

## Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at <https://childcaresearch.ohio.gov/>. This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

| Program Details                                     |                              |                                   |
|-----------------------------------------------------|------------------------------|-----------------------------------|
| Program Name<br>Clover Hill Early Learning Center   | Program Number<br>2230029006 | Program Type<br>Child Care Center |
| Address<br>2986 Park Ave. W. Ontario<br>OH<br>44906 | County<br>RICHLAND           |                                   |

| Inspection Information        |                          |                                         |                                  |
|-------------------------------|--------------------------|-----------------------------------------|----------------------------------|
| Inspection Type<br>Annual     | Inspection Scope<br>Full | Inspection Method<br>On-site Inspection | Inspection Notice<br>Unannounced |
| Inspection Date<br>09/10/2026 | Begin Time<br>10:30 AM   | End Time<br>1:15 PM                     | Reviewer:<br>STEPHANIE WALTERS   |
| Inspection Date<br>09/10/2026 | Begin Time<br>3:25 PM    | End Time<br>4:10 PM                     | Reviewer:<br>STEPHANIE WALTERS   |

| Summary of Findings             |                                            |                                        |                                        |
|---------------------------------|--------------------------------------------|----------------------------------------|----------------------------------------|
| No. Requirements Verified<br>67 | No. Requirements with Non-compliances<br>1 | No. Requirements Compliant<br>60       |                                        |
| No. Serious Risk<br>0           | No. Moderate Risk Findings<br>1            | No. Other Non-compliance Findings<br>0 | No. Technical Assistance Provided<br>1 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|-----------------------------------------------------------|------------------|------------|-----------|-------|
| Age Group                                                 | License Capacity | Enrollment |           |       |
|                                                           | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 5          | 0         | 5     |
| Young Toddler                                             |                  | 9          | 0         | 9     |
| <b>Total Under 2 ½ Years</b>                              | 13               | 14         | 0         | 14    |
| Older Toddler                                             |                  | 5          | 0         | 5     |
| Preschool                                                 |                  | 10         | 0         | 10    |
| School Age                                                |                  | 0          | 0         | 0     |
| <b>Total Capacity/Enrollment</b>                          | 37               | 15         | 0         | 29    |

| Staff-Child Ratios at the Time of Inspection |                          |                |               |         |
|----------------------------------------------|--------------------------|----------------|---------------|---------|
| Group                                        | Age Group/Range          | Ratio Observed | Compliance    | Comment |
| Infant/Toddler                               | 0 to < 12 months         | 2 to 9         | In Compliance | 10:30   |
| Infant/Toddler                               | 0 to < 12 months         | 2 to 9         | In Compliance | 12:15   |
| Older Toddlers                               | 18 months to < 30 months | 2 to 11        | In Compliance | 12:15   |
| Older Toddlers                               | 18 months to < 30 months | 2 to 11        | In Compliance | 10:30   |
| PreK                                         | 3 years to < 4 years     | 1 to 5         | In Compliance | 12:15   |
| PreK                                         | 3 years to < 4 years     | 1 to 4         | In Compliance | 10:30   |

#### Summary of Non-Compliances

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

#### Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**No serious risk non-compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**Domain: 08 Staff Files**

Rule: 5180:2-12-09 Background Check Requirements

Requirement: The program is required to have all staff request background checks as required and receive a DCY 01176 or preliminary approval from DCY prior to allowing an individual to engage in assigned duties or be near children.

Finding: In review of the staff records, it was determined that background checks did not meet the requirements of the rule for the person(s) listed on the Employee Record Chart.

The following was observed: The individual(s) had engaged in assigned duties or were near children or otherwise have access to children and preliminary approval from DCY was not on file.

Submit the program's corrective action plan, which includes a copy of the DCY 01176, or a copy of the preliminary approval or a statement that the individual(s) are no longer engaged in assigned duties and are not near children until the preliminary approval has been received, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 10/10/2026

|                              |
|------------------------------|
| <b>Other Non-Compliances</b> |
|------------------------------|

This section includes other rule violations that are observable and/or based on facts.

**No other non-compliances were observed during this inspection**

### Technical Assistance Provided

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

#### Domain: 10 Written Policies & Procedures

Rule: 5180:2-12-07 Written Program Policies and Procedures

Requirement: The program's policies and procedures are required to include all topics outlined in rule.

Findings: During the inspection, it was determined the program's policies and procedures handbook does not contain all items as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

### In Compliance/Not Verified/Previously Verified/Not Applicable

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

| Rule                          | Status    | Documenting Statement(s), If applicable |
|-------------------------------|-----------|-----------------------------------------|
| 5180:2-12-18 License Capacity | Compliant |                                         |

| Rule                         | Status    | Documenting Statement(s), If applicable |
|------------------------------|-----------|-----------------------------------------|
| 5180:2-12-02 License Visible | Compliant |                                         |

| Rule                                 | Status    | Documenting Statement(s), If applicable |
|--------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-03 Inspection Requirements | Compliant |                                         |

| Rule                                        | Status    | Documenting Statement(s), If applicable |
|---------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-04 Building Department Inspection | Compliant |                                         |

| Rule                               | Status    | Documenting Statement(s), If applicable                                                                                                                                                                                                                                                                                                              |
|------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-04 Fire Inspection | Compliant | Documenting Statement: Although the program had documentation of a current fire inspection without any uncorrected violations at the time of the licensing inspection, the program did not have the fire inspection completed within 12 months from the date of the last fire inspection without any uncorrected violations. Please ensure that fire |

inspections are completed in accordance with the rule requirements.

| Rule                                                                | Status         | Documenting Statement(s), If applicable                                                                                                        |
|---------------------------------------------------------------------|----------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-04 Food Service Requirements                        | Compliant      | Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: LUTT-DR5SLL 3/1/27. |
| Rule                                                                | Status         | Documenting Statement(s), If applicable                                                                                                        |
| 5180:2-12-05 Denial, Revocation and Suspension                      | Not Applicable |                                                                                                                                                |
| Rule                                                                | Status         | Documenting Statement(s), If applicable                                                                                                        |
| 5180:2-12-07 Administrator Qualifications                           | Compliant      |                                                                                                                                                |
| Rule                                                                | Status         | Documenting Statement(s), If applicable                                                                                                        |
| 5180:2-12-07 Administrator Responsibilities/Requirements            | Compliant      |                                                                                                                                                |
| Rule                                                                | Status         | Documenting Statement(s), If applicable                                                                                                        |
| Rule: 5180:2-12-08 Child Care Staff Member Educational Requirements | Compliant      | Documenting Statement: All Child Care Staff Members had verification of educational requirements on file at the program.                       |
| Rule                                                                | Status         | Documenting Statement(s), If applicable                                                                                                        |
| 5180:2-12-08 Orientation Training & Whistle Blower Protection       | Compliant      |                                                                                                                                                |
| Rule                                                                | Status         | Documenting Statement(s), If applicable                                                                                                        |
| 5180:2-12-10 Health Training Requirements                           | Compliant      |                                                                                                                                                |
| Rule                                                                | Status         | Documenting Statement(s), If applicable                                                                                                        |
| 5180:2-12-10 Professional Development Requirements                  | Compliant      |                                                                                                                                                |
| Rule                                                                | Status         | Documenting Statement(s), If applicable                                                                                                        |

5180:2-12-11 Indoor Space  
Requirements

Compliant

| Rule                                    | Status    | Documenting Statement(s), If applicable |
|-----------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-11 Outdoor Space Requirements | Compliant |                                         |

| Rule                                      | Status    | Documenting Statement(s), If applicable                                                                           |
|-------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-11 Outdoor Play Equipment | Compliant | Documenting Statement: Outdoor equipment was viewed to be safe and free of rust, sharp points, and other hazards. |

| Rule                                       | Status    | Documenting Statement(s), If applicable                                                |
|--------------------------------------------|-----------|----------------------------------------------------------------------------------------|
| Rule: 5180:2-12-11 Outdoor Play Fall Zones | Compliant | Documenting Statement: The protective material used under outdoor equipment was mulch. |

| Rule                              | Status    | Documenting Statement(s), If applicable                                |
|-----------------------------------|-----------|------------------------------------------------------------------------|
| Rule: 5180:2-12-12 Safe Equipment | Compliant | Documenting Statement: Equipment was observed to be in good condition. |

| Rule                                | Status    | Documenting Statement(s), If applicable                                                                                                                                             |
|-------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-12 Safe Environment | Compliant | Documenting Statement: A safe environment was observed during the inspection. Children were protected from items and conditions which threaten their health, safety and well-being. |

| Rule                                                  | Status    | Documenting Statement(s), If applicable                                                                                     |
|-------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-13 Sanitary Equipment and Environment | Compliant | Documenting Statement: The environment, furniture, materials, and equipment were kept in a sanitary condition at all times. |

| Rule                                  | Status    | Documenting Statement(s), If applicable |
|---------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-13 Handwashing Requirements | Compliant |                                         |

| Rule | Status | Documenting Statement(s), If applicable |
|------|--------|-----------------------------------------|
|------|--------|-----------------------------------------|

5180:2-12-13 Smoke Free  
Environment

Compliant

| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                                                   |
|-------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5180:2-12-14 Transportation and Field Trip Procedures | Not Applicable |                                                                                                                                                           |
| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                                                   |
| 5180:2-12-14 Transportation - Driver Requirements     | Not Applicable |                                                                                                                                                           |
| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                                                   |
| 5180:2-12-14 Transportation - Vehicle Requirements    | Not Applicable |                                                                                                                                                           |
| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                                                   |
| Rule: 5180:2-12-16 First Aid/Standard Precautions     | Compliant      | Documenting Statement: During the inspection, the program had complete first aid kits available as required.                                              |
| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                                                   |
| 5180:2-12-16 Management of Communicable Disease       | Compliant      |                                                                                                                                                           |
| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                                                   |
| 5180:2-12-16 Incident/Injury Reporting                | Compliant      |                                                                                                                                                           |
| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                                                   |
| Rule: 5180:2-12-15 Child Health Care Plans            | Compliant      | Documenting Statement: The program had current information on the medical status and the required treatment plan for the children with health conditions. |
| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                                                   |
| 5180:2-12-16 Emergency Preparedness and Response Plan | Compliant      |                                                                                                                                                           |
| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                                                   |
| 5180:2-12-17 Daily Schedule                           | Compliant      |                                                                                                                                                           |

| Rule                                 | Status    | Documenting Statement(s), If applicable |
|--------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-17 Materials and Equipment | Compliant |                                         |

| Rule                            | Status    | Documenting Statement(s), If applicable |
|---------------------------------|-----------|-----------------------------------------|
| 5180:2-12-17 Daily Outdoor Play | Compliant |                                         |

| Rule                     | Status    | Documenting Statement(s), If applicable                                                      |
|--------------------------|-----------|----------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-18 Ratio | Compliant | Documenting Statement: Staff/child ratios observed during the inspection were in compliance. |

| Rule                    | Status    | Documenting Statement(s), If applicable |
|-------------------------|-----------|-----------------------------------------|
| 5180:2-12-18 Group Size | Compliant |                                         |

| Rule                     | Status    | Documenting Statement(s), If applicable |
|--------------------------|-----------|-----------------------------------------|
| 5180:2-12-19 Supervision | Compliant |                                         |

| Rule                                  | Status    | Documenting Statement(s), If applicable                                                                                                                                                                                                                                                     |
|---------------------------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-18 Attendance Records | Compliant | Documenting Statement: During the inspection, attendance records were reviewed. Child Care Staff Members were viewed recording the attendance for each child upon arrival and departure. All attendance records met the requirements of the rule and were kept with the group at all times. |

| Rule                        | Status    | Documenting Statement(s), If applicable |
|-----------------------------|-----------|-----------------------------------------|
| 5180:2-12-19 Child Guidance | Compliant |                                         |

| Rule                                                       | Status    | Documenting Statement(s), If applicable |
|------------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-22 Meal Preparation and Nutritional Requirements | Compliant |                                         |

| Rule                                    | Status         | Documenting Statement(s), If applicable |
|-----------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-21 Evening and Overnight Care | Not Applicable |                                         |

| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                              |
|-------------------------------------------------------|----------------|--------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-23 Infant Bottle and Food Preparation | Compliant      | Documenting Statement: Infants were fed in conformity with parent/guardian's written, dated instructions.                            |
| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                              |
| 5180:2-12-22 Fluid Milk Requirements                  | Compliant      |                                                                                                                                      |
| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                              |
| 5180:2-12-23 Infant Daily Care                        | Compliant      |                                                                                                                                      |
| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                              |
| 5180:2-12-22 Safe Food Handling/Storage               | Compliant      |                                                                                                                                      |
| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                              |
| 5180:2-12-24 Swimming and Water Safety Requirements   | Compliant      |                                                                                                                                      |
| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                              |
| 5180:2-12-16 Emergency Postings                       | Compliant      |                                                                                                                                      |
| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                              |
| Rule: 5180:2-12-16 Emergency Drills                   | Compliant      | Documenting Statement: Documentation for completed fire, weather, and emergency/lockdown drills was verified during this inspection. |
| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                              |
| 5180:2-12-21 Mobile Preschools                        | Not Applicable |                                                                                                                                      |
| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                              |
| Rule: 5180:2-12-08 Staff Immunization Records         | Compliant      | Documenting Statement: During the inspection, the requirements of the rule regarding staff immunization records were discussed.      |
| Rule                                                  | Status         | Documenting Statement(s), If applicable                                                                                              |

| Rule                                                      | Status    | Documenting Statement(s), If applicable                                                                                                                                 |
|-----------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5180:2-12-02 Amendments to the License                    | Compliant |                                                                                                                                                                         |
| Rule                                                      | Status    | Documenting Statement(s), If applicable                                                                                                                                 |
| 5180:2-12-20 Cots and Napping - Practices                 | Compliant |                                                                                                                                                                         |
| Rule                                                      | Status    | Documenting Statement(s), If applicable                                                                                                                                 |
| Rule: 5180:2-12-15 Child Immunization Records             | Compliant | Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the immunization records were complete, as required by the rule. |
| Rule                                                      | Status    | Documenting Statement(s), If applicable                                                                                                                                 |
| Rule: 5180:2-12-15 Child Enrollment Records               | Compliant | Documenting Statement: At the time of the inspection, 25% of the children's records were reviewed, and the enrollment records were complete, as required by the rule.   |
| Rule                                                      | Status    | Documenting Statement(s), If applicable                                                                                                                                 |
| 5180:2-12-15 Child Record Requirements                    | Compliant |                                                                                                                                                                         |
| Rule                                                      | Status    | Documenting Statement(s), If applicable                                                                                                                                 |
| 5180:2-12-08 Staff TB Screening Requirements              | Compliant |                                                                                                                                                                         |
| Rule                                                      | Status    | Documenting Statement(s), If applicable                                                                                                                                 |
| 5180:2-12-20 Cots and Napping - Equipment and Environment | Compliant |                                                                                                                                                                         |
| Rule                                                      | Status    | Documenting Statement(s), If applicable                                                                                                                                 |
| 5180:2-12-20 Cribs - Safe Environment and Practices       | Compliant |                                                                                                                                                                         |
| Rule                                                      | Status    | Documenting Statement(s), If applicable                                                                                                                                 |

Rule: 5180:2-12-20 Cribs - Placement

Compliant

Documenting Statement: All cribs were placed 2 feet apart.

| Rule                                                       | Status    | Documenting Statement(s), If applicable |
|------------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-22 Specialized Diets                             | Compliant |                                         |
| Rule                                                       | Status    | Documenting Statement(s), If applicable |
| 5180:2-12-23 Diapering and Toilet Training - Practices     | Compliant |                                         |
| Rule                                                       | Status    | Documenting Statement(s), If applicable |
| 5180:2-12-23 2026 Diapering and Toilet Training - Supplies | Compliant |                                         |
| Rule                                                       | Status    | Documenting Statement(s), If applicable |
| 5180:2-12-25 2026 Medication Administration Practices      | Compliant |                                         |
| Rule                                                       | Status    | Documenting Statement(s), If applicable |
| 5180:2-12-25 2026 Medication Documentation                 | Compliant |                                         |
| Rule                                                       | Status    | Documenting Statement(s), If applicable |
| 5180:2-12-25 2026 Medication Storage                       | Compliant |                                         |