



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details  |                              |                                   |                   |
|--|------------------------------|-----------------------------------|-------------------|
| Program Name<br>The Compass School                     | Program Number<br>2220026066 | Program Type<br>Child Care Center |                   |
| Address<br>3989 North Hampton Drive Powell<br>OH 43065 |                              | County<br>DELAWARE                |                   |
|  |                              |                                   |                   |
| Building Approval Date                                 | Use Group/Code               | Occupancy Limit                   | Maximum Under 2 ½ |
| Fire Inspection Approval Date                          | Food Service Risk Level      |                                   |                   |

| Inspection Information         |                          |                                  |
|--------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Provisional | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>03/16/2023  | Begin Time 9:00 AM       | End Time 4:30 PM                 |
| Reviewer:<br>Bradie McAfee     |                          |                                  |

| Summary of Findings      |                                     |                       |                        |                   |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>58 | No. Rules with Non-compliances<br>5 | No. Serious Risk<br>0 | No. Moderate Risk<br>2 | No. Low Risk<br>4 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|---|------------------|------------|-----------|-------|
| Age Group   | License Capacity | Enrollment |           |       |
|   | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 18         | 7         | 25    |
| Young Toddler   |                  | 13         | 9         | 22    |
| <b>Total Under 2 ½ Years</b>                              | 72               | 31         | 16        | 47    |
| Older Toddler   |                  | 19         | 5         | 24    |
| Preschool   |                  | 70         | 37        | 107   |
| School Age  |                  | 62         | 0         | 62    |
| <b>Total Capacity/Enrollment</b>                          | 200              | 151        | 42        | 240   |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|--|-----------------|----------------|---------|
| Group  | Age Group/Range | Ratio Observed | Comment |
|  |                 |                |         |



|                     |                          |         |  |
|---------------------|--------------------------|---------|--|
| Art Studio          | 4 years to < 5 years     | 2 to 15 |  |
| Art Studio          | 4 years to < 5 years     | 2 to 17 |  |
| Navigators          | 0 to < 12 months         | 2 to 7  |  |
| Navigators          | 0 to < 12 months         | 3 to 7  |  |
| Navigators          | 0 to < 12 months         | 2 to 5  |  |
| Explorers           | 0 to < 12 months         | 2 to 6  |  |
| Discoverers         | 0 to < 12 months         | 2 to 6  |  |
| Pathfinders         | 18 months to < 30 months | 2 to 8  |  |
| Pathfinders         | 18 months to < 30 months | 1 to 9  |  |
| Adventurers         | 18 months to < 30 months | 3 to 12 |  |
| Adventurers         | 18 months to < 30 months | 2 to 13 |  |
| Adventurers         | 18 months to < 30 months | 1 to 13 |  |
| Adventurers         | 18 months to < 30 months | 2 to 12 |  |
| Trailblazers        | 18 months to < 30 months | 2 to 11 |  |
| Trailblazers        | 18 months to < 30 months | 1 to 11 |  |
| Science Lab         | School-Age to < 11 years | 2 to 23 |  |
| Science Lab         | School-Age to < 11 years | 3 to 21 |  |
| Think Tank          | 3 years to < 4 years     | 2 to 11 |  |
| Think Tank          | 3 years to < 4 years     | 2 to 16 |  |
| World Markets       | 4 years to < 5 years     | 1 to 8  |  |
| World Markets       | 4 years to < 5 years     | 1 to 11 |  |
| World Markets       | 4 years to < 5 years     | 1 to 10 |  |
| Sound Stage         | 3 years to < 4 years     | 1 to 6  |  |
| Sound Stage         | 3 years to < 4 years     | 1 to 12 |  |
| Inventor's Workshop | 3 years to < 4 years     | 2 to 17 |  |
| Inventor's Workshop | 3 years to < 4 years     | 2 to 15 |  |

### Summary of Non-Compliances

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**



### Moderate Risk Non-Compliances

#### Domain: 08 Staff Files

Rule: 5101:2-12-09 Background Check Requirements

Code: The program is required to have staff update their background checks every five years as required.

Finding: In review of the staff records, it was determined that background checks were not updated every five years for the individual(s) listed on the Employee Record Chart as noted in number 3 below:

1. Owner
2. Administrator
3. Child care staff member, employee

Submit the program's corrective action plan, which includes a copy of the JFS 01176, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/15/2023

#### Domain: 09 Children's Files

Rule: 5101:2-12-15 Medical/Physical Care Plans

Code: The program is required to have a completed JFS 01236 "Child Medical/Physical Care Plan for Child Care" on file at the program for any child having a health condition. The program is required to implement and/or follow instructions on the JFS 01236 for a child with a health condition.

Finding: A written, signed and dated JFS 01236 "Child Medical/Physical Care Plan for Child Care" must be on file for any child having health conditions which require monitoring for symptoms, or a medical procedure be performed, or ongoing administration of medication or medical foods at the program. In review of the children's records, it was determined that the required written information was either not on file, implemented or followed, for at least one child indicated on the Children Records Review, as noted in numbers 1 and 8 below:

1. No plan was on file.
2. Child's name was missing.
3. Child's date of birth was missing.
4. Name of the condition was missing.
5. Indication if medication is required was missing.
6. Symptoms to watch for were missing.
7. Directions for when should the medication or medical food be administered were missing.
8. Instructions for administration were missing.
9. Conditions that trigger the need for medication or medical foods were missing.
10. Expected results of the medication or medical food were missing.
11. Actions to be taken if the symptoms do not subside were missing.



12. Activities, foods, environmental conditions to avoid were missing.
13. Training instructions were missing.
14. Directions for action to be taken if expected result of medication or medical food does not occur were missing.
15. Instructions regarding emergency evacuation, if applicable, were missing.
16. Dated signature of parent was missing.
17. Dated signature of certified professional who trained the program staff was missing, if parent was not the trainer.
18. Printed name(s)/Dated signature(s) of child care staff member(s) trained to perform the procedure were missing.
19. Dated signature(s) of administrator was missing.
20. Name of any applicable medication was missing.
21. Date medication was administered was missing.
22. Time medication was administered was missing.
23. Dosage administered was missing.
24. Signature of staff member who administered the medication was missing.
25. Medication listed in the procedures to follow was not onsite available to administer as instructed and alternate instructions for this situation were not included on the plan.
26. The plan was not implemented.
27. The plan was not able to be implemented due to conflicting information.
28. The plan was not followed.

Submit the program's corrective action plan, which includes a copy of the completed JFS 01236, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/15/2023

### Low Risk Non-Compliances

#### Domain: 08 Staff Files

Rule: 5101:2-12-10 Health Training Requirements

Code: The program is required to have all child care staff members complete training in child abuse and neglect recognition and prevention within sixty days of hire. Staff must complete training in first aid and CPR within the first ninety days of hire.

Finding: In review of the staff records, it was determined that at least one child care staff member had not completed required health and safety training as noted in numbers 2, 3, and 5 below:

1. Child abuse and neglect recognition and prevention training was not completed within sixty days of hire.



2. First aid training was not completed within ninety days of hire.
3. Cardiopulmonary resuscitation (CPR) training was not completed within ninety days of hire.
4. The child abuse and neglect recognition and prevention training was expired.
5. The first aid training was expired.
6. The CPR training was expired.

Refer to the Employee Record Chart for the name(s) of the child care staff member(s) who must complete the required health and safety training(s). Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/15/2023

**Domain: 09 Children's Files**

Rule: 5101:2-12-15 Medical/Physical Care Plans

Code: The program is required to maintain a complete JFS 01236 "Child Medical/Physical Care Plan for Child Care" on file for any child having a health condition.

Finding: In review of the children's records, it was determined that the JFS 01236 "Child Medical/Physical Care Plan for Child Care" did not meet the requirements of the rule as noted in numbers 1 and 3 below:

1. The JFS 01236 had not been updated as needed and at least annually.
2. A separate JFS 01236 had not been used for each condition.
3. The program used an old version of the JFS 01236.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/15/2023

**Domain: 09 Children's Files**

Rule: 5101:2-12-25 Medication Administration

Code: The program is required to use the appropriate form and retain current documentation to administer medications, medical foods and topical products. The program is also required to obtain separate documentation for each medication/product and child.

Finding: During the inspection, it was determined the program did not meet the requirements for the JFS 01217 "Request for Administration of Medication for Child Care" as noted in number 6 below:



1. The program used an old version of the JFS 01217.
2. The signature date on the JFS 01217 exceeded more than 12 months.
3. The time period to administer the medication or medical food on the JFS 01217 was exceeded.
4. The JFS 01217 included more than one medication or medical food.
5. The JFS 01217 included more than one child's name.
6. The prescription label was not current.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/15/2023

**Domain: 09 Children's Files**

Rule: 5101:2-12-15 Child Medical and Enrollment Records

Code: The program is required to have a completed medical on file at the program for each child enrolled.

Finding: In review of 25% of the children's records, it was determined that completed medical statements were not on file, as required, for children listed on the JFS Children's Record Review For Child Care as indicated in number 2 below:

1. No medical was on file for at least one child
2. Medical(s) on file was not updated every 13 months
3. Medical(s) were missing child's name and date of birth
4. Medical(s) were missing the date of the medical examination
5. The date of the exam was more than 13 months prior to the date the form was signed.
6. Medical(s) were missing a statement that the child has been examined and is in suitable condition for participation in group care
7. Medical(s) were missing the signature, business address and telephone number of the physician, physician's assistant(PA), advance practice nurse (APN) or certified nurse practitioner (CNP) who examined the child
8. Medical(s) were missing a record of immunizations the child has had specifying month, day and year
9. Medical(s) were missing a statement from the physician, PA, APN, or CNP that the child has been immunized or is in the process of being immunized against the diseases required by division 5104.014 of the Revised Code and found in appendix A to this rule
10. Medical(s) were missing a statement from the child's parent or guardian that he or she has declined to have the child immunized against the disease for reasons of conscience, including religious convictions
11. Other [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/15/2023



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**Rules In-Compliance/Not Verified**

| Rule   | Status    | Documenting Statement(s), If applicable   |
|--|-----------|---|
| 5101:2-12-02 License Posted                  | Compliant |   |
| 5101:2-12-02 Current Information             | Compliant |   |
| 5101:2-12-03 Inspection Requirements         | Compliant |   |
| 5101:2-12-04 Building Department Inspection  | Compliant |   |
| 5101:2-12-04 Fire Inspection                 | Compliant |   |
| Rule: 5101:2-12-04 Food Service Requirements | Compliant | Documenting Statement: During the inspection, it was determined the program had documentation they had applied and paid for the renewal of the annual food service license. Please be reminded to post the new food service license once it has been received from the health department. |
| 5101:2-12-07 Administrator Qualifications    | Compliant |   |



| Rule  | Status    | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5101:2-12-07 Administrator Responsibilities/Requirements      | Compliant |   |
| 5101:2-12-07 Written Program Policies and Procedures          | Compliant |   |
| 5101:2-12-08 Medical Statement                                | Compliant |   |
| 5101:2-12-08 Child Care Staff Member Educational Requirements | Compliant |   |
| 5101:2-12-08 Orientation Training & Whistle Blower Protection | Compliant |   |
| 5101:2-12-10 Professional Development Requirements            | Compliant |   |
| 5101:2-12-11 Indoor Space Requirements                        | Compliant |   |
| 5101:2-12-11 Separation of Children Under 2 1/2 Years         | Compliant |   |
| 5101:2-12-11 Outdoor Space Requirements                       | Compliant |   |
| 5101:2-12-11 Outdoor Play Equipment                           | Compliant |   |
| 5101:2-12-11 Outdoor Play Fall Zones                          | Compliant |   |
| 5101:2-12-12 Safe Equipment                                   | Compliant |   |





| Rule   | Status    | Documenting Statement(s), If applicable  |
|--|-----------|--|
| 5101:2-12-12 Safe Environment                            | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-13 Sanitary Equipment and Environment          | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-13 Handwashing Requirements                    | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-13 Smoke Free Environment                      | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-14 Transportation and Field Trip Procedures    | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-14 Transportation - Driver Requirements        | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| Rule: 5101:2-12-14 Transportation - Vehicle Requirements | Compliant | Documenting Statement: An annual safety check of the vehicle(s), using the JFS 01230 "Vehicle Inspection Report For Child Care Centers" form, were verified and dated 12/30/2022, 1/3/23, 12/30/2022 and 12/21/2022. |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-16 Medical, Dental, and General Emergency Plan | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-16 Emergency Drills                            | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-16 First Aid/Standard Precautions              | Compliant |  |
| Rule   | Status    | Documenting Statement(s), If applicable  |
| 5101:2-12-16 Management of Communicable Disease          | Compliant |  |



| Rule                                   | Status    | Documenting Statement(s), If applicable |
|--|-----------|---|
| 5101:2-12-16 Incident/Injury Reporting | Compliant |   |
| 5101:2-12-16 Written Disaster Plan     | Compliant |   |
| 5101:2-12-17 Daily Schedule            | Compliant |   |
| 5101:2-12-17 Materials and Equipment   | Compliant |   |
| 5101:2-12-17 Daily Outdoor Play        | Compliant |   |
| 5101:2-12-18 License Capacity          | Compliant |   |
| 5101:2-12-18 Ratio                     | Compliant |   |
| 5101:2-12-18 Group Size                | Compliant |   |
| 5101:2-12-18 Attendance Records        | Compliant |   |
| 5101:2-12-19 Supervision               | Compliant |   |
| 5101:2-12-19 Child Guidance            | Compliant |   |
| 5101:2-12-20 Cots and Napping          | Compliant |   |
| 5101:2-12-20 Cribs                     | Compliant |   |



| Rule  | Status    | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5101:2-12-22 Meal and Snack Requirements        | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-22 Fluid Milk Requirements            | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-22 Safe Food Handling/Storage         | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-23 Infant Daily Care                  | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-23 Infant Bottle and Food Preparation | Compliant |   |
| Rule  | Status    | Documenting Statement(s), If applicable |
| 5101:2-12-23 Diapering and Toilet Training      | Compliant |   |