer where the ice is stored if an instant cold pack is not part of the first aid kit.
13. Sealable leak-proof plastic bags in assorted sizes or double bagged plastic bags that can be securely tied for materials soiled with blood or bodily fluids.
14. Pocket mask or face shield, appropriate; for all ages of children in care, for cardiopulmonary resuscitation (CPR) administration.
15. Soap or waterless sanitizer (field trip or transporting away from the program only).
16. Bottled water (field trip or transporting away from the program only).

Correct the violation and submit a corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/28/2024

**Domain: 003 Health & Safety**

Rule: 5101:2-14-07 Medical, Dental, and General Emergency Requirements/Drills

Code: The IHA is required to post fire and weather plans on each level of the home used for care.

Findings: During the inspection, it was determined the following information was not posted for item number(s) 1, 2 below:

1. Severe weather safe spots on each level of the home in use for care.
2. Fire evacuation routes on each level of the home in use for care.

Submit a corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 06/28/2024

**Domain: 003 Health & Safety**

Rule: 5101:2-14-07 Medical, Dental, and General Emergency Requirements/Drills

Code: The IHA is required to have the completed JFS 01242 "Medical, Dental, and General Emergency Plan for Child Care" in a location that is readily available and implement the plan when necessary.

Findings: During the inspection, it was determined the requirements for the JFS 01242 "Medical, Dental and General Emergency Plan" were not followed as noted in number(s) 1-7 below:

1. The plan was not kept in a location that is readily available to the IHA.
2. The name, address and telephone number of the program were not complete.
3. The location of the first aid kit, fire extinguisher and fire alarm system, fire alarm pull stations and electrical circuit box were not complete.
4. The telephone number for emergency squad, fire department hospital, poison control program, public children services agency, local health department, local emergency management agency and police department were not complete.
5. Location of children's records was not complete.
6. Emergency information including any medications or supplies needed in the event of an evacuation was not complete.
7. The current version of the prescribed form was not used.
8. The plan was not implemented when necessary in that [ ].

Submit a corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/28/2024

**Domain: 003 Health & Safety**

Rule: 5101:2-14-07 Medical, Dental, and General Emergency Requirements/Drills

Code: The IHA is required to complete and document the required drills.

Findings: During the inspection, it was determined that the required drills were not completed for item number(s) 1, 2 below:

1. Monthly fire drills at varying times.
2. Monthly weather emergency drills (March through September).

Submit a corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/28/2024

**Domain: 003 Health & Safety**

Rule: 5101:2-14-07 Medical, Dental, and General Emergency Requirements/Drills  
 Code: The IHA is required to have a completed JFS 01201 "Dental First Aid" and keep it in a location readily available to the IHA.

Findings: During the inspection, it was determined the JFS 01201 "Dental First Aid" was not [completed/in a location readily available to the IHA].

Submit a corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 06/28/2024

**Rules In-Compliance/Not Verified**

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-02 In-Home Aide Qualifications	Compliant	
5101:2-14-04 Background Checks	Compliant	
5101:2-14-05 Handwashing	Compliant	
5101:2-14-05 Communicable Diseases	Compliant	
5101:2-14-05 Swimming and Water Safety	Compliant	
5101:2-14-05 Swimming Permission	Compliant	
5101:2-14-05 Pets	Compliant	
5101:2-14-06 Child Record Retention and Confidentiality	Compliant	
5101:2-14-06 Child Enrollment and Medical Requirements	Compliant	
5101:2-14-06 Health Conditions	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5101:2-14-07 Incident/Injury	Compliant	
5101:2-14-07 Emergency and Disaster Plan	Compliant	
5101:2-14-08 Supervision	Compliant	
5101:2-14-08 Ratio and Group Size	Compliant	
5101:2-14-08 Child Guidance	Compliant	
5101:2-14-08 Child Abuse and Neglect Reporting	Compliant	
5101:2-14-09 Requirements for Field Trip Safety	Compliant	
5101:2-14-09 IHA Driver Requirements	Compliant	
5101:2-14-09 Vehicle Inspections	Compliant	
5101:2-14-10 Sleeping and Napping Requirements	Compliant	
5101:2-14-10 Crib and Playpen Requirements	Compliant	
5101:2-14-10 Evening and Overnight Care	Compliant	
5101:2-14-11 Meals and Snacks	Compliant	
5101:2-14-12 Medication Requirements	Compliant	

<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-14-13 Infant Daily Care	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-14-13 Infant Bottle and Food Preparation	Compliant	
<b>Rule</b>	<b>Status</b>	<b>Documenting Statement(s), If applicable</b>
5101:2-14-13 Diapering	Compliant	