

## **Center Licensing Inspection Full Report**

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <a href="http://jfs.ohio.gov/CDC/childcare.stm">http://jfs.ohio.gov/CDC/childcare.stm</a>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

	Program Deta	ils	
Program Name	Program Number		Program Type
CDLC West Chester, LLC	2230027566		Child Care Center
Address			County
8110 Market Place Drive West Chester			BUTLER
OH 45069			
			,
Building Approval Date	Use Group/Code	Occupancy Limit	Maximum Under 2 ½
03/16/2017	Ē	1043	
Fire Inspection Approval Date	Food Service Risk Level		
02/23/2023	Level III		

Inspection Information				
Inspection Type	Inspection So	cope	Inspection Notice	
Pre-license	Full		Unannounced	
Inspection Date 03/01/2023				
Reviewer:				
PAMELA DAUDISTEL				
Summary of Findings				
No. Rules Verified	No. Rules with Non-compliances	No. Serious Risk	No. Moderate Risk	No. Low Risk
58	2	0	1	1

License Capacity and Enrollment at the Time of Inspection				
Age Group	License Capacity	Enrollment		
	Totals	Full Time	Part Time	Total
Infant ( Birth to < 18 m)		0	0	0
Young Toddler		0	0	0
Total Under 2 ½ Years		0	0	0
Older Toddler		0	0	0
Preschool		0	0	0
School Age		0	0	0
Total Capacity/Enrollment		0	0	0

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment

Infant A (123)	0 to < 12 months	2 to 6	
Toddler 2 B (125)	18 months to < 30 months	2 to 10	
Kindergarten B (131)	School-Age to < 11 years	2 to 15	
Infant B (124)	0 to < 12 months	3 to 7	
Infant C (122)	12 months to < 18 months	3 to 11	
Preschool 3 (119)	3 years to < 4 years	2 to 21	
Toddler 3 A (121)	18 months to < 30 months	2 to 12	
Toddler 3 B (126)	18 months to < 30 months	2 to 13	
Toddler 3 C (127)	18 months to < 30 months	2 to 12	
Toddler 3 D (128)	18 months to < 30 months	1 to 7	
Toddler 3 E (116)	30 months to < 36 months	2 to 6	
Preschool 1 (130)	3 years to < 4 years	3 to 21	
Preschool 2 (120)	3 years to < 4 years	1 to 12	
Pre K 1 (115)	4 years to < 5 years	2 to 24	
Pre K 2 (113)	4 years to < 5 years	2 to 18	
Pre K 3 (114)	4 years to < 5 years	2 to 25	
Kindergarten A (117)	School-Age to < 11 years	2 to 15	

## **Summary of Non-Compliances**

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

Serious Risk Non-Compliances		
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No Serious Risk Non-Compliances were observed during this inspection		

## **Moderate Risk Non-Compliances**

**Domain: 08 Staff Files** 

Rule: 5101:2-12-09 Background Check Requirements

<u>Code</u>: The program is required to have all staff request background checks as required.

<u>Finding</u>: In review of the staff records, it was determined that background checks were not requested for the person(s) listed on the Employee Record Chart as noted in number(s) 1 below:

- 1. Submitting the request for a background check for child care in the OPR.
- 2. Submitting fingerprints electronically according to the process established by BCI.

Submit the program's corrective action plan, which includes a copy of the JFS 01176, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/02/2023

## **Low Risk Non-Compliances**

Domain: 08 Staff Files

Rule: 5101:2-12-08 Medical Statement

<u>Code</u>: The program staff medicals are required to be completed within the previous 12 months from the employee's first day of employment.

<u>Finding</u>: In review of the staff records, it was determined that medical examination statement(s) on file at the program were not dated within 12 months of the employee's first day of employment, for the employee(s) listed on the Employee Record Chart. Submit the program's corrective action plan, which includes a copy of the completed employee medical statement, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 04/02/2023

Rule   Status   Documenting Statement(s), If applicable			
Bule   Status   Documenting Statement(s), If applicable	Rule	Status	Documenting Statement(s), If applicable
Rule   Status   Documenting Statement: The program had current information   Holid Licensing and Quality System (OCLQS).	Rule: 5101:2-12-02 License Posted	Compliant	Documenting Statement: The license will
Rule Status Documenting Statement(s), If applicable One Clays.  Rule: 5101:2-12-02 Current Information Documenting Statement: The program had current information entered in the Ohio Child Licensing and Quality System (OCLQS).  Rule Status Documenting Statement(s), If applicable Status:  Fiol:2-12-03 Inspection Compliant Documenting Statement(s), If applicable Status:  Rule Status Documenting Statement(s), If applicable Status:  Fiol:2-12-04 Building Department Compliant Documenting Statement(s), If applicable Status:  Rule Status Documenting Statement(s), If applicable Status:  Fiol:2-12-04 Fire Inspection Compliant Documenting Statement(s), If applicable Documenting Statement: During the inspection, it was determined the program had documentation they had applied and paid for the renewal of the annual food service license. Please be reminded to post the new food service license once it has been received from the health department.  Rule Status Documenting Statement(s), If applicable Status:  Fiol:2-12-05 Denial, Revocation and Compliant Documenting Statement(s), If applicable Status:  Fiol:2-12-05 Denial, Revocation and Compliant Documenting Statement(s), If applicable Status:  Fiol:2-12-05 Denial, Revocation and Compliant Documenting Statement: Technical assistance was provided to the administrator regarding completing Part 2			be in a location visible to parents as
Rule   Status   Documenting Statement: The program had current information   Status   Documenting Statement: The program had current information   Compliant   Documenting Statement: The program had current information entered in the Ohio Child Licensing and Quality System (OCLQS).    Rule			required (parent board next to the
Rule			Administrator's office).
Rule			*
Rule			
Rule   Status   Documenting Statement(s), If applicable   Status   Documenting Statement(s), If applicable   Status   Status   Documenting Statement(s), If applicable   Status   Sta	Rule	Status	Documenting Statement(s), If applicable
Rule Status Documenting Statement(s), If applicable S101:2-12-03 Inspection Requirements  Rule Status Documenting Statement(s), If applicable S101:2-12-04 Building Department Compliant Inspection  Rule Status Documenting Statement(s), If applicable S101:2-12-04 Fire Inspection  Rule Status Documenting Statement(s), If applicable S101:2-12-04 Fire Inspection  Rule Status Documenting Statement(s), If applicable Documenting Statement: During the inspection, it was determined the program had documentation they had applied and paid for the renewal of the annual food service license once it has been received from the health department.  Rule Status Documenting Statement: During the inspection, it was determined the program had documentation they had applied and paid for the renewal of the annual food service license once it has been received from the health department.  Rule Status Documenting Statement(s), If applicable S101:2-12-05 Denial, Revocation and Suspension  Rule Status Documenting Statement(s), If applicable Documenting Statement: Technical assistance was provided to the administrator regarding completing Part 2	8	Compliant	
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Rule         Status         Documenting Statement(s), If applicable           5101:2-12-03 Inspection         Compliant           Rule         Status         Documenting Statement(s), If applicable           5101:2-12-04 Building Department Inspection         Compliant           Rule         Status         Documenting Statement(s), If applicable           5101:2-12-04 Fire Inspection         Compliant           Rule:         Status         Documenting Statement: During the inspection, it was determined the program had documentation they had applied and paid for the renewal of the annual food service license. Please be reminded to post the new food service license once it has been received from the health department.           Rule         Status         Documenting Statement(s), If applicable           5101:2-12-05 Denial, Revocation and Suspension         Compliant         Documenting Statement(s), If applicable           Rule         Status         Documenting Statement(s), If applicable           Rule:         5101:2-12-07 Administrator         Compliant           Rule:         5101:2-12-07 Administrator         Documenting Statement: Technical assistance was provided to the administrator regarding completing Part 2			Ohio Child Licensing and Quality System
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			of the rules review course.



Rule	Status	Documenting Statement(s), If applicable
5101:2-12-07 Administrator	Compliant	
Responsibilities/Requirements		
	1	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-07 Written Program	Compliant	
Policies and Procedures		
100 100 100 100 100 100 100 100 100 100		
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-08 Child Care Staff	Compliant	Documenting Statement: All Child Care
Member Educational Requirements		Staff Members had verification of
		educational requirements on file at the
		program.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-08 Orientation Training &	Compliant	
Whistle Blower Protection		
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-10 Health Training	Compliant	Documenting Statement: The program
Requirements		had at least one Child Care Staff Member
		with currently valid training in First Aid,
		Management of Communicable Disease,
		CPR, and Child Abuse Prevention present
		and readily accessible during all hours of
		operation.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-10 Professional	Compliant	
Development Requirements		
Pula	Ctatus	Decline entire State   If   I
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-11 Indoor Space	Compliant	
Requirements		
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-11 Separation of Children	100.0	Documenting statement(s), if applicable
Under 2 1/2 Years	Compliant	
Officer 2 1/2 feats		
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-11 Outdoor Space	Compliant	Documenting Statement: The outdoor
I I	Compilant	play area is separated from traffic and
Requirements		other hazards by a fence
		Other nazarus by a lence

Rule: 5101:2-12-11 Outdoor Space Requirements	Compliant	Documenting Statement: Shade is provided by means of an awning; a play structure.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-11 Outdoor Play Equipment	Compliant	Documenting Statement: Outdoor equipment was viewed to be safe and free of rust, sharp points, and other hazards. Technical assistance was provided regarding replacing 3-4 plastic bolt covers as the original equipment had from the manufacturer; all bolts passed the protrusion gauge test.
Rule: 5101:2-12-11 Outdoor Play Equipment	Compliant	Documenting Statement: All equipment was observed to be properly placed out of the path of the main traffic pattern.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-11 Outdoor Play Fall Zones	Compliant	Documenting Statement: The protective material used under outdoor equipment was poured rubber surfacing.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-12 Safe Equipment	Compliant	Documenting Statement: Equipment was observed to be in good condition.
Rule	Ctatus	Decumenting Statements of applicable
Rule: 5101:2-12-12 Safe Environment	Status  Compliant	Documenting Statement(s), If applicable  Documenting Statement: A safe environment was observed during the inspection. Children were protected from items and conditions which threaten their health, safety and well-being.
Pulo	Ctatus	Decumenting Statement(s) If applicable
Rule: 5101:2-12-13 Sanitary Equipment and Environment	Status  Compliant	Documenting Statement(s), If applicable  Documenting Statement: During the inspection, the equipment was observed clean and in good repair.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-13 Handwashing Requirements	Compliant	Documenting Statement: During the inspection, the requirements of the rule regarding handwashing were discussed.

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Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-13 Smoke Free Environment	Compliant	Documenting Statement: A notice was observed posted stating that smoking is prohibited at the program.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-14 Transportation and Field Trip Procedures	Compliant	Documenting Statement: The driver(s) had current and valid training in first aid, management of communicable disease, and CPR.
Rule: 5101:2-12-14 Transportation and Field Trip Procedures	Compliant	Documenting Statement: During the inspection, the requirements of the rule regarding transportation and field trip procedures were discussed.
Rule: 5101:2-12-14 Transportation and Field Trip Procedures	Compliant	Documenting Statement: The form(s) used by the program for routine and/or field trips were verified to meet the requirements of the rule.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-14 Transportation - Driver Requirements	Compliant	Documenting Statement: The driver(s) had completed the required ODJFS driver training.
Rule: 5101:2-12-14 Transportation - Vehicle Requirements	Compliant	Documenting Statement(s), If applicable  Documenting Statement: An annual safety check of the vehicle(s), using the JFS 01230 "Vehicle Inspection Report For Child Care Centers" form, were verified and dated:  -MFSAB Lic #JNX 6087 (8/26/22)  -MFSAB Lic #JNX 6088 (10/12/22)  -MFSAB Lic #JNX 6089 (8/26/22)  -MFSAB Lic #JNX 6090 (8/26/22)
Rule: 5101:2-12-15 Child Medical and Enrollment Records	Compliant Compliant	Documenting Statement(s), If applicable  Documenting Statement: During the inspection, the requirements of the rule regarding children's medical statements and enrollments forms were discussed.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-15 Medical/Physical	Compliant	Documenting Statement: During the
Care Plans		inspection, the requirements of the rule
		regarding caring for children with a
		specific health condition were discussed.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-16 Medical, Dental,	Compliant	Documenting Statement: On the day of
and General Emergency Plan		the inspection, the complete prescribed
		JFS 01242 "Medical, Dental, and General
		Emergency Plan For Child Care" were
		posted in the program as required.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-16 Emergency Drills	Compliant	Documenting Statement: During the
		inspection, the requirements of the rule
		regarding emergency drills were
		discussed. Drill documentation will be
		posted on the parent board next to the
		Administrator's office.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-16 First Aid/Standard	Compliant	Documenting Statement: During the
Precautions		inspection, the program had complete
		first aid kits available as required.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-16 Management of	Compliant	Documenting Statement: The 2022 JFS
Communicable Disease	osinpilane	08087 "Communicable Disease Chart"
		was posted and was readily available to
		staff and parents.
		Stan and parents
	*	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-16 Incident/Injury	Compliant	
Reporting	-	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-16 Written Disaster	Compliant	Documenting Statement: The program's
Plan		written disaster plan was reviewed during
		the pre-licensing process and met the
		requirements.



Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-17 Daily Schedule	Compliant	Documenting Statement: Daily schedules
		were observed posted.
		<u>'</u>
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-17 Materials and	Compliant	Documenting Statement: Sufficient
Equipment		equipment was observed in all categories.
		, .
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-17 Daily Outdoor Play	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-18 License Capacity	Compliant	
Dula	Ctatus	Decumenting State - aut/a) If a unlimble
Rule: 5101:2-12-18 Ratio	Status	Documenting Statement(s), If applicable
	Compliant	Documenting Statement: The Appendix A
		"Staff/Child Ratios, Age Grouping and
		Maximum Group Size" was posted in a
		noticeable area at the program as
		required.
Rule: 5101:2-12-18 Ratio	Compliant	Documenting Statement: During the
Rule: 3101.2-12-18 Natio	Compliant	inspection, enough Child Care Staff
		Members were employed to meet the
		staff/child ratios under the new license.
		stan/child ratios under the new license.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-18 Group Size	Compliant	
310112 12 10 01 0 up 0120	Compilation	
	<u>'</u>	
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-18 Attendance	Compliant	Documenting Statement: During the
Records	100	inspection, the requirements of the rule
		regarding attendance records were
		discussed. The program maintains both
		electronic and paper attendance records.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-19 Supervision	Compliant	Documenting Statement: During the
		inspection, the requirements of the rule
		regarding supervision of children were
		discussed.

Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-19 Child Guidance	Compliant	Documenting Statement: During the
		inspection, the requirements of the rule
		regarding child guidance were discussed.
		The guidance policy in the handbook is
		approved.
D. Fr.	C: 1	D
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-20 Cots and Napping	Compliant	Documenting Statement: During the
		inspection, the requirements of the rule
		regarding sleeping and napping were
		discussed.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-20 Cribs	Compliant	Documenting Statement: Cribs were
		separated from the play space by a safe
		and sturdy and physical barrier.
		Standard Sta
Rule: 5101:2-12-20 Cribs	Compliant	Documenting Statement: All cribs were
Control programme of the Administration Control of the Control of	Chronicological St. #2 49 8950 oktybe soviet in	labeled with the assigned infant's name.
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-22 Meal and Snack	Compliant	Documenting Statement: Meals and
Requirements		snacks will be provided at intervals as
		required by this rule.
Rule: 5101:2-12-22 Meal and Snack	Compliant	Documenting Statement: The menu will
Requirements	Compilant	be posted on the Parent Board next to the
Negali ements		Administrator's office.
		Administrator's office.
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-22 Fluid Milk Requirements	Compliant	
		L
Rule	Status	Documenting Statement(s), If applicable
5101:2-12-22 Safe Food	Compliant	
Handling/Storage		
		·
Rule	Status	Documenting Statement(s), If applicable
Rule: 5101:2-12-23 Infant Daily Care	Compliant	Documenting Statement: During the
		inspection, the requirements of the rule
		regarding infant daily care were
		discussed.

Rule	Status	Documenting Statement(s), If applicable		
Rule: 5101:2-12-23 Infant Bottle and	Compliant	Documenting Statement: During the		
Food Preparation	*	inspection, the requirements of the rule		
The state of the s		regarding infant bottle and food		
		preparation were discussed.		
		Jack and an		
Rule	Status	Documenting Statement(s), If applicable		
Rule: 5101:2-12-23 Diapering and	Compliant	Documenting Statement: During the		
Toilet Training		inspection, the requirements of the rule		
		regarding diapering and toilet training		
		were discussed.		
Rule	Status	Documenting Statement(s), If applicable		
Rule: 5101:2-12-25 Medication	Compliant	Documenting Statement: Medication was		
Administration		stored in the Administrative area of the		
		area in locked drawers.		
Rule: 5101:2-12-25 Medication	Compliant	Documenting Statement: During the		
Administration	- F	inspection, the requirements of the rule		
AC on the Professional Contract of the Contrac		regarding administering medication, food		
		supplements and medical foods were		
		discussed.		
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