

## Center Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://jfs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

| Program Details                                                |                                     |                       |                                   |
|----------------------------------------------------------------|-------------------------------------|-----------------------|-----------------------------------|
| Program Name<br>Inspire Me Learning Academy- Leadership Campus | Program Number<br>2240030117        |                       | Program Type<br>Child Care Center |
| Address<br>1416 W.Riverview Avenue Dayton<br>OH<br>45402       |                                     |                       | County<br>MONTGOMERY              |
|                                                                |                                     |                       |                                   |
| Building Approval Date<br>07/18/2013                           | Use Group/Code<br>E                 | Occupancy Limit<br>30 | Maximum Under 2 ½<br>16           |
| Fire Inspection Approval Date<br>05/29/2024                    | Food Service Risk Level<br>Level II |                       |                                   |

| Inspection Information         |                          |                                  |
|--------------------------------|--------------------------|----------------------------------|
| Inspection Type<br>Provisional | Inspection Scope<br>Full | Inspection Notice<br>Unannounced |
| Inspection Date<br>01/13/2025  | Begin Time<br>9:20 AM    | End Time<br>11:30 AM             |
| Reviewer:<br>KEYAUNA BABER     |                          |                                  |

| Summary of Findings      |                                     |                       |                        |                   |
|--------------------------|-------------------------------------|-----------------------|------------------------|-------------------|
| No. Rules Verified<br>55 | No. Rules with Non-compliances<br>8 | No. Serious Risk<br>0 | No. Moderate Risk<br>2 | No. Low Risk<br>6 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|-----------------------------------------------------------|------------------|------------|-----------|-------|
| Age Group                                                 | License Capacity | Enrollment |           |       |
|                                                           | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 0          | 0         | 0     |
| Young Toddler                                             |                  | 7          | 0         | 7     |
| <b>Total Under 2 ½ Years</b>                              | 16               | 7          | 0         | 7     |
| Older Toddler                                             |                  | 5          | 0         | 5     |
| Preschool                                                 |                  | 21         | 0         | 21    |
| School Age                                                |                  | 0          | 0         | 0     |
| <b>Total Capacity/Enrollment</b>                          | 125              | 26         | 0         | 33    |

| Staff-Child Ratios at the Time of Inspection |                 |                |         |
|----------------------------------------------|-----------------|----------------|---------|
| Group                                        | Age Group/Range | Ratio Observed | Comment |

|                |                          |         |                       |
|----------------|--------------------------|---------|-----------------------|
| Infant/Toddler | 18 months to < 30 months | 2 to 8  | Combined with toddler |
| Infant/Toddler | 18 months to < 30 months | 1 to 8  | Combined with toddler |
| Early PS       | 3 years to < 4 years     | 1 to 6  |                       |
| Early PS       | 3 years to < 4 years     | 1 to 6  |                       |
| PS/PK          | 3 years to < 4 years     | 1 to 10 |                       |
| PS/PK          | 3 years to < 4 years     | 1 to 10 |                       |

### Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

### Moderate Risk Non-Compliances

#### Domain: 01 Ratio & Supervision

Rule: 5180:2-12-18 Ratio

Code: The program is required to maintain the appropriate staff to child ratio for each group served.

Finding: During the inspection, a ratio of 1 child care staff member(s) for 8 children was determined to have occurred for the infant/toddler group when the situation in number(s) 1 below occurred:

1. A child care staff member stepped out of the room.
2. A child care staff member had not arrived at work on time.
3. Children were present who were not scheduled to be there.
4. A child care staff member was unable to work.
5. A child was injured in that group.
6. A child arrived in the group before a second staff member was scheduled to arrive with the group.
7. Two groups were combined, and the program did not follow the ratio for the youngest child in the group.

8. A child was transitioning to the next older age group, and the program did not follow the ratio for the youngest child in the group.
9. Ratio was doubled for more than two hours while children were napping.
10. Ratio was doubled while children were napping for a group that included at least one infant.
11. Ratio was doubled while children were napping and there were not enough staff members in the building to meet staff/child ratio.
12. Ratio was doubled in the school age group to allow access to the program, however, the program does not serve only school age children.
13. Both child care staff members did not have a working communication device when one staff member left the group to allow access to the school age only program.
14. The child care staff member did not return to the group after allowing access to the school age only program.
15. Other [ ].

Additional child care staff members must be hired or current child care staff members must be rescheduled to maintain compliance. Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/12/2025

#### **Domain: 09 Children's Files**

Rule: 5180:2-12-25 Medication Administration

Code: The program is required to use the appropriate form and retain current documentation to administer medications. The program is also required to obtain separate documentation for each medication and child, and retain on file each JFS 01217 "Request for Administration of Medication for Child Care" for at least one year. The program is required to administer medication only if it has the prescription label attached or had written instructions from a licensed physician. The program is also required to have each medication to be administered stored in its original container.

Finding: During the inspection, it was determined the program did not meet the requirement(s) for administering a medication or medical food or a prescription topical product to a child as noted in number(s) 19 below:

1. The JFS 01217 "Request for Administration of Medication for Child Care" was not on file for a medication, medical food, or prescription topical product that was not required by a JFS 1236 "Child Medical/Physical Care Plan for Child Care".
2. The child's name was missing on the JFS 01217.
3. The child's date of birth was missing on the JFS 01217 and was needed to determine the correct dosage.
4. The child's weight was missing on the JFS 01217 and was needed to determine the correct dosage.
5. The name of the medication was missing on the JFS 01217.
6. The exact dose was missing on the JFS 01217.
7. The time to administer was missing on the JFS 01217.
8. The time period to administer was missing on the JFS 01217.
9. The medication's expiration date was missing on the JFS 01217.

10. The Parent/Guardian's dated signature was missing on the JFS 01217.
  11. Physician instructions were missing on the JFS 01217.
  12. Possible side effects were missing on the JFS 01217.
  13. Physician's dated signature was missing on the JFS 01217.
  14. Physician's phone number was missing on the JFS 01217.
  15. Date medication was administered was missing on the JFS 01217.
  16. Time medication was administered was missing on the JFS 01217.
  17. Dosage administered was missing on the JFS 01217.
  18. Staff member's signature was missing on the JFS 01217.
  19. A prescription label was not attached to the prescription medication; the prescription label was incomplete.
  20. The medication or product, [ ], was not brought to the program in its original container.
  21. Parent instructions conflict with either the manufacturer or physician instructions.
- Submit the program's corrective action plan, which includes the completed JFS 01217 for each child needed, verification that the prescription label is now attached, and/or verification that the medication or product is now in its original container, and a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/12/2025

### Low Risk Non-Compliances

#### Domain: 02 Safe & Sanitary Environment

Rule: 5180:2-12-12 Safe Environment

Code: The program is required to provide an environment that protects the children in care from any items and conditions that may threaten their health, safety, and well-being.

Finding: During the inspection, it was determined that children were not protected from item(s) or condition(s) which may threaten their health, safety, or well-being as noted in number(s) 22 below:

1. Surge protectors/outlets did not have childproof receptacle covers.
2. Open pull cords that are not closed loop.
3. Toys or other items small enough to be swallowed were present in the space where infants and/or toddlers were in care.
4. Electrical/extension cords attached to an object that would not likely result in a severe injury if pulled.
5. Stacked chairs.
6. Employee(s) purse(s).
7. Diaper bags.
8. Television not securely anchored.
9. Small or lightweight pieces of shelving units are not securely anchored to the wall.

10. Smoke detector needing batteries replaced.
11. An area rug did not have a nonskid backing.
12. An area rug presented a tripping hazard.
13. A floor surface that was unsafe in that [ ].
14. No platform was provided for the sink or toilet in the [ ] classroom.
15. The platform provided for the sink or toilet in the [ ] classroom was not sturdy.
16. The platform provided for the sink or toilet in the [ ] classroom posed a safety hazard in that [ ].
17. Telephone cords.
18. Staff member stepped over a barrier/gate while holding a child.
19. Emergency exits were blocked by the following classroom furniture: [ ].
20. A mercury thermometer was being used to take a child's temperature.
21. Methods of ventilation used did not provide protection from rodents, insects, or other hazards.
22. Other: chairs upside down on tables with legs exposed in the air.

Provide staff training. Submit the program's corrective action plan, which includes a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/12/2025

#### **Domain: 08 Staff Files**

Rule: 5180:2-12-07 Administrator Responsibilities/Requirements

Code: The program administrator is required to maintain current employee records in the Ohio Professional Registry.

Finding: During the inspection, it was determined employment records in the Ohio Professional Registry (OPR) were not created or maintained as noted in number(s) 5, 6, 7, below:

1. At least one administrator, employee or child care staff member (including substitutes) had not created a profile.
2. At least one administrator, employee or child care staff member had not created an employment record for the program on or before their first day of employment.
3. At least one administrator, employee or child care staff member had not updated changes to positions or roles within five calendar days of the change.
4. The administrator had not assigned at least one employee or child care staff member to the program's organization dashboard.
5. At least one individual's schedule was not current.
6. At least one individual's position or role did not include an applicable group assignment.
7. At least one individual's employment had not been end dated.
8. Other: [ ]

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/12/2025

**Domain: 08 Staff Files**

Rule: 5180:2-12-08 Medical Statement

Code: The program staff's medical statements are required to be completed and on file at the program.

Finding: In review of the staff records, it was determined that the medical statements for the employees listed on the Employee Record Chart did not meet the requirements as listed in number(s) 3 below.

1. A medical statement was not on file for at least one employee;
2. The medical statement(s) on file did not have a date of examination within 12 months of the employee's first day of employment;
3. Date of examination was missing;
4. Signature, business address, or telephone number of the licensed physician, physician assistant, advanced practice nurse, certified midwife, or certified nurse practitioner who completed the examination was missing;
5. A statement was missing that verifies the employee is:
  - a. Physically fit for employment in a program caring for children;
  - b. Immunized against Tetanus, Diphtheria, Pertussis (Tdap);
  - c. Immunized against Measles, Mumps, and Rubella (MMR);
6. Tuberculosis (TB) screening/test information was missing:
  - a. Documentation of the screening process to determine if the employee resided in a country identified by the world health organization as having a high burden of TB and arrived in the United States within the five years preceding the date of application for employment.
  - b. Results of a TB test for employees meeting both criteria in 6a.
  - c. Results of additional testing for employees with a positive TB test.
  - d. Written statement, signed by a representative of the TB control unit, that the employee's TB is no longer infectious or the individual is receiving a TB treatment regimen for employees with a positive TB test.

Submit the program's corrective action plan, which includes a copy of the completed employee medical statement, or TB results/documentation, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/12/2025

**Domain: 08 Staff Files**

Rule: 5180:2-12-08 Orientation Training & Whistle Blower Protection

Code: The program is required to have staff complete the online staff orientation training. Additionally, the training must be completed before they are permitted to have sole responsibility of children.

Finding: In review of the staff records, it was determined that child care staff member(s) did not meet the requirements for completing the online orientation training as noted in number(s) 2 below:

1. The training was not completed within 30 days of starting employment at the program as a child care staff member.
2. Documentation of completing the training after December 31, 2016 was not on file.
3. Completion of the training was not verified in the OPR.
4. A child care staff member had sole responsibility of children and had not completed the online orientation.

Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/12/2025

#### **Domain: 08 Staff Files**

Rule: 5180:2-12-10 Health Training Requirements

Code: The program is required to have all child care staff members complete training in child abuse and neglect recognition and prevention within sixty days of hire. Staff must complete training in first aid and CPR within the first ninety days of hire.

Finding: In review of the staff records, it was determined that at least one child care staff member had not completed required health and safety training as noted in number(s) 2, 3 below:

1. Child abuse and neglect recognition and prevention training was not completed within sixty days of hire.
2. First aid training was not completed within ninety days of hire.
3. Cardiopulmonary resuscitation (CPR) training was not completed within ninety days of hire.
4. The child abuse and neglect recognition and prevention training was expired.
5. The first aid training was expired.
6. The CPR training was expired.

Refer to the Employee Record Chart for the name(s) of the child care staff member(s) who must complete the required health and safety training(s). Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 02/12/2025

#### **Domain: 09 Children's Files**

Rule: 5180:2-12-15 Child Medical and Enrollment Records

Code: The program is required to use the updated JFS 01234 "Child Enrollment and Health Information For Child Care" .

Finding: In review of 25% of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number(s) 7, 10 below.

1. No enrollment form was completed for at least one child
2. The current JFS 01234 was not completed for at least one child
3. Complete child information
4. Complete parent information
5. Complete emergency contact information
6. Complete physician information
7. Information regarding the parent list
8. Health information
9. Additional information for all boxes checked "yes"
10. Emergency transportation information
11. Parent/guardian's signature
12. Diapering Statement
13. Acknowledgement of Policies and Procedures
14. Enrollment form for at least one child was not updated by either the parent or the administrator
15. Enrollment form for at least one child was not signed by the administrator
16. Other [ ]

Technical assistance was provided at the time of the inspection, and as discussed, please correct this rule noncompliance. A written response for this rule noncompliance is required at this time.

Corrective Action Plan Due: 02/12/2025

### Rules In-Compliance/Not Verified

| Rule                               | Status    | Documenting Statement(s), If applicable |
|------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-16 Written Disaster Plan | Compliant |                                         |
| Rule                               | Status    | Documenting Statement(s), If applicable |

|                                                               |              |                                                                                                                                                                                                                                                                                 |
|---------------------------------------------------------------|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5180:2-12-02 License Posted                                   | Compliant    |                                                                                                                                                                                                                                                                                 |
| Rule                                                          | Status       | Documenting Statement(s), If applicable                                                                                                                                                                                                                                         |
| 5180:2-12-02 Current Information                              | Compliant    |                                                                                                                                                                                                                                                                                 |
| Rule                                                          | Status       | Documenting Statement(s), If applicable                                                                                                                                                                                                                                         |
| 5180:2-12-03 Inspection Requirements                          | Compliant    |                                                                                                                                                                                                                                                                                 |
| Rule                                                          | Status       | Documenting Statement(s), If applicable                                                                                                                                                                                                                                         |
| 5180:2-12-04 Fire Inspection                                  | Compliant    |                                                                                                                                                                                                                                                                                 |
| Rule                                                          | Status       | Documenting Statement(s), If applicable                                                                                                                                                                                                                                         |
| 5180:2-12-04 Food Service Requirements                        | Compliant    |                                                                                                                                                                                                                                                                                 |
| Rule                                                          | Status       | Documenting Statement(s), If applicable                                                                                                                                                                                                                                         |
| 5180:2-12-07 Administrator Qualifications                     | Compliant    |                                                                                                                                                                                                                                                                                 |
| Rule                                                          | Status       | Documenting Statement(s), If applicable                                                                                                                                                                                                                                         |
| 5180:2-12-07 Written Program Policies and Procedures          | Compliant    |                                                                                                                                                                                                                                                                                 |
| Rule                                                          | Status       | Documenting Statement(s), If applicable                                                                                                                                                                                                                                         |
| 5180:2-12-08 Child Care Staff Member Educational Requirements | Compliant    |                                                                                                                                                                                                                                                                                 |
| Rule                                                          | Status       | Documenting Statement(s), If applicable                                                                                                                                                                                                                                         |
| 5180:2-12-09 Background Check Requirements                    | Compliant    |                                                                                                                                                                                                                                                                                 |
| Rule                                                          | Status       | Documenting Statement(s), If applicable                                                                                                                                                                                                                                         |
| 5180:2-12-10 Professional Development Requirements            | Compliant    |                                                                                                                                                                                                                                                                                 |
| Rule                                                          | Status       | Documenting Statement(s), If applicable                                                                                                                                                                                                                                         |
| Rule: 5180:2-12-11 Outdoor Space Requirements                 | Not Verified | Documenting Statement: Outdoor play was not observed due to weather conditions however, the quarterly playground inspections were discussed and documentation was on file, as required. Program indicated that they use retractable fencing for areas without natural barriers. |

| Rule                                                     | Status       | Documenting Statement(s), If applicable                                                                                  |
|----------------------------------------------------------|--------------|--------------------------------------------------------------------------------------------------------------------------|
| 5180:2-12-11 Indoor Space Requirements                   | Compliant    |                                                                                                                          |
| Rule                                                     | Status       | Documenting Statement(s), If applicable                                                                                  |
| 5180:2-12-11 Separation of Children Under 2 1/2 Years    | Compliant    |                                                                                                                          |
| Rule                                                     | Status       | Documenting Statement(s), If applicable                                                                                  |
| Rule: 5180:2-12-11 Outdoor Play Equipment                | Not Verified | Documenting Statement: The outdoor play space and equipment were not viewed during this inspection due to snow covering. |
| Rule                                                     | Status       | Documenting Statement(s), If applicable                                                                                  |
| 5180:2-12-11 Outdoor Play Fall Zones                     | Not Verified |                                                                                                                          |
| Rule                                                     | Status       | Documenting Statement(s), If applicable                                                                                  |
| 5180:2-12-12 Safe Equipment                              | Compliant    |                                                                                                                          |
| Rule                                                     | Status       | Documenting Statement(s), If applicable                                                                                  |
| 5180:2-12-13 Sanitary Equipment and Environment          | Compliant    |                                                                                                                          |
| Rule                                                     | Status       | Documenting Statement(s), If applicable                                                                                  |
| 5180:2-12-13 Handwashing Requirements                    | Compliant    |                                                                                                                          |
| Rule                                                     | Status       | Documenting Statement(s), If applicable                                                                                  |
| 5180:2-12-13 Smoke Free Environment                      | Compliant    |                                                                                                                          |
| Rule                                                     | Status       | Documenting Statement(s), If applicable                                                                                  |
| 5180:2-12-15 Medical/Physical Care Plans                 | Compliant    |                                                                                                                          |
| Rule                                                     | Status       | Documenting Statement(s), If applicable                                                                                  |
| 5180:2-12-16 Medical, Dental, and General Emergency Plan | Compliant    |                                                                                                                          |
| Rule                                                     | Status       | Documenting Statement(s), If applicable                                                                                  |
| 5180:2-12-16 Emergency Drills                            | Compliant    |                                                                                                                          |
| Rule                                                     | Status       | Documenting Statement(s), If applicable                                                                                  |

|                                                 |               |                                                |
|-------------------------------------------------|---------------|------------------------------------------------|
| 5180:2-12-16 First Aid/Standard Precautions     | Compliant     |                                                |
| <b>Rule</b>                                     | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-12-16 Management of Communicable Disease | Compliant     |                                                |
| <b>Rule</b>                                     | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-12-16 Incident/Injury Reporting          | Compliant     |                                                |
| <b>Rule</b>                                     | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-12-18 Attendance Records                 | Compliant     |                                                |
| <b>Rule</b>                                     | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-12-18 Group Size                         | Compliant     |                                                |
| <b>Rule</b>                                     | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-12-17 Daily Schedule                     | Compliant     |                                                |
| <b>Rule</b>                                     | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-12-17 Materials and Equipment            | Compliant     |                                                |
| <b>Rule</b>                                     | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-12-17 Daily Outdoor Play                 | Compliant     |                                                |
| <b>Rule</b>                                     | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-12-18 License Capacity                   | Compliant     |                                                |
| <b>Rule</b>                                     | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-12-19 Supervision                        | Compliant     |                                                |
| <b>Rule</b>                                     | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-12-20 Cots and Napping                   | Compliant     |                                                |
| <b>Rule</b>                                     | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-12-19 Child Guidance                     | Compliant     |                                                |
| <b>Rule</b>                                     | <b>Status</b> | <b>Documenting Statement(s), If applicable</b> |
| 5180:2-12-22 Meal and Snack Requirements        | Compliant     |                                                |



**Department of  
Children & Youth**

| Rule                                        | Status    | Documenting Statement(s), If applicable |
|---------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-22 Safe Food Handling/Storage     | Compliant |                                         |
| Rule                                        | Status    | Documenting Statement(s), If applicable |
| 5180:2-12-22 Fluid Milk Requirements        | Compliant |                                         |
| Rule                                        | Status    | Documenting Statement(s), If applicable |
| 5180:2-12-23 Diapering and Toilet Training  | Compliant |                                         |
| Rule                                        | Status    | Documenting Statement(s), If applicable |
| 5180:2-12-04 Building Department Inspection | Compliant |                                         |