



Center Complaint Inspection Summary Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name Kid Friendly Academy-Northfield	Program Number 2220026746	Program Type Child Care Center
Address 10333 Northfield rd unit 15 Northfield OH 44067		County SUMMIT

Inspection Information			
Inspection Type Complaint		Inspection Scope Partial	Inspection Notice Unannounced
Reviewer(s) AQILA BROWN	Inspection Day 09/18/2023	Begin Time 10:30 AM	End Time 12:30 PM
Summary of Findings			
No. Rules Verified 6	No. Rules with Non-compliances 5	No. Serious Risk 0	No. Moderate Risk 1
		No. Low Risk 4	

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
Infant /Toddler	0 to < 12 months	1 to 6	Youngest 5 months
Toddlers	18 months to < 30 months	1 to 7	
Preschool	3 years to < 4 years	2 to 12	



Complaint Allegations

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Domain:00 License & Approvals

Rule: 5101:2-12-02 Current Information

Code: The rule requires the program to request an administrator amendment, and submit qualifications for a new administrator, within thirty days of the change.

Allegation: The Department was not notified of a change in Administrator.

Determination: Substantiated

Findings: During the inspection, it was determined that a change of administrator had been made and the owner or administrator had failed to provide notification of this change to the Department and/or submit qualifications for the new administrator within 30 days. A license is only valid for the licensee, administrator, address and license capacity designated on the license. Technical assistance was provided, and as discussed, submit the request to amend the license and any required documentation, if applicable, through the licensing system, OCLQS.

Risk Level: Low

Corrective Action Plan Due: 10/18/2023

Domain:00 License & Approvals

Rule: 5101:2-12-03 Inspection Requirements

Code: The program staff is required to provide true and accurate information.

Allegation: Fire drills are being falsely documented.

Determination: Substantiated

Findings: During the inspection, it was determined that the program provided false information, in that it is determined that monthly fire drills have not been done for at least two months (June 2023 to present), yet monthly fire drills for June through August were documented as completed. The rule requires the program to provide accurate and truthful information to the Department. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Risk Level: Low

Corrective Action Plan Due: 10/18/2023

Domain:04 Indoor/Outdoor Space

Rule: 5101:2-12-17 Daily Outdoor Play

Code: The program is required to provide daily outdoor play for all children.

Allegation: Children are not provided opportunities for outdoor play.

Determination: Substantiated



Findings: During the inspection, it was determined that daily outdoor play was not provided for the Toddler, preschool and school age groups. Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is required at this time. Please submit a corrective action plan verifying compliance with this rule.

Risk Level: Low

Corrective Action Plan Due: 10/18/2023

Domain:05 Health & Safety

Rule: 5101:2-12-16 Emergency Drills

Code: The program is required to complete fire drills, weather drills, and emergency/lockdown drills appropriately.

Allegation: The program does not complete monthly fire drills.

Determination: Substantiated

Findings: During the inspection, it was determined that the required drills were not completed for item number 1 below:

1. Monthly fire drills.
2. Monthly weather emergency drills (March through September).
3. Emergency/lockdown drills in each quarter of the calendar year.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Risk Level: Low

Corrective Action Plan Due: 10/18/2023

Summary of Additional Non-Compliances

Serious Risk Non-Compliances

No Additional Serious Risk Non-Compliances were observed during this inspection



Moderate Risk Non-Compliances

Domain:01 Ratio & Supervision

Rule: 5101:2-12-18 Ratio

Code: The program is required to maintain the appropriate staff to child ratio for each group served.

Findings: During the inspection, a ratio of 1 child care staff member for 6 children was determined to have occurred for the infant group when the situation in number 4 below occurred:

1. A child care staff member stepped out of the room.
2. A child care staff member had not arrived at work on time.
3. Children were present who were not scheduled to be there.
4. A child care staff member was unable to work.
5. A child was injured in that group.
6. A child arrived in the group before a second staff member was scheduled to arrive with the group.
7. Two groups were combined, and the program did not follow the ratio for the youngest child in the group.
8. A child was transitioning to the next older age group, and the program did not follow the ratio for the youngest child in the group.
9. Ratio was doubled for more than two hours while children were napping.
10. Ratio was doubled while children were napping for a group that included at least one infant.
11. Ratio was doubled while children were napping and there were not enough staff members in the building to meet staff/child ratio.
12. Ratio was doubled in the school age group to allow access to the program, however, the program does not serve only school age children.
13. Both child care staff members did not have a working communication device when one staff member left the group to allow access to the school age only program.
14. The child care staff member did not return to the group after allowing access to the school age only program.
15. Other [].

Additional child care staff members must be hired or current child care staff members must be rescheduled to maintain compliance. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/18/2023

Low Risk Non-Compliances

No Low Additional Risk Non-Compliances were observed during this inspection



Department of Education
Department of Job and Family Services

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