Department of Children & Youth

Licensing Inspection Full Report

Certified in-home aide (IHA) programs are inspected at least once each year. Non-compliances are documented in the inspection report. Documenting statements, technical assistance provided and supplemental information may also be included in the report. Inspection reports from the previous three years can be viewed on the Department of Children & Youth website at https://childcaresearch.ohio.gov/ . This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

Program Details		
Program Name In-Home Aide	Program Number 2220027383	Program Type In-Home Aide
Address 337 Arlington Ave Arlington OH 45814		County HANCOCK

Inspection Information			
Inspection Type Annual	Inspection Scope Full	Inspection Method On-site Inspection	Inspection Notice Unannounced
Inspection Date 11/03/2026	Begin Time 3:10 PM	End Time 5:16 PM	Reviewer: Jill Gentile

Summary of Findings		
No. Requirements Verified 33	No. Requirements with Non-compliances 8	No. Requirements Compliant 25
No. other Non-compliance Findings 0	No. Technical Assistance Provided 0	

Enrollment at the Time of Inspection	
Age Group	**Total**
Infant (Birth to < 18 m)	0
Young Toddler	0
Older Toddler	0
Preschool	0
School Age	3
Total Enrollment	**3**

Staff-Child Ratios at the Time of Inspection				
Group	**Age Group/Range**	**Ratio Observed**	**Compliance**	**Comment**

Deborah Mills	Mixed Age Group	1 to 3	In Compliance	Beginning Ratio = 3 children to 1 provider Beginning Time: 03:10 PM Ending Ratio = 3 children to 1 provider Ending Time: 05:16 PM

Summary of Non-Compliances

If a program disagrees with an inspection finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-18-04 details the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the inspection report.

Non-Compliances

This section includes rule violations that are observable and/or based on facts.

Domain: 000 Certification and Requirements
Rule: 5180:2-14-02 In-Home Aide Responsibilities
Requirement:The IHA is required to maintain current information in the Ohio Professional Registry.
Findings:During the inspection, it was determined that information in the Ohio Professional Registry (OPR) was not kept current. The following was observed: The In-Home Aid's OPR was not linked to her OPR program. Thus, no information for her was showing up in her OPR program. The In-Home Aid brought up her personal OPR to verify she had created a personal OPR and had taken specific trainings. As stated previously, her OPR should be linked to her OPR program to update all of her information.

Submit a corrective action plan to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 12/04/2026

Domain: **000 Certification and Requirements**
Rule: 5180:2-14-03 Health Trainings and Professional Development Requirements
Requirement:The IHA is required to complete at least six clock hours of training annually. Professional Development training must meet the requirements in appendix B of this rule.
Findings:In review of records, it was determined that the IHA did not meet the annual professional development requirement. The following was observed: Only one credit hour of professional development was completed for fiscal year, 07/01/25-06/30/26. Five additional professional credit hours must be completed for the last fiscal year.

Submit a corrective action plan to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 12/04/2026

Domain: **002 Safe & Sanitary**
Rule: 5180:2-14-05 Safe and Sanitary Environment
Requirement:The IHA is required to store chemicals, cleaning , and sanitizing supplies in a place that is inaccessible to children. Cleaning agents, aerosol cans and chemical substances must be stored in their original container or clearly labeled.
Findings:During the inspection, chemicals, cleaning equipment, sanitizing equipment and supplies were not used or stored properly.

The following was observed: Wiper fluid and bug spray were found in the garage within reach of children.

Submit a corrective action plan, which includes a statement that the potentially hazardous substance is no longer accessible to children, to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 12/04/2026

Domain: **002 Safe & Sanitary**
Rule: 5180:2-14-05 Safe and Sanitary Environment
Requirement:The IHA is required to remove equipment that poses a hazard to children.
Findings:During the inspection, it was determined that at least one area of the program or at least one piece of equipment / materials were not safe, easy to clean, and maintained in good repair.
The following was observed: The toilet tank lid had been broken and was missing a large corner piece which was jagged and sharp.

Submit a corrective action plan to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 12/04/2026

Domain: **002 Safe & Sanitary**
Rule: 5180:2-14-05 Safe and Sanitary Environment
Requirement:The IHA is to provide a safe environment in the home when children are present.

Findings:During the inspection, it was determined that children were not protected from the following items which may threaten their safety.

The following was observed: Several sharp knives were found in kitchen drawers within reach of children. A hammer, pliers, and tool box full of tools were found in a closet within reach of children. In-Home Aid removed all items at the time of inspection and placed them out of children's reach.

Submit a corrective action plan to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 12/04/2026

Domain: **002 Safe & Sanitary**
Rule: 5180:2-14-05 First Aid Kit/Standard Precautions
Requirement:The IHA is required to meet the requirements for first aid kits.
Findings:During the inspection, it was determined that the IHA did not have a first aid kit onsite/ on the vehicle as required, that included all items listed in rule. The kits were missing the items or the items were not replaced after use. The following was observed missing: The home's first aid kit was missing adhesive tap. The In-Home Aid replaced the adhesive tape at the time of inspection.
The vehicle the In-Home Aid used had it's own first aid kit. It was missing a digital thermometer, an instant ice pack and disposable non-latex gloves.

Correct the violation and submit a corrective action plan to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 12/04/2026

Domain: **002 Safe & Sanitary**
Rule: 5180:2-14-05 Safe and Sanitary Environment
Requirement:Accumulated trash and garbage must be stored outside of the indoor or outdoor play area and not accessible to children.
Findings:During the inspection, it was determined that accumulated trash or garbage was not stored as required.

The following was observed: Cat feces was found in an open trash can next to the litter box. (Litter box was clean.)

Submit a corrective action plan to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 12/04/2026

Domain: **002 Safe & Sanitary**
Rule: 5180:2-14-05 Safe and Sanitary Environment
Requirement:All alcohol, drugs, household and child medications are to be kept out of reach of children while in the care of the IHA.
Findings:During the inspection, it was determined that hazardous items were within reach of children. The following was observed: Two containers of medication were found within reach of children in the kitchen cupboards. In-Home Aid placed them on a higher shelf out of children's reach. In one of the bedrooms where the door was closed but not locked were multiple containers of medication found within reach of children. In the bathroom, several medicated topicals were found within reach of childre.

Submit a corrective action plan to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 12/04/2026

Domain: **004 IHA Information**
Rule: 5180:2-14-09 IHA Driver Requirements
Requirement:The IHA must complete the one-time child care transportation training in the Ohio Professional Registry (OPR).
Findings:During the inspection, it was determined that the IHA did not have documentation of completion of the prescribed driver training on file.

Submit a corrective action plan to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 12/04/2026

Domain: **004 IHA Information**
Rule: 5180:2-14-09 IHA Driver Requirements
Requirement:Ohio's child restraint law must be followed when transporting children in care.
Findings:During the inspection, it was determined that all passengers, including the IHA, did not follow the state of Ohio's child restraint law when transporting children in care in that no child under twelve years of age is to ride in the front seat of any vehicle. (An 11 yr. old was allowed to ride in the front seat of the vehicle.)

Submit a corrective action plan to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 12/04/2026

Domain: **004 IHA Information**
Rule: 5180:2-14-09 Vehicle Inspections
Requirement:The IHA is required to complete and document monthly vehicle inspections.
Findings:During the inspection, it was determined that the program had not performed monthly inspections of vehicles used for transporting children. The following was observed: There was no monthly inspection completed for any of the months the In-Home Aid transported children.

Submit a corrective action plan to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 12/04/2026

Domain: **004 IHA Information**
Rule: 5180:2-14-10 Evening and Overnight Care
Requirement:The IHA is required to have written parental permission allowing children to bathe.
Findings:During the inspection, it was determined that the IHA did not secure written permission from the parent prior to allowing children to bathe.

Submit a corrective action plan to verify compliance with the requirement of the rule.
Corrective Action Plan Due: 12/04/2026

Domain: **005 Children's Files**

Rule: 5180:2-14-06 Child Enrollment and Medical Requirements
Requirement:The IHA is required to have a completed DCY 01234 "Child Enrollment and Health Information for Child Care" on file on the premises for each child.
Findings:In review of the children's records, it was determined that information had not been secured from the parent/guardian on the DCY 01234 “Child Enrollment and Health Information for Child Care” or equivalent as required. The following was observed missing: The DCY 01234 "Child Enrollment and Health Information for Child Care" forms for each child were not updated annually.

Submit a corrective action plan to verify compliance with the requirements of this rule.
Corrective Action Plan Due: 12/04/2026

Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

In Compliance/Not Verified/Previously Verified/Not Applicable

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-02 In-Home Aide Qualifications	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-04 Background Checks	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-05 Communicable Diseases	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-05 Handwashing	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-05 Swimming and Water Safety	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-05 Swimming Permission	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-05 Pets	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-06 Health Conditions	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-06 Child Record Retention and Confidentiality	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-07 Medical, Dental, and General Emergency Requirements/Drills	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-07 Incident/Injury	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-08 Ratio and Group Size	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-08 Child Guidance	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-07 Emergency Preparedness and Response Plan	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-08 Supervision	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-08 Child Abuse and Neglect Reporting	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-09 Requirements for Field Trip Safety	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-10 Sleeping and Napping Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-10 Crib and Playpen Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-11 Meals and Snacks	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-13 Infant Daily Care	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-13 Infant Bottle and Food Preparation	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-12 Medication Requirements	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-13 Diapering	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-14-02 In-Home Aide Application and Approvals	Compliant	