

## Approved Child Day Camp Inspection Full Report

Approved child day camp programs are inspected at least once each year. Non-compliances are documented in the inspection report and may include documenting statements and supplemental information. Inspection reports can be viewed on the child care website at <http://ifs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name Lincoln Heights Outreach H.O.P.E camp	Program Number 2230027523	Program Type Day Camp
Address 1113 adams st  cincinnati OH 45215		County HAMILTON
Building Approval Date 08/22/2006	Use Group/Code E	Occupancy Limit 60
Fire Inspection Approval Date March 13, 2023	Food Service Risk Level Exempt	

Inspection Information		
Inspection Type Annual	Inspection Scope Full	Inspection Notice Unannounced
Inspection Date 06/12/2024	Begin Time 9:30 AM	End Time 11:40 AM
Reviewer(s) CYNTHIA HORNISH		
Summary of Findings		
No. Rules Verified 50	No. Rules with Non-compliances 12	

*Ohio Administrative Code 5101: 2-18-04-03 details the process for submitting a request for a review if a program disagrees with an inspection finding.*

Enrollment at the Time of Inspection			
Age Group	Enrollment		
	Full Time	Part Time	Total
Total Enrollment	46	0	46

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
4/5	School-Age to < 11 years	2 to 16	Karen does not have an OPR account
2/3	School-Age to < 11 years	1 to 22	Out of ratio, however, Kelli went in to cover .

			Kellie does not have an OPR profile.
K/1	School-Age to < 11 years	1 to 8	

### Summary of Non-Compliances

#### Non-Compliances

##### Domain: 20 Administrator Requirements

Rule: 5101:2-18-05 Administrator Requirements

Code: Individuals associated to the program are required to create a profile in the registry.

Findings: In the review of staff records, it was determined that child day camp counselors and administrator did not create a profile within the OPR by the first day of employment. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule. These employees include: Karen Stalworth, Kelli Blackwell.

Corrective Action Plan Due: 07/13/2024

##### Domain: 20 Administrator Requirements

Rule: 5101:2-18-05 Administrator Requirements

Code: Child enrollment information is required to be obtained by the child's first day.

Findings: " In review of the children's records, it was determined that enrollment information had not been secured by the child's first day as required, for the items in number(s) 1, 2, 3 below:

1. The child's name and birthdate;
2. Emergency contact names and telephone numbers;
3. The name, address and telephone number of the child's primary care physician;
4. A medical care plan if necessary."

Corrective Action Plan Due: 07/13/2024

##### Domain: 20 Administrator Requirements

Rule: 5101:2-18-05 Administrator Requirements

Code: The program is required to maintain a written list of current staff onsite.

Findings: During the inspection, it was determined the program did not maintain a written list of current employees on-site. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 07/13/2024

**Domain: 25 Safe and Sanitary**

Rule: 5101:2-18-13 Safe and Sanitary Equipment and Environment  
Code: Approved child day camps must maintain a safe environment.

Findings: "During the inspection, it was determined that the environment was unsafe and did not meet the requirements in number(s) 6, 10 below:

1. Illegal drugs and substances were be on the premises.
2. Alcohol was accessible to children and/or kept in areas used by children.
3. Buildings used by children did not maintain an indoor temperature of at least sixty-five degrees Fahrenheit.
4. Buildings used by children exceeded eighty-five degrees Fahrenheit, and ventilation that produces air movement, or air conditioning, was not provided.
5. Children were not protected from any items and conditions which threaten their health, safety and wellbeing, including but not limited to: electrical cords, extension cords, lead hazards, asbestos, wells, traffic, employee's personal belongings and other environmental hazards and dangerous situations.
6. Cleaning agents and all other chemical substances were not stored in a designated area in their original containers and/or clearly labeled.
7. Children used cleaning supplies without adult supervision.
8. Specialized activity equipment that is potentially hazardous in nature, such as, but not limited to, bows and arrows, air guns, sharp tools etc, were not stored in a location that is locked and/or were accessible to children when the equipment was not in use.
9. Children had access to specialized activity areas without supervision by qualified child day camp staff members.
10. Safety zones and boundaries shall be required for all specialized activities, as necessary. All persons who may be close to the area for any reason must be aware of and oriented to the safety zones and boundaries.
11. Renovations and remodeling to areas in which programming takes place an children have access to was not conducted in a safe manner to ensure that lead poison hazards were not introduced into the environment as required by Chapter 3742. Of the Revised Code.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 07/13/2024

**Domain: 25 Safe and Sanitary**

Rule: 5101:2-18-13 Safe and Sanitary Equipment and Environment  
Code: Approved child day camps must maintain a clean environment, futniture, materials and equipment.

Findings: "During the inspection, it was determined that a clean environment, furniture, materials, and/or equipment was not provided as identified in the number 1 below.

1. Flush toilets and bathroom sinks were not in good working condition.
2. Toilet tissue, liquid soap, running water, individually assigned towels, disposable towels or air dryers were not provided in all bathrooms.
3. The approved child day camp uses a primitive campsite or portable bathrooms and waterless hand sanitizing products were not provided.
4. Equipment, furnishings and materials were not kept clean and in good repair.
5. Accumulated trash and garbage was not stored away from the outdoor and/or indoor camp activity areas and/or was accessible to the children.
6. Buildings and areas used by children were not cleaned daily and kept in a sanitary condition at all times.
7. On-site sewage disposal systems presented a public health hazard.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

#### **Domain: 26 Staff Requirements**

Rule: 5101:2-18-07 Background Checks

Code: Child care staff members are required to have background checks.

Findings: "During the inspection, it was determined that background check requirements were not met in that the number(s) 2, 3 below:

1. Owner did not have a JFS 1176 letter stating they were eligible for employment.
  2. Administrator did not have a JFS 1176 letter stating they were eligible for employment.
  3. An employee did not have a JFS 1176 letter stating they were eligible for employment.
  4. A child care staff member did not have a JFS 1176 letter stating they were eligible for employment.
  5. Owner did not have an updated JFS 1176 letter stating they were eligible for employment.
  6. Administrator did not have an updated JFS 1176 letter stating they were eligible for employment.
  7. An employee did not have an updated JFS 1176 letter stating they were eligible for employment.
  8. A child care staff member did not have an updated JFS 1176 letter stating they were eligible for employment.
- Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 07/13/2024

#### **Domain: 26 Staff Requirements**

Rule: 5101:2-18-06 Staff Requirements

Code: Child care staff members are required to complete the online pre-camp orientation.

Findings: "During the inspection, it was determined that orientation requirements were not met based on the requirements in number(s) 1, 3 below:

1. All child day camp staff members including administrators did not complete an online pre-camp orientation prescribed by ODJFS within thirty days of starting employment.
  2. Completion of training was not documented with verification from the OPR.
  3. A child day camp staff members had sole care of the children before the pre-camp orientation was completed.
  4. A staff member(s) employed prior to the effective date of the rule did not complete training by July 1, 2018.
- Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 07/13/2024

**Domain: 26 Staff Requirements**

Rule: 5101:2-18-07 Background Checks

Code: Child care staff members are required to have background checks.

Findings: Child day camp staff members or employees failed to submit the JFS 1175 "Request for a Background Check for Child Care". Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 07/13/2024

**Domain: 26 Staff Requirements**

Rule: 5101:2-18-06 Staff Requirements

Code: Employees are required to be at least 15 years of age and have a profile within the Ohio professional registry (OPR).

Findings: "During the inspection, it was determined that employee(s) did not meet the requirements in the number(s) 2 below:

1. Be at least fifteen years of age.
2. Did not have a profile in the OPR on the first day of employment.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 07/13/2024

**Domain: 26 Staff Requirements**

Rule: 5101:2-18-07 Background Checks

Code: Child care staff members are required to have background checks.

Findings: During the inspection, it was determined that a child day camp staff member was left alone with children without a JFS 01176 on file. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 07/13/2024

**Domain: 26 Staff Requirements**

Rule: 5101:2-18-06 Staff Requirements

Code: Lead counselors are required to be at least 18 years of age.

Findings: "During the inspection, it was determined that lead counselor(s) did not meet the requirements in that they 2, ;

1. Were not at least 18 years old
2. Did not have a profile in the OPR on the first day of employment.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 07/13/2024

**Domain: 26 Staff Requirements**

Rule: 5101:2-18-08 Professional Development

Code: Child care staff members are required to have health and safety training.

Findings: "During the inspection, it was determined that the camp did not meet training requirements in the number(s) 1, 2, 3, 4 below:

1. Each child care staff member was not currently trained in first aid within thirty days of hire.
2. Each staff member was not currently trained in Cardiopulmonary resuscitation (CPR) appropriate for school-age children within thirty days of hire.
3. At least one staff member in each building or on grounds who can easily be contacted by any child or staff member during all hours of operation was not currently trained in management of communicable disease.
4. Each child care staff member was not current in the Ohio department of job and family services (ODJFS) one-hour child abuse overview.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 07/13/2024

**Domain: 27 Supervision**

Rule: 5101:2-18-09 Supervision &amp; Ratio

Code: Approved child day camps must maintain staff/child ratios.

Findings: "During the inspection, it was determined that the program did not maintain ratio as required in number 1 below.

1. For children five to eleven years of age, a one to eighteen staff to child ratio was not maintained.
2. For children eleven to eighteen years of age, a one to twenty staff to child ratio was not maintained.
3. Staff members were counted in staff/child ratio when engaged in duties or activities that interfered with supervision of children. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 07/13/2024

**Domain: 28 Transportation and Field Trips**

Rule: 5101:2-18-12 Transportation and Field Trips

Code: Vehicles used for transporting children must be inspected.

Findings: "During the inspection, it was determined that vehicle safety inspections were not completed as required in the number(s) 1,5 below.

1. A safety inspection was not completed prior to seasonal use
2. A new vehicle purchased directly from the dealer did not have the safety check completed before one year from the date of purchase with the bill of purchase maintained on file at the approved child day camp.
3. A safety inspection was not completed by an ASE certified mechanic, federal motor carrier safety administration (FMCSA) safety inspector or the Ohio state highway patrol.
4. School buses and multifunction school activity buses were not prepared before each trip following the Ohio department of education's operational and safety rules of Chapter 3301-83 of Administrative Code.
5. Verification of the safety check was not documented on the required form.

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule."

Corrective Action Plan Due: 07/13/2024

**Rules In-Compliance/Not Verified**

Rule	Status	Documenting Statement(s), If applicable

--