

## Family Child Care Licensing Inspection Full Report

All licensed child care programs are inspected at least once each year. Non-compliances are documented and grouped as Serious, Moderate or Low risk violations. Documenting statements and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the child care website at <http://ifs.ohio.gov/CDC/childcare.stm>. This includes complaint investigation reports with substantiated allegations. For any other child care records, please contact the Child Care Help Desk at 1-877-302-2347, option 4.

Program Details		
Program Name Nana's Place	Program Number 2250031660	Program Type FCC - Type B Home
Address 622 17th St. SE  Canton OH 44707	County STARK	

Inspection Information				
Inspection Type Provisional	Inspection Scope Full	Inspection Notice Unannounced		
Inspection Date 02/02/2026	Begin Time 10:05 AM	End Time 12:05 PM		
Reviewer: Leah Casenhiser				
Summary of Findings				
No. Rules Verified 68	No. Rules with Non-compliances 18	No. Serious Risk 0	No. Moderate Risk 1	No. Low Risk 24

License Capacity and Enrollment at the Time of Inspection					
Age Group	License Capacity	Enrollment			
		Totals	Full Time	Part Time	Total
Infant ( Birth to < 18 m)		3	0		3
Young Toddler		1	0		1
<b>Total Under 2 Years</b>	<b>3</b>	<b>4</b>	<b>0</b>		<b>4</b>
Older Toddler		1	0		1
Preschool		8	0		8
School Age		5	0		5
<b>Total Capacity/Enrollment</b>	<b>7</b>	<b>14</b>	<b>0</b>		<b>18</b>

Staff-Child Ratios at the Time of Inspection			
Group	Age Group/Range	Ratio Observed	Comment
Mittese Bankston	Mixed Age Group	1 to 2	Two kids seen in care during inspection 2.2.26 from 10:03a-12:17p

### Summary of Non-Compliances

If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5101:2-12-03 and 5101:2-13-03 detail the process for submitting a request for review. The request for review must be submitted within seven business days from the receipt of the licensing report. In addition, if the program is star rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.

#### Serious Risk Non-Compliances

**No Serious Risk Non-Compliances were observed during this inspection**

#### Moderate Risk Non-Compliances

**Domain: 09 Children's Files**

Rule: 5180:2-13-25 Medication Requirements

Code: The program is required to store medication out of the reach of children.

Findings: During the inspection, it was determined medication was in the reach of children. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/04/2026

#### Low Risk Non-Compliances

**Domain: 01 Ratio & Supervision**

Rule: 5180:2-13-18 Attendance

Code: The program is required to maintain a record of the arrival and departure of each child. The program is also required to retain the original attendance record at the program for a period of one year.

**Findings:** During the inspection, it was determined the program did not meet the requirements for keeping an attendance record as listed in number(s) 6, 7, & 8 below: 1. No attendance record was being maintained. 2. The attendance record was not being consistently completed. 3. The record did not include the name of at least one child. 4. The record did not include the birth date of at least one child. 5. The record did not include the assigned group. 6. The record did not include the child's weekly schedule. 7. The record did not include the time (hours and minutes) of each child's arrival and departure to the program, including transportation by the program. 8. The original attendance record was not kept at the program for a period of one year. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/04/2026

**Domain: 02 Safe & Sanitary Environment**

Rule: 5180:2-13-12 Safe Environment

Code: The program is required to store alcohol in a space not used by children.

**Findings:** During the inspection, it was observed that a sealed container of alcohol was observed in a space approved or used for child care as noted in the following number 2 below: 1. A sealed container was observed but children in care did not gain access to the alcohol. 2. A sealed container of alcohol was observed but children in care were not observed in the space at the time of the inspection. These items must be removed or stored in space not approved or used for children as required. Submit the program's corrective action plan to verify compliance with this rule.

Corrective Action Plan Due: 03/04/2026

**Domain: 02 Safe & Sanitary Environment**

Rule: 5180:2-13-13 Clean environment and equipment

Code: The program is required to follow the cleaning schedule for equipment.

**Findings:** During the inspection, it was determined that the program was not providing a clean and healthy environment, furniture, materials and equipment as required by Appendix A, as noted in number 9 below: 1. Item(s) soiled with blood or bodily fluids were not cleaned/sanitized immediately. 2. Blankets/sheets were not cleaned weekly, when soiled, or before use by another child. 3. Children's individual blankets and belongings were stored in an unsanitary manner. 4. Bottles, bottle caps, nipples and other equipment used for bottle feeding were not cleaned and sanitized in a dishwasher or by washing, rinsing, and boiling for one minute. 5. Carpets were not vacuumed weekly or cleaned when soiled. 6. Changing table/pad was not sanitized after each use or cleaned when visibly soiled. 7. Reusable cloths were not being washed daily or when visibly soiled. 8. Cots/Pads/Mats were not cleaned and sanitized before assigning to a different child, when used by a sick child, when soiled or at least every three months. 9. Cribs were not cleaned and sanitized monthly, or when soiled, or before use by another child. 10. Diaper Receptacles were not cleaned and sanitized daily or more frequently as needed to eliminate odor. 11. Dishes/Cups/Silverware were not cleaned and sanitized after each use. 12. Water Containers were not labeled with the child's name, or were not cleaned and sanitized before use again on another day. 13. Dress up clothes and hats (dramatic play) were not cleaned monthly or when soiled. 14. Floors

were not cleaned weekly or when soiled. 15. The food prep area, including sinks, were not cleaned before and after preparing food (including bottle preparation) or between preparing raw or cooked food. 16. Potty chairs were not cleaned after each use, rinsed with water, cleaned and sanitized or contents were not emptied into a toilet. 17. Food tables, highchair trays were not cleaned before and after each use. 18. Tables used for play were not cleaned when visibly soiled or sanitized daily. 19. Toilet bowls were not cleaned when visibly soiled or sanitized weekly. 20. Toilet seat(s), handle(s) and hand washing sink(s) were not cleaned when visibly soiled or sanitized daily. 21. Mouthed toys were not cleaned and sanitized after each child's use. 22. Toys, other than those mouthed by children, were not cleaned monthly or when visibly soiled. 23. Washable furniture, including fabrics on infant equipment, were not cleaned weekly or when soiled. 24. Upholstered furniture was not steam cleaned when soiled. 25. Slip covers were not washed at least every six months or when soiled. 26. Wastebaskets/rinse buckets, including lids, were not being emptied daily or cleaned and sanitized when visibly soiled. 27. The manufacturer's directions for the cleaning product were not followed. 28. The solution used for sanitizing was not a commercial product registered by the United States Environmental Protection Agency as a sanitizer. 29. Other [ ]. Furniture, materials and equipment must be maintained according to the cleaning and sanitizing schedule in Appendix A to this rule. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/04/2026

#### **Domain: 02 Safe & Sanitary Environment**

Rule: 5180:2-13-12 Pets

Code: The program is required to properly care for pets and prevent any threat to the safety or health of the children by the pet.

Findings: During the inspection, it was determined pets at the program were not properly housed or cared for or posed a threat to the safety or health of the children as noted in numbers 5 & 6 below: 1. The animal's cage was dirty with feces. 2. The aquarium was unclean. 3. The litter box was dirty with feces. 4. A pet posed a threat to the safety of a child in that [ ]. 5. A pet requiring a license did not have a current license. 6. Proper inoculation records were not on file at the program for a pet requiring inoculations. 7. Children were exposed to the pet's urine and/or feces. 8. Other: A pet that poses a threat to the children shall not be at the program. All pets at the program must receive proper care and housing. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/04/2026

#### **Domain: 02 Safe & Sanitary Environment**

Rule: 5180:2-13-12 Safe Environment

Code: The program is required to store cleaning and sanitizing supplies in a place that is inaccessible to children. Cleaning agents, aerosol cans and chemical substances must be stored in their original container or clearly labeled. School-age children may use cleaning supplies and equipment with adult supervision.

Findings: During the inspection, cleaning and sanitizing equipment and supplies were not used or stored properly as noted in numbers 1 & 15 below: 1. Cosmetics were accessible to children in the restroom area. 2.

Disinfecting wipes were accessible to children in the [ ] area. 3. Fish food was accessible to children in the [ ] area. 4. Hand lotion was accessible to children in the [ ] area. 5. Hand sanitizer (for children under 24 months) was accessible to children in the [ ] area. 6. Laundry detergent was accessible to children in the [ ] area. 7. Powder dish washing soap was accessible to children in the [ ] area. 8. Paint cans were accessible to children in the [ ] area. 9. White out was accessible to children in the [ ] area. 10. Potting Soil was accessible to children in the [ ] area. 11. Other potentially hazardous substance [ ] was accessible to children in the [ ] area. 12. Cleaning/sanitizing supplies had not been clearly labeled. 13. School-age children were using cleaning supplies, agents and/or equipment without adult supervision. 14. A spray aerosol was used in the [ ] group while children were in attendance. 15. Other: Baby powder was accessible to children in the restroom area. Provide staff training. Submit the program's corrective action plan, which includes a statement that the potentially hazardous substance is no longer accessible to children and a statement that training was provided, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/04/2026

#### **Domain: 03 Postings & Equipment**

Rule: 5180:2-13-17 Programming

Code: The program is required to provide outdoor play as required by rule.

Findings: During the inspection, it was determined that daily outdoor play was not provided as required by rule. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/04/2026

#### **Domain: 05 Health & Safety**

Rule: 5180:2-13-16 Emergency Drills

Code: The program is required to meet the requirements for first aid kits.

Findings: During the inspection, it was determined that the program did not have a first aid kit onsite as required, that included all items listed in the appendix A of the rule. The kit was missing the item(s) or the item(s) were not replaced after use and/or expired listed in numbers 4, 6, 7, 10, 12, 13, 14 & 15 below: 1. One roll of first-aid tape; 2. Individually wrapped sterile gauze; squares in assorted sizes; 3. Sterile adhesive bandages in assorted sizes; 4. Tweezers; 5. Gauze rolled bandage; 6. Triangular bandage; 7. Rounded end scissors; 8. Tooth preservation system or fresh chilled liquid milk in which to transport a lost permanent tooth, including a written reference indicating location of the refrigerator/freezer where milk is stored if a tooth preservation system is not part of the first aid kit (for programs serving school age children only); 9. A working digital thermometer; 10. Disposable non-latex gloves; 11. A working flashlight; 12. An instant cold pack that has not been activated or ice, including a written reference indicating location of the refrigerator/freezer where the ice is stored if an instant cold pack is not part of the first aid kit; 13. Sealable leak-proof plastic bags in assorted sizes or double bagged plastic bags that can be securely tied for materials soiled with blood or bodily fluids; 14. Pocket mask or face shield, appropriate; for all ages of children in care, for cardiopulmonary resuscitation (CPR) administration; 15. Soap or waterless sanitizer (field trip or transporting away from the program only); 16.

Bottled water (field trip or transporting away from the program only). Correct the violation and submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/04/2026

#### **Domain: 05 Health & Safety**

Rule: 5180:2-13-16 Emergency Drills

Code: The program is required to complete and document the required drills.

Findings: During the inspection, it was determined that the required drills were not completed for item numbers 1, 2 & 3 below: 1. Monthly fire drills 2. Monthly weather emergency drills (March through September) 3. Emergency/lockdown drills in each quarter of the calendar year Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/04/2026

#### **Domain: 05 Health & Safety**

Rule: 5180:2-13-22 Meals and Snacks

Code: The program is required to refrain from using television, computers, or other devices during meals and snacks.

Findings: During this inspection it was determined that the television was on during meals and snacks. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/04/2026

#### **Domain: 05 Health & Safety**

Rule: 5180:2-13-22 Meals and Snacks

Code: The program is required to post the current menu in a noticeable location that is accessible to parents and note any substitutions at the time of the change.

Findings: During the inspection, it was determined that the program's weekly menu did not meet the requirement as noted in number 3 below. 1. The menu was not posted. 2. The posted menu was not in a visible place readily accessible to parents. 3. The menu was not currently dated. 4. The entire menu was substituted. 5. At least one item on menu did not match what was served. 6. The meal or snack served did not match the posted menu. Submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/04/2026

**Domain: 06 Program Information**

Rule: 5180:2-13-14 Driver Requirements

Code: The program is required to have all drivers be an employee or child care staff member of the program, a public transportation driver, or employed by a contracted transportation service company and retain a copy of all licenses for drivers employed by the program. Only a child care staff member or employee may transport children without the provider present, except parents may transport children for field trips.

Findings: During the inspection, it was determined that the requirements for drivers was not met as listed in number 2 below: 1. The driver(s) noted on the Employee Record Chart used for trips did not have a copy of a current driver's license on file. 2. At least one employee or child care staff member who is responsible for transporting children did not have documentation of completion of the prescribed driver training on file. 3. The driver used to transport children was not an employee or child care staff member of the program, a public transportation driver, or employed by a company contracted to provide transportation service. 4. The driver who was not a child care staff member or employee who is used in accordance with the requirements in rule 5101:2-13-08 transported children without the provider present. Remove this individual from transporting children until the requirements are met. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/04/2026

**Domain: 06 Program Information**

Rule: 5180:2-13-14 Requirements for Field and Routine Trips

Code: The program is required to have children on field and routine trips have identification on the child.

Findings: During the inspection, it was determined that the children were not provided with any provider identification while on a field trip and/or routine trip. The identification must include the program's name, address, and a telephone number to contact in the event the child becomes lost. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/04/2026

**Domain: 06 Program Information**

Rule: 5180:2-13-14 Requirements for Field and Routine Trips

Code: The program is required to obtain written parental permission before leaving the premises and retain the forms for at least one year from the date of the trip. Routine trip permission forms must be updated annually.

Findings: In review of the program's records, it was determined that requirements for written permission from the parent/guardian for a field trip or routine trip were not met as listed in number 11 below: 1. Written parental permission was not secured for field trips and/or routine trips off the premises. 2. The written

permission was missing the child's name. 3. The written permission was missing the date(s) of the trip(s) (field trips only). 4. The written permission was missing the destination(s) of the trip(s). 5. The written permission was missing the departure and return time(s) of the trip(s) (field trips only). 6. The written permission was missing the signature of the parent. 7. The written permission was missing the date on which the permission was signed. 8. The written permission was missing a statement notifying parents how their child will be transported. 9. Permission forms for routine trips were not being updated annually. 10. Written parental permission forms for field trips and/or routine trips were not being maintained on file for at least one year from the date of the trip. 11. Other: One routine trip form was being used for multiple locations. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/04/2026

#### **Domain: 06 Program Information**

Rule: 5180:2-13-14 Vehicle Inspections

Code: The program is required to complete and document weekly vehicle inspections.

Findings: During the inspection, it was determined that the program had not performed or documented weekly inspections of vehicles used for transporting children. The weekly inspection needs to include the following: 1. A visual inspection of the tires for wear and tire pressure; 2. A visual inspection of headlights, taillights, signals, mirrors, wiper blades, and dash gauges; 3. An inspection for properly functioning child and driver restraints; 4. An inspection for properly functioning doors and windows; 5. An inspection for, and cleaning of, debris from the inside of the vehicle; 6. Other [ ]. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/04/2026

#### **Domain: 07 Diapering & Infant Care**

Rule: 5180:2-13-23 Infant Daily Care

Code: The program staff is required to hold infants or have the infant sitting up while feeding. The program staff may not place an infant in a crib or playpen with a bottle.

Findings: During the inspection, it was determined that the program did not meet the requirements for bottle feeding as noted in number 3 below: 1. A bottle was propped for an infant feeding. 2. An infant was placed in a crib or playpen with a bottle. 3. An infant was not held or fed sitting up for bottle feedings. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/04/2026

#### **Domain: 07 Diapering & Infant Care**

Rule: 5180:2-13-23 Infant Bottle and Food Preparation

Code: The program is required to retain and update infant feeding instructions.

Findings: During the inspection, it was determined that written instructions for feeding the infants noted on the Children Record Review form were not on file, as required by this rule. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/04/2026

#### **Domain: 07 Diapering & Infant Care**

Rule: 5180:2-13-23 Infant Bottle and Food Preparation

Code: The program staff is required to have all bottles labeled.

Findings: During the inspection, it was determined that bottles containing formula for a particular infant were not labeled with the child's name and date of preparation. Submit the program's corrective action plan to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/04/2026

#### **Domain: 08 Staff Files**

Rule: 5180:2-13-07 Staff Records

Code: The provider is required to maintain current employee, child care staff members and resident records in the Ohio Professional Registry.

Findings: During the inspection, it was determined that employment records in the Ohio Professional Registry (OPR) were not created or maintained as noted in number 9 below: 1. The provider had not created or updated their individual profile in the OPR. 2. The provider had not created or updated the program's organizational dashboard in the OPR. 3. At least one employee, child care staff member, or substitute child care staff member had not created or updated their individual profile in the OPR. 4. At least one employee, child care staff member, or substitute child care staff member had not created an employment record in the OPR for the program on or before the first day of employment, including date of hire. 5. At least one employee, child care staff member, or substitute child care staff member had not updated changes to positions or roles in the OPR within five calendar days of the change. 6. The program's organizational dashboard in the OPR was not updated within five business days when at least one employee, child care staff member, or substitute child care staff member's scheduled days and hours changed. 7. The program's organizational dashboard in the OPR was not updated within five business days when at least one employee, child care staff member, or substitute child care staff member's group assignments changed, if applicable. 8. The program's organizational dashboard in the OPR was not updated with the employment end date within five business days when at least one employee, child care staff member, or substitute child care staff member ended employment. 9. At least one resident over the age of eighteen had not created a profile and employment record for the family child care provider within five days of becoming a resident or turning eighteen. 10. The program's organizational dashboard in the OPR was not updated within five calendar days of a change in residency for at least one resident over the age of eighteen. 11. Other: [] Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/04/2026

**Domain: 08 Staff Files**

Rule: 5180:2-13-07 Provider Responsibilities

Code: The program is required to notify the county agency of any change in the household composition.

Findings: During the inspection, it was determined the provider did not update OCLQS as noted in the following number 2 below: 1. A change in household composition including someone joining the household or leaving the household within five calendar days. 2. An individual staying in the home for more than ten consecutive calendar days. Submit the program's corrective action plan to verify compliance with this rule.

Corrective Action Plan Due: 03/04/2026

**Domain: 08 Staff Files**

Rule: 5180:2-13-08 Employee Requirements

Code: The program is required to obtain completed medical statements for all program staff.

Findings: In review of the staff records, it was determined that the medical statements for those individuals listed on the Employee Record Chart did not include the required information listed below in number 1. 1. A medical statement was not on file; 2. The medical statement(s) on file were not dated within 12 months of the individual's first day of employment; 3. Date of examination was missing; 4. Signature, business address, or telephone number of the licensed physician, physician assistant, advanced practice nurse, certified midwife, or certified nurse practitioner who completed the examination was missing; 5. A statement was missing that verifies the individual is: a. Physically fit for employment in a program caring for children; b. Immunized against Tetanus, Diphtheria, Pertussis (Tdap); c. Immunized against Measles, Mumps, and Rubella (MMR); Submit the program's corrective action plan, which includes a copy of the completed medical statement, to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/04/2026

**Domain: 09 Children's Files**

Rule: 5180:2-13-25 Medication Requirements

Code: The program staff is required to obtain signed written permission for administering topical products and lotions other than lip balm and hand sanitizer, when using hand sanitizer with children older than 24 months.

Findings: During the inspection, it was determined that the program staff did not obtain signed written permission from the parent prior to administering topical products and lotions, other than hand sanitizer to be used by children older than twenty-four months and lip balm. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/04/2026

**Domain: 09 Children's Files**

Rule: 5180:2-13-15 Child Medical and Enrollment Records

Code: The program is required to have a completed JFS 01234 "Child Enrollment and Health Information for Child Care" on file on the premises for each child.

Findings: In review of the children's records, it was determined that information had not been secured from the parent/guardian on the JFS 01234 "Child Enrollment and Health Information For Child Care", as required, for the items in number(s) 4, 6, 8, 10, 11, 13, 15, & 16 below: 1. No enrollment form was completed for at least one child 2. The current JFS 01234 was not completed for at least one child 3. Complete child information 4. Complete parent information 5. Complete emergency contact information 6. Complete physician information 7. Information regarding the parent list 8. Health information 9. Additional information for all boxes checked "yes" 10. Emergency transportation information 11. Parent/guardian's signature 12. Diapering Statement 13. Acknowledgement of Policies and Procedures 14. Enrollment form for at least one child was not updated by either the parent or the administrator 15. Enrollment form for at least one child was not signed by the administrator 16. Other: missing page 3 of the form for one child. Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule.

Corrective Action Plan Due: 03/04/2026

**Domain: 09 Children's Files**

Rule: 5180:2-13-15 Child Medical and Enrollment Records

Code: The program is required to have a completed medical on file for each child.

Findings: In review of the children's records, it was determined that completed medical statements were not on file, as required, for children listed on the JFS Children's Record Review For Child Care as indicated in number(s) 1, 8, & 9 below: 1. No medical was on file for at least one child 2. Medical(s) on file was not updated every 13 months 3. Medical(s) were missing child's name and date of birth 4. Medical(s) were missing the date of the medical examination 5. The date of the exam was more than 13 months prior to the date the form was signed 6. Medical(s) were missing a statement that the child has been examined and is in suitable condition for participation in group care 7. Medical(s) were missing the signature, business address and telephone number of the physician, physician's assistant(PA), advance practice nurse (APN) or certified nurse practitioner (CNP) who examined the child 8. Medical(s) were missing a record of immunizations the child has had specifying month, day and year 9. Medical(s) were missing a statement from the physician, PA, APN, or CNP that the child has been immunized or is in the process of being immunized against the diseases required by division 5104.014 of the Revised Code and found in appendix A to this rule 10. Medical(s) were missing a statement from the child's parent or guardian that he or she has declined to have the child immunized against the disease for reasons of conscience, including religious convictions 11. Other [ ] Submit the program's corrective action plan to the Department to verify compliance with the requirements of this rule. .

Corrective Action Plan Due: 03/04/2026

**Domain: 10 Written Policies & Procedures**

Rule: 5180:2-13 Written Policies and Procedures

Code: The program is required to have policies and procedures for all items listed in this rule.

**Findings:** On the day of the inspection, the program's written policies and procedures provided to the parents/guardians and employees was missing item numbers 4 & 27 below: General Information 1. Name, address, email address and telephone number. 2. Description of the provider's program philosophy. 3. Days and hours of operation, scheduled closings and basic daily schedule. 4. Staff/child ratios and group size. 5. Opportunities for parent involvement in activities. 6. Opportunities for parents to meet with the provider regarding their child. 7. Payment schedule, overtime charges and registration fees if applicable. 8. Programs shall have a policy in place describing supports for onsite breastfeeding or pumping for mothers who wish to do so (if the program serves infants or toddlers). Provider Policies and Procedures 9. Enrollment including required enrollment information. 10. Care of children without immunizations. 11. Attendance including procedures for arrival and departure, the program's absent day policy, releasing child to persons other than the parent, releasing a child according to a custody agreement and follow up when a child scheduled to arrive from another program or activity does not arrive. 12. Supervision of children, including a separate supervision policy for school-age children, if applicable. 13. Child guidance. 14. Suspension and expulsion. 15. Ensure compliance with the Americans and Disabilities (ADA) including administering medication to children with disabilities and administering care procedures for children with disabilities. 16. Outdoor play, including limitations placed on outdoor play due to weather or safety issues (considerations may include but are not limited to temperature, humidity, wind chill, ozone levels, pollen count, lightning, rain or ice). 17. Food and dietary policy, including information regarding meeting one-third of the child's recommended daily dietary allowance, policy regarding formula, breast milk, meals, and snacks and policy on providing supplemental food. 18. Management of illness including isolation precautions, symptoms for discharge and return, notification of parent of ill child and whether or not the provider will care for sick children. 19. Summary of procedures taken in the event of an emergency, serious illness or injury. 20. Administration of medication and topical products policy, medical foods, modified diets, and whether school age children are permitted to carry their own medical and ointments. 21. Transportation policy for field trips, routine walks, if applicable, and emergencies including if the provider will provide child care services to children whose parents refuse to grant consent for transportation to the source of emergency treatment. 22. Water activities/swimming. 23. Infant care, if applicable, including feeding, frequency of diaper checks, and information about daily activities. 24. Sleeping, napping and resting. 25. Evening and overnight care, if applicable. 26. Policy on hours of operation, closing due to weather, school delays or closings and any other factors. 27. Use of a substitute child care staff member or child care staff member pursuant to 5101:2-13-08 of the Administrative Code for sick days, vacations or other time off. 28. Situations that may require disenrollment of a child, if applicable. 29. Problem or issue resolution for parents or employees to follow when needing assistance in resolving problems related to the family child care home. 30. Formal screenings and assessments conducted on enrolled children and if the program reports child level data to ODJFS pursuant to Chapter 5101:2-17 of the Administrative Code. Correct the violation and submit the program's corrective action plan to verify compliance with the requirement of the rule.

Corrective Action Plan Due: 03/04/2026

**Rules In-Compliance/Not Verified**

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-02 Voluntary Temporary Closure	Compliant	
5180:2-13-02 License Visible	Compliant	
5180:2-13-02 Information in OCLQS	Compliant	
5180:2-13-02 Provider Medical	Compliant	
5180:2-13-03 Inspection Requirements	Compliant	
5180:2-13-04 Building Requirements for Type B Homes	Compliant	
5180:2-13-04 Fire Safety for Type B Homes	Compliant	
5180:2-13-04 Flammable and Combustible Materials in a Type B Home	Compliant	
5180:2-13-04 Heaters in a Type B Home	Compliant	

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-08 Child Care Staff Requirements	Compliant	
5180:2-13-08 Whistle Blower	Compliant	
5180:2-13-09 Background Checks	Compliant	
5180:2-13-10 Health Training	Compliant	
5180:2-13-10 Professional Development	Compliant	
5180:2-13-11 Indoor Space	Compliant	
5180:2-13-11 Outdoor Equipment	Compliant	
5180:2-13-11 Outdoor Space	Compliant	
5180:2-13-11 Fall Zone	Compliant	
5180:2-13-12 Safe Equipment	Compliant	



5180:2-13-12 Carbon Monoxide Detectors - Type B Only	Compliant	
Rule 5180:2-13-13 Toothbrushing	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-13-13 Smoke Free	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-13-13 Handwashing	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-13-14 Ratio and Supervision for Field and Routine Trips	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-13-14 Vehicle Requirements	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-13-15 Health Conditions	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-13-15 Child Records Retention and Confidentiality	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-13-16 Medical, Dental, and General Emergency Plan	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-13-16 First Aid Kit/Standard Precautions	Status Compliant	Documenting Statement(s), If applicable
Rule 5180:2-13-16 Communicable Diseases	Status Compliant	Documenting Statement(s), If applicable

Rule	Status	Documenting Statement(s), If applicable
5180:2-13-16 Incident/Injury	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-16 Emergency Preparedness and Response Plan	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-17 Materials and Equipment	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-18 Group Size and Ratios	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-19 Supervision	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-19 School Age Supervision	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-19 Child Guidance	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-21 Sanitary Environment and Hygiene	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-20 Sleep and Nap Requirements	Compliant	
Rule	Status	Documenting Statement(s), If applicable
5180:2-13-20 Crib and Playpen Requirements	Compliant	



Rule	Status	Documenting Statement(s), If applicable
5180:2-13-21 Evening and Overnight Care	Compliant	
5180:2-13-22 Fluid Milk	Compliant	
5180:2-13-22 Food Handling	Compliant	
5180:2-13-23 Diapering	Compliant	
5180:2-13-24 On-site Pools	Compliant	
5180:2-13-24 Swimming Sites	Compliant	
5180:2-13-24 Parent Permission for Swimming	Compliant	