



## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details			
Program Name Owls Acre Montessori		Program Number 2230027494	
Address 1458 tiki lane lancaster OH 43130			County FAIRFIELD
Building Approval Date	Use Group/Code	Occupancy Limit	Maximum Under 2 ½
Fire Inspection Approval Date 10/15/2024		Food Service Risk Level Exempt	

Inspection Information				
Inspection Type Follow-up	Inspection Scope Full	Inspection Notice Unannounced		
Inspection Date 05/06/2025	Begin Time 10:00 AM	End Time 12:30 PM		
Reviewer: Darcie Schofield				
Summary of Findings				
No. Rules Verified 33	No. Rules with Non-compliances 12	No. Serious Risk 0	No. Moderate Risk 2	No. Low Risk 11

License Capacity and Enrollment at the Time of Inspection					
Age Group	License Capacity	Enrollment			
		Totals	Full Time	Part Time	Total
Infant ( Birth to < 18 m)		0	0	0	0
Young Toddler		0	0	0	0
<b>Total Under 2 ½ Years</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Older Toddler		2	0	2	2
Preschool		23	8	31	31
School Age		0	0	0	0
<b>Total Capacity/Enrollment</b>	<b>60</b>	<b>25</b>	<b>8</b>	<b>33</b>	<b>33</b>

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment

Classroom 1	3 years to < 4 years	1 to 12	
Classroom 1	3 years to < 4 years	1 to 7	
Classroom 2	30 months to < 36 months	1 to 16	during lunch when a teacher left the room
Classroom 2	30 months to < 36 months	1 to 17	upon arrival only one teacher was present, the second teacher left the room and went into classroom 1

### Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03 and 5180:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

##### Domain: 01 Ratio & Supervision

Rule: 5180:2-12-18 Ratio

Code: The program is required to maintain the appropriate staff to child ratio for each group served.

Finding: During the inspection, required staff/child ratios were not maintained for the same group on multiple occasions, as noted below:

The ratio determined for the older toddler/preschool group was 1 Child Care Staff Member for 17 children when a teacher left the room in classroom 2. Additionally, a ratio of 1 Child Care Staff Member for 16 children was determined for the same group a second time during lunch when a teacher left the room.

Additional staff members must be hired or current Child Care Staff Members must be rescheduled to maintain compliance. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/05/2025

**Domain: 02 Safe & Sanitary Environment**

Rule: 5180:2-12-12 Safe Environment

Code: The program is required to provide an environment that protects the children in care from any items and conditions that may threaten their health, safety, and well-being.

**Finding:** Children in care shall be protected from any items and conditions which threaten their health, safety, and well-being. During the inspection, it was determined the program did not protect children from an unsafe item, condition or equipment noted in number 16 below:

1. Closed ended pull cord(s) on the window blind(s)
2. Extension cord(s); electrical cord(s) attached to an object that could result in a severe injury if pulled.
3. Stacked tables.
4. Folding tables.
5. Matches and/or a lighter.
6. Power tool(s).
7. Live wires.
8. Stove(s) that are either on or able to be turned on by a child.
9. Asbestos.
10. Traffic.
11. A body of water.
12. A well.
13. Environmental hazard(s) confirmed by local authorities having jurisdiction over the hazard.
14. A crockpot used to heat bottles.
15. Immediate access to a knife.
16. Large or heavy pieces of shelving units are not securely anchored to the wall (in lunch room 2).
17. Other [ ].

Any hazardous equipment must be removed, replaced, or repaired and any hazardous condition must be corrected and must be made inaccessible to children. Provide staff training. Submit the program's corrective action plan, which includes a statement that the item or condition has been removed and a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/05/2025

### **Low Risk Non-Compliances**

#### **Domain: 00 License & Approvals**

Rule: 5180:2-12-03 Inspection Requirements

Code: The program is required to respond to noncompliances by the date noted in the inspection report.

Finding: During the inspection, it was determined the program had not responded timely to the non-compliances addressed in the inspection report dated 7/25/24. The rule requires the program to complete and submit a corrective action plan in OCLQS to address non-compliances detailed in written inspection reports within the timeframe outlined in the report. Submit the program's corrective action plan, which includes a statement that current and future corrective action plans will be submitted timely, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/05/2025

#### **Domain: 01 Ratio & Supervision**

Rule: 5180:2-12-18 Attendance Records

Code: The program is required to maintain a record of the arrival and departure of each child. The program is also required to retain the original attendance record at the center for a period of one year.

Finding: During the inspection, it was determined the program did not meet the requirements for keeping an attendance record as listed in numbers 4 and 6 (in classroom 2) below:

1. No attendance record was being maintained.
2. The attendance record was not being consistently completed.
3. The record did not include the name of at least one child.
4. The record did not include the birth date of at least one child.
5. The record did not include the assigned group.
6. The record did not include the child's weekly schedule.
7. The record did not include the time (hours and minutes) of each child's arrival and departure to the program, including transportation by the program.
8. The original attendance record was not kept at the program for a period of one year.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/05/2025

**Domain: 01 Ratio & Supervision**

Rule: 5180:2-12-18 Group Size

Code: The program is required to maintain the appropriate group size for each group of children served.

Finding: During the inspection, group size limitations were not maintained for the group of preschool children that included 2 children that were over 2 1/2 but not yet 3 years old, as it was determined there were 17 children grouped together. The group size shall not exceed twice the maximum number of children allowed per Child Care Staff Member. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/05/2025

**Domain: 03 Postings & Equipment**

Rule: 5180:2-12-17 Daily Schedule

Code: The program is required to have the daily program schedule posted in all required areas.

Finding: During the inspection, it was determined that a copy of the daily program schedule was not posted in the toddler/after care room as required. Submit the program's corrective action plan to the department to verify compliance with the rule.

Corrective Action Plan Due: 06/05/2025

**Domain: 03 Postings & Equipment**

Rule: 5180:2-12-16 Medical, Dental, and General Emergency Plan

Code: The program is required to post and implement the JFS 01242 "Medical, Dental, and General Emergency Plan" when necessary.

Finding: During the inspection, it was determined the requirements for the JFS 01242 "Medical, Dental, and General Emergency Plan for Child Care" were not followed as noted in number 1 below:

1. The plan was not posted in each classroom (page 2 in the after care room).

2. The plan was not posted in other spaces used by children.
3. The name, address and telephone number of the program were not complete.
4. The location of first aid kit, fire extinguishers and fire alarm system, fire alarm pull stations and electrical circuit box were not complete.
5. The telephone number for emergency squad, fire department, hospital, poison control program, public children services agency, local health department, local emergency management agency, and police department were not complete.
6. Location of children's records was not complete.
7. Emergency information including any medications or supplies needed in the event of an evacuation was not complete.
8. The current version of the prescribed form was not used.
9. The plan was not implemented when necessary in that [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/05/2025

#### **Domain: 03 Postings & Equipment**

Rule: 5180:2-12-16 Medical, Dental, and General Emergency Plan

Code: The program is required to post the fire and weather plans.

Finding: During the inspection, it was determined that the following information was not posted for item numbers 1, 2, and 3 below:

1. Fire alert plan, including a diagram indicating evacuation routes (written plan missing in lunch rooms 1 and 2; diagram missing in lunch room 2).
2. Weather alert plan was missing in lunch rooms 1 and 2.
3. Weather alert plan was missing a diagram indicating evacuation routes (in lunch room 2).

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/05/2025

#### **Domain: 04 Indoor/Outdoor Space**

Rule: 5180:2-12-11 Indoor Space Requirements

Code: The program is required to have only the number of children in attendance that is allowed by the indoor floor space.

Finding: During the inspection, it was determined that 16 children were in attendance at one time and the program's usable floor space allowed for 8 children in this space (lunch room 1 only allows for 8 children at one time). Submit the program's corrective action plan to the department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/05/2025

#### **Domain: 05 Health & Safety**

Rule: 5180:2-12-16 Emergency Drills

Code: The program is required to complete fire drills, weather drills, and emergency/lockdown drills appropriately.

Finding: During the inspection, it was determined that the required drills were not completed for item number 1 below:

1. Monthly fire drills (in April).
2. Monthly weather emergency drills (March through September).
3. Emergency/lockdown drills in each quarter of the calendar year.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/05/2025

#### **Domain: 08 Staff Files**

Rule: 5180:2-12-08 Medical Statement

Code: The program staff's medical statements are required to be completed and on file at the program.

Finding: In review of the staff records, it was determined that the medical statements for the employees listed on the Employee Record Chart did not meet the requirements as listed in numbers 1 and 2 below.

1. A medical statement was not on file for at least one employee;
2. The medical statement(s) on file did not have a date of examination within 12 months of the employee's first day of employment;
3. Date of examination was missing;

4. Signature, business address, or telephone number of the licensed physician, physician assistant, advanced practice nurse, certified midwife, or certified nurse practitioner who completed the examination was missing;
5. A statement was missing that verifies the employee is:
  - a. Physically fit for employment in a program caring for children;
  - b. Immunized against Tetanus, Diphtheria, Pertussis (Tdap);
  - c. Immunized against Measles, Mumps, and Rubella (MMR);
6. Tuberculosis (TB) screening/test information was missing:
  - a. Documentation of the screening process to determine if the employee resided in a country identified by the world health organization as having a high burden of TB and arrived in the United States within the five years preceding the date of application for employment.
  - b. Results of a TB test for employees meeting both criteria in 6a.
  - c. Results of additional testing for employees with a positive TB test.
- d. Written statement, signed by a representative of the TB control unit, that the employee's TB is no longer infectious or the individual is receiving a TB treatment regimen for employees with a positive TB test.

Submit the program's corrective action plan, which includes a copy of the completed employee medical statement, or TB results/documentation, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/05/2025

#### **Domain: 09 Children's Files**

Rule: 5180:2-12-15 Child Medical and Enrollment Records

Code: The program is required to use the updated JFS 01234 "Child Enrollment and Health Information For Child Care" .

Finding: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in numbers 10 and 14 below.

1. No enrollment form was completed for at least one child
2. The current JFS 01234 was not completed for at least one child
3. Complete child information
4. Complete parent information
5. Complete emergency contact information
6. Complete physician information
7. Information regarding the parent list
8. Health information
9. Additional information for all boxes checked "yes"
10. Emergency transportation information
11. Parent/guardian's signature
12. Diapering Statement
13. Acknowledgement of Policies and Procedures

14. Enrollment form for at least one child was not updated by either the parent or the administrator
15. Enrollment form for at least one child was not signed by the administrator
16. Other [ ]

Submit the program's corrective action plan to the department to verify compliance to this rule.

Corrective Action Plan Due: 06/05/2025

**Domain: 09 Children's Files**

Rule: 5180:2-12-15 Medical/Physical Care Plans

Code: The program is required to maintain a complete JFS 01236 "Child Medical/Physical Care Plan for Child Care" on file for any child having a health condition.

Finding: In review of the children's records, it was determined that the JFS 01236 "Child Medical/Physical Care Plan for Child Care" did not meet the requirements of the rule as noted in number 1 below:

1. The JFS 01236 had not been updated as needed and at least annually.
2. A separate JFS 01236 had not been used for each condition.
3. The program used an old version of the JFS 01236.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 06/05/2025

**Rules In-Compliance/Not Verified**

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Written Disaster Plan	Not Verified	
Rule	Status	Documenting Statement(s), If applicable



Rule: 5180:2-12-02 License Posted	Compliant	Documenting Statement: The license was in a location visible to parents as required.
Rule 5180:2-12-04 Building Department Inspection	Status Not Verified	Documenting Statement(s), If applicable
Rule 5180:2-12-02 Current Information	Status Not Verified	Documenting Statement(s), If applicable
Rule 5180:2-12-04 Fire Inspection	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-12-04 Food Service Requirements	Status Not Verified	Documenting Statement(s), If applicable
Rule 5180:2-12-07 Administrator Qualifications	Status Not Verified	Documenting Statement(s), If applicable
Rule 5180:2-12-07 Administrator Responsibilities/Requirements	Status Not Verified	Documenting Statement(s), If applicable
Rule 5180:2-12-07 Written Program Policies and Procedures	Status Not Verified	Documenting Statement(s), If applicable
Rule Rule: 5180:2-12-08 Child Care Staff Member Educational Requirements	Status Compliant	Documenting Statement: All Child Care Staff Members had verification of educational requirements on file at the program.
Rule 5180:2-12-08 Orientation Training & Whistle Blower Protection	Status Not Verified	Documenting Statement(s), If applicable
Rule Rule: 5180:2-12-09 Background Check Requirements	Status Compliant	Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed.



Rule	Status	Documenting Statement(s), If applicable
Rule: 5180:2-12-10 Health Training Requirements	Compliant	Documenting Statement: The program had at least one Child Care Staff Member with currently valid training in First Aid, Management of Communicable Disease, CPR, and Child Abuse Prevention present and readily accessible during all hours of operation.
Rule 5180:2-12-11 Outdoor Play Fall Zones	Not Verified	
Rule 5180:2-12-11 Separation of Children Under 2 1/2 Years	Not Verified	
Rule 5180:2-12-11 Outdoor Space Requirements	Not Verified	
Rule 5180:2-12-11 Outdoor Play Equipment	Not Verified	
Rule 5180:2-12-12 Safe Equipment	Compliant	
Rule Rule: 5180:2-12-13 Sanitary Equipment and Environment	Compliant	Documenting Statement: During the inspection, the equipment was observed clean and in good repair.
Rule 5180:2-12-13 Handwashing Requirements	Not Verified	
Rule 5180:2-12-13 Smoke Free Environment	Not Verified	
Rule 5180:2-12-14 Transportation and Field Trip Procedures	Not Verified	

Rule	Status	Documenting Statement(s), If applicable
5180:2-12-16 Incident/Injury Reporting	Not Verified	
5180:2-12-16 First Aid/Standard Precautions	Not Verified	
5180:2-12-16 Management of Communicable Disease	Not Verified	
Rule: 5180:2-12-17 Materials and Equipment	Compliant	Documenting Statement: Sufficient equipment was observed in all categories.
5180:2-12-18 License Capacity	Not Verified	
5180:2-12-17 Daily Outdoor Play	Not Verified	
5180:2-12-20 Cots and Napping	Not Verified	
5180:2-12-19 Child Guidance	Compliant	
5180:2-12-19 Supervision	Compliant	
5180:2-12-22 Fluid Milk Requirements	Not Verified	
5180:2-12-22 Meal and Snack Requirements	Not Verified	
5180:2-12-22 Safe Food Handling/Storage	Not Verified	



Rule	Status	Documenting Statement(s), If applicable
5180:2-12-23 Diapering and Toilet Training	Not Verified	
Rule: 5180:2-12-25 Medication Administration	Compliant	Documenting Statement: The program had complete written documentation for administering medication or food supplements.