

## Family Child Care Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://ifs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| <b>Program Details</b>  |                              |                                   |
|---|------------------------------|-----------------------------------|
| Program Name<br>Shugga Mamas childcare and Development Center | Program Number<br>2230028881 | Program Type<br>FCC - Type B Home |
| Address<br>1131 W. Wayne St.                                  |                              | County<br>ALLEN                   |
| Lima<br>OH 45805  |                              |                                   |

| <b>Inspection Information</b> |                                     |                                |                        |                   |
|-------------------------------|-------------------------------------|--------------------------------|------------------------|-------------------|
| Inspection Type<br>Compliance | Inspection Scope<br>Full            | Inspection Notice<br>Announced |                        |                   |
| Inspection Date<br>11/19/2025 | Begin Time<br>6:25 PM               | End Time<br>8:15 PM            |                        |                   |
| Reviewer:<br>Riley Smith      |                                     |                                |                        |                   |
| <b>Summary of Findings</b>    |                                     |                                |                        |                   |
| No. Rules Verified<br>68      | No. Rules with Non-compliances<br>4 | No. Serious Risk<br>0          | No. Moderate Risk<br>0 | No. Low Risk<br>6 |

| <b>License Capacity and Enrollment at the Time of Inspection</b> |                  |            |           |       |
|--|------------------|------------|-----------|-------|
| Age Group  | License Capacity | Enrollment |           |       |
|  | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)  |                  | 1          | 0         | 1     |
| Young Toddler  |                  | 2          | 0         | 2     |
| <b>Total Under 2 Years</b>                                       | <b>3</b>         | 3          | 0         | 3     |
| Older Toddler  |                  | 4          | 0         | 4     |
| Preschool  |                  | 6          | 0         | 6     |
| School Age   |                  | 11         | 0         | 11    |
| <b>Total Capacity/Enrollment</b>                                 | <b>6</b>         | 21         | 0         | 24    |

| <b>Staff-Child Ratios at the Time of Inspection</b> |                 |                |         |
|---|-----------------|----------------|---------|
| Group   | Age Group/Range | Ratio Observed | Comment |
| Mixed age group                                     |                 | 1 to 4         |         |

### Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

**No Moderate Risk Non-Compliances were observed during this inspection**

#### Low Risk Non-Compliances

**Domain: 04 Indoor/Outdoor Space**

Rule: 5180:2-13-11 Outdoor Space

Code: The program is required to have an outdoor play space free from immediate risk.

Findings: During the inspection, it was determined that an outdoor play area was used which was not protected from traffic and other hazards by a fence in good repair, or other barrier. Although the fence or natural barrier

was not meeting the rule requirements, it was determined to not present an immediate risk for a child to be able to leave the playground. The fence or gate was not in good repair and/or being used inappropriately as noted in number(s) 3 below:

1. The fencing had missing slat boards.
2. The fencing was broken.
3. The fencing was loose.
4. The fencing was rotting.
5. The gate was broken and did not close.
6. The gate was locked.
7. The latch on the gate was broken.
8. The latch was easily opened by children on the playground.
9. The latch was not engaged to prevent children from opening the gate.
10. The gate had no latch.
11. There were bolts with more than two threads exposed along a fence line or gate on a playground.
12. Other [ ].

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/20/2025

**Domain: 04 Indoor/Outdoor Space**

Rule: 5180:2-13-11 Outdoor Space

Code: The program staff is required to protect the children from hazardous conditions in the outdoor play area.

Findings: During the inspection, it was determined that the following hazardous conditions existed in the outdoor play area, as noted in number(s) 15 below:

1. There was broken glass.
2. There were tall weeds.
3. There was poison ivy.
4. There were tree branches.
5. There was mold visible.
6. The sandbox was contaminated.
7. There were thistles with prickles.
8. There were bird droppings.
9. The outdoor area was littered with trash.
10. The trash can was missing a lid.
11. The trash was not emptied from the day(s) before.
12. The trash can was overflowing with trash.
13. The trash can was infested with insects.
14. The trash can was visibly dirty.
15. Other: Stacked Chairs

Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 12/20/2025

**Domain: 08 Staff Files**

Rule: 5180:2-13-07 Staff Records

Code: The provider is required to maintain current employee, child care staff members and resident records in the Ohio Professional Registry.

**Findings:** During the inspection, it was determined that employment records in the Ohio Professional Registry (OPR) were not created or maintained as noted in number(s) 11 below:

1. The provider had not created or updated their individual profile in the OPR.
2. The provider had not created or updated the program's organizational dashboard in the OPR.
3. At least one employee, child care staff member, or substitute child care staff member had not created or updated their individual profile in the OPR.
4. At least one employee, child care staff member, or substitute child care staff member had not created an employment record in the OPR for the program on or before the first day of employment, including date of hire.
5. At least one employee, child care staff member, or substitute child care staff member had not updated changes to positions or roles in the OPR within five calendar days of the change.
6. The program's organizational dashboard in the OPR was not updated within five business days when at least one employee, child care staff member, or substitute child care staff member's scheduled days and hours changed.
7. The program's organizational dashboard in the OPR was not updated within five business days when at least one employee, child care staff member, or substitute child care staff member's group assignments changed, if applicable.
8. The program's organizational dashboard in the OPR was not updated with the employment end date within five business days when at least one employee, child care staff member, or substitute child care staff member ended employment.
9. At least one resident over the age of eighteen had not created a profile and employment record for the family child care provider within five days of becoming a resident or turning eighteen.
10. The program's organizational dashboard in the OPR was not updated within five calendar days of a change in residency for at least one resident over the age of eighteen.
11. Other: Individual listed on program's dashboard when they are not currently certified/working for the program

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/20/2025

**Domain: 08 Staff Files**

Rule: 5180:2-13-10 Health Training

Code: The program is required to meet the health training requirements.

**Findings:** In review of records, it was determined the provider did not have current valid documentation for training(s) listed in number(s) 1 and 4 below:

1. First Aid - expired training
2. First Aid - did not have verification of the completion of First Aid training
3. First Aid - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule
4. CPR - expired training
5. CPR - had not taken CPR training
6. CPR - did not have verification of the completion of CPR training
7. CPR - training taken did not include all age groups and developmental levels of all children in care
8. CPR - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule
9. CPR- audiovisual or electronic media training taken did not include an in-person component of the training
10. Communicable Disease - expired training
11. Communicable Disease - had not taken CD training
12. Communicable Disease - did not have verification of the completion of CD training
13. Communicable Disease - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule
14. Child Abuse - expired training
15. Child Abuse - had not taken Child Abuse training
16. Child Abuse - documentation did not demonstrate the person who provided the training met the trainer qualifications as stated in the rule

Correct the violation and submit the documentation of current certification with the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 12/20/2025

#### **Domain: 09 Children's Files**

Rule: 5180:2-13-15 Child Medical and Enrollment Records

Code: The program is required to have a completed JFS 01234 "Child Enrollment and Health Information for Child Care" on file on the premises for each child.

**Findings:** In review of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number(s) 1,2, 7 below:

1. No enrollment form was completed for at least one child
2. The current JFS 01234 was not completed for at least one child
3. Complete child information
4. Complete parent information
5. Complete emergency contact information
6. Complete physician information
7. Information regarding the parent list

8. Health information
9. Additional information for all boxes checked "yes"
10. Emergency transportation information
11. Parent/guardian's signature
12. Diapering Statement
13. Acknowledgement of Policies and Procedures
14. Enrollment form for at least one child was not updated by either the parent or the administrator
15. Enrollment form for at least one child was not signed by the administrator
16. Other [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 12/20/2025

#### **Domain: 09 Children's Files**

Rule: 5180:2-13-15 Child Medical and Enrollment Records

Code: The program is required to have a completed medical on file for each child.

**Findings:** In review of the children's records, it was determined that completed medical statements were not on file, as required, for children listed on the JFS Children's Record Review For Child Care as indicated in number(s) 1,2 below:

1. No medical was on file for at least one child
2. Medical(s) on file was not updated every 13 months
3. Medical(s) were missing child's name and date of birth
4. Medical(s) were missing the date of the medical examination
5. The date of the exam was more than 13 months prior to the date the form was signed
6. Medical(s) were missing a statement that the child has been examined and is in suitable condition for participation in group care
7. Medical(s) were missing the signature, business address and telephone number of the physician, physician's assistant(PA), advance practice nurse (APN) or certified nurse practitioner (CNP) who examined the child
8. Medical(s) were missing a record of immunizations the child has had specifying month, day and year
9. Medical(s) were missing a statement from the physician, PA, APN, or CNP that the child has been immunized or is in the process of being immunized against the diseases required by division 5104.014 of the Revised Code and found in appendix A to this rule
10. Medical(s) were missing a statement from the child's parent or guardian that he or she has declined to have the child immunized against the disease for reasons of conscience, including religious convictions
11. Other [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

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Corrective Action Plan Due: 12/20/2025

**Rules In-Compliance/Not Verified**

| Rule  | Status    | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5180:2-13-02 License Visible                                      | Compliant |   |
| 5180:2-13-02 Information in OCLQS                                 | Compliant |   |
| 5180:2-13-02 Provider Medical                                     | Compliant |   |
| 5180:2-13-03 Inspection Requirements                              | Compliant |   |
| 5180:2-13-04 Building Requirements for Type B Homes               | Compliant |   |
| 5180:2-13-04 Fire Safety for Type B Homes                         | Compliant |   |
| 5180:2-13-04 Flammable and Combustible Materials in a Type B Home | Compliant |   |
| 5180:2-13-04 Heaters in a Type B Home                             | Compliant |   |

| Rule                                      | Status    | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5180:2-13-07 Provider Responsibilities    | Compliant |   |
| 5180:2-13 Written Policies and Procedures | Compliant |   |
| 5180:2-13-08 Whistle Blower               | Compliant |   |
| 5180:2-13-09 Background Checks            | Compliant |   |
| 5180:2-13-10 Professional Development     | Compliant |   |
| 5180:2-13-11 Indoor Space                 | Compliant |   |
| 5180:2-13-11 Outdoor Equipment            | Compliant |   |
| 5180:2-13-11 Fall Zone                    | Compliant |   |
| 5180:2-13-12 Safe Equipment               | Compliant |   |
| 5180:2-13-12 Safe Environment             | Compliant |   |
| Rule                                      | Status    | Documenting Statement(s), If applicable |



|  |           |   |
|--|-----------|---|
| 5180:2-13-12 Carbon Monoxide Detectors - Type B Only           | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-13 Clean environment and equipment                   | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-13 Smoke Free  | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-13 Handwashing                                       | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-13 Toothbrushing                                     | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-14 Requirements for Field and Routine Trips          | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-14 Ratio and Supervision for Field and Routine Trips | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-14 Driver Requirements                               | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-14 Vehicle Inspections                               | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-14 Vehicle Requirements                              | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-15 Health Conditions                                 | Compliant |   |

|  |           |   |
|--|-----------|---|
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-15 Child Records Retention and Confidentiality | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-16 Medical, Dental, and General Emergency Plan | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-16 Emergency Drills                            | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-16 First Aid Kit/Standard Precautions          | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-16 Communicable Diseases                       | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-16 Incident/Injury                             | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-16 Emergency Preparedness and Response Plan    | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-17 Programming                                 | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-17 Materials and Equipment                     | Compliant |   |
| Rule   | Status    | Documenting Statement(s), If applicable |
| 5180:2-13-18 Group Size and Ratios                       | Compliant |   |



| Rule  | Status    | Documenting Statement(s), If applicable |
|---|-----------|---|
| 5180:2-13-18 Attendance                       | Compliant |   |
| 5180:2-13-19 Supervision                      | Compliant |   |
| 5180:2-13-19 School Age Supervision           | Compliant |   |
| 5180:2-13-21 Evening and Overnight Care       | Compliant |   |
| 5180:2-13-20 Sleep and Nap Requirements       | Compliant |   |
| 5180:2-13-19 Child Guidance                   | Compliant |   |
| 5180:2-13-20 Crib and Playpen Requirements    | Compliant |   |
| 5180:2-13-21 Sanitary Environment and Hygiene | Compliant |   |
| 5180:2-13-22 Meals and Snacks                 | Compliant |   |
| 5180:2-13-22 Food Handling                    | Compliant |   |
| 5180:2-13-22 Fluid Milk                       | Compliant |   |

|  |                            |  |
|--|----------------------------|--|
|  |                            |  |
| <b>Rule</b><br>5180:2-13-23 Infant Daily Care                  | <b>Status</b><br>Compliant | <b>Documenting Statement(s), If applicable</b> |
| <b>Rule</b><br>5180:2-13-23 Infant Bottle and Food Preparation | <b>Status</b><br>Compliant | <b>Documenting Statement(s), If applicable</b> |
| <b>Rule</b><br>5180:2-13-23 Diapering                          | <b>Status</b><br>Compliant | <b>Documenting Statement(s), If applicable</b> |
| <b>Rule</b><br>5180:2-13-24 Parent Permission for Swimming     | <b>Status</b><br>Compliant | <b>Documenting Statement(s), If applicable</b> |
| <b>Rule</b><br>5180:2-13-25 Medication Requirements            | <b>Status</b><br>Compliant | <b>Documenting Statement(s), If applicable</b> |
|  |                            |  |