

## Licensing Inspection Full Report

All licensed early care and education programs are inspected at least once each year. Non-compliances are documented and grouped by risk level. Documenting statements, technical assistance provided and supplemental information may be included in this report. Licensing inspection reports from the previous three years can be viewed on the Department of Children & Youth website at <https://childcaresearch.ohio.gov/>. This includes complaint investigation reports with substantiated allegations. For any other early care and education records, please contact the Family and Customer Support Center at 1-844-234-5437.

| Program Details                                                  |                              |                                   |
|------------------------------------------------------------------|------------------------------|-----------------------------------|
| Program Name<br>Cardinal Academy Germantown                      | Program Number<br>2250032959 | Program Type<br>Child Care Center |
| Address<br>2363 Dayton Germantown Pike Germantown<br>OH<br>45327 | County<br>MONTGOMERY         |                                   |

| Inspection Information         |                          |                                         |                                  |
|--------------------------------|--------------------------|-----------------------------------------|----------------------------------|
| Inspection Type<br>Provisional | Inspection Scope<br>Full | Inspection Method<br>On-site Inspection | Inspection Notice<br>Unannounced |
| Inspection Date<br>09/15/2026  | Begin Time<br>10:10 AM   | End Time<br>1:00 PM                     | Reviewer:<br>Kathryn Koester     |

| Summary of Findings             |                                            |                                        |                                        |
|---------------------------------|--------------------------------------------|----------------------------------------|----------------------------------------|
| No. Requirements Verified<br>67 | No. Requirements with Non-compliances<br>0 | No. Requirements Compliant<br>63       |                                        |
| No. Serious Risk<br>0           | No. Moderate Risk Findings<br>0            | No. Other Non-compliance Findings<br>0 | No. Technical Assistance Provided<br>2 |

| License Capacity and Enrollment at the Time of Inspection |                  |            |           |       |
|-----------------------------------------------------------|------------------|------------|-----------|-------|
| Age Group                                                 | License Capacity | Enrollment |           |       |
|                                                           | Totals           | Full Time  | Part Time | Total |
| Infant ( Birth to < 18 m)                                 |                  | 11         | 0         | 11    |
| Young Toddler                                             |                  | 2          | 0         | 2     |
| <b>Total Under 2 ½ Years</b>                              | 65               | 13         | 0         | 13    |
| Older Toddler                                             |                  | 9          | 0         | 9     |
| Preschool                                                 |                  | 9          | 0         | 9     |
| School Age                                                |                  | 13         | 0         | 13    |
| <b>Total Capacity/Enrollment</b>                          | 90               | 31         | 0         | 44    |

| Staff-Child Ratios at the Time of Inspection |                 |                |               |                                                          |
|----------------------------------------------|-----------------|----------------|---------------|----------------------------------------------------------|
| Group                                        | Age Group/Range | Ratio Observed | Compliance    | Comment                                                  |
| Chicks                                       |                 | 1 to 5         | In Compliance | Infants<br><br>Combined with Hummingbirds<br><br>10:15am |
| Chicks                                       |                 | 1 to 4         | In Compliance | 12:45pm                                                  |
| Mockingbirds                                 |                 | 1 to 6         | In Compliance | Toddlers<br><br>10:15am                                  |
| Mockingbirds                                 |                 | 1 to 6         | In Compliance | 12:45pm                                                  |
| Blue Jays                                    |                 | 1 to 4         | In Compliance | Preschool<br><br>Combined with Eagles<br><br>10:15am     |
| Blue Jays                                    |                 | 1 to 4         | In Compliance | 12:45pm                                                  |

### Summary of Non-Compliances

*If a program disagrees with a licensing finding, the program may request a review of the finding(s). Ohio Administrative Code 5180:2-12-03, 5180:2-13-03, 5180:2-19-10 and 5180:2-20-02 detail the process for submitting a request for review. The request for review must be submitted within ten business days from the receipt of the licensing report. In addition, if the program is Step Up To Quality rated, the rating may be impacted if a serious or moderate risk non-compliance is cited.*

### Serious Risk Non-Compliances

A serious risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**No serious risk non-compliances were observed during this inspection**

#### **Moderate Risk Non-Compliances**

A moderate risk non-compliance is a licensing rule violation that has the potential to lead to a great risk of harm to a child and is observable and/or based on facts.

**No moderate risk non-compliances were observed during this inspection**

#### **Other Non-Compliances**

This section includes other rule violations that are observable and/or based on facts.

**No other non-compliances were observed during this inspection**

#### **Technical Assistance Provided**

This section documents technical assistance provided to the program when the program demonstrated an overall level of compliance with a rule requirement.

**Domain: 09 Children's Files**

Rule: 5180:2-12-15 Child Immunization Records

Requirement: The program is required to have complete child immunization records on file.

Findings: During the inspection, it was determined child's immunization records were not on file or updated annually as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

**Domain: 10 Written Policies & Procedures**

Rule: 5180:2-12-07 Written Program Policies and Procedures

Requirement: The program administrator is required to maintain the parent handbook.

Findings: During the inspection, it was determined the administrator is not maintaining the parent handbook as required. Technical assistance was offered to support compliance. As discussed, please make the necessary corrections. A written response is not required at this time.

**In Compliance/Not Verified/Previously Verified/Not Applicable**

This section documents rule requirements that were assessed as fully compliant, previously verified, not verified during this inspection or not applicable to the program.

| Rule                                 | Status    | Documenting Statement(s), If applicable                                                                                                                                                      |
|--------------------------------------|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5180:2-12-18 License Capacity        | Compliant |                                                                                                                                                                                              |
| Rule                                 | Status    | Documenting Statement(s), If applicable                                                                                                                                                      |
| 5180:2-12-02 License Visible         | Compliant |                                                                                                                                                                                              |
| Rule                                 | Status    | Documenting Statement(s), If applicable                                                                                                                                                      |
| Rule: 5180:2-12-04 Fire Inspection   | Compliant | Documenting Statement: Please Note: Documentation of a fire inspection without any uncorrected violations must be secured for the program. Secure a new fire inspection by January 22, 2027. |
| Rule                                 | Status    | Documenting Statement(s), If applicable                                                                                                                                                      |
| 5180:2-12-03 Inspection Requirements | Compliant |                                                                                                                                                                                              |
| Rule                                 | Status    | Documenting Statement(s), If applicable                                                                                                                                                      |

5180:2-12-04 Building Department  
Inspection

Compliant

| Rule                                                          | Status         | Documenting Statement(s), If applicable                                                                                                                                         |
|---------------------------------------------------------------|----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-04 Food Service Requirements                  | Compliant      | Documenting Statement: The food service license was observed posted. Following is the audit number and date of expiration: Risk Level 3, Audit #0022234, Expires March 1, 2027. |
| Rule                                                          | Status         | Documenting Statement(s), If applicable                                                                                                                                         |
| 5180:2-12-05 Denial, Revocation and Suspension                | Not Applicable |                                                                                                                                                                                 |
| Rule                                                          | Status         | Documenting Statement(s), If applicable                                                                                                                                         |
| 5180:2-12-07 Administrator Qualifications                     | Compliant      |                                                                                                                                                                                 |
| Rule                                                          | Status         | Documenting Statement(s), If applicable                                                                                                                                         |
| 5180:2-12-07 Administrator Responsibilities/Requirements      | Compliant      |                                                                                                                                                                                 |
| Rule                                                          | Status         | Documenting Statement(s), If applicable                                                                                                                                         |
| 5180:2-12-08 Child Care Staff Member Educational Requirements | Compliant      |                                                                                                                                                                                 |
| Rule                                                          | Status         | Documenting Statement(s), If applicable                                                                                                                                         |
| 5180:2-12-08 Orientation Training & Whistle Blower Protection | Compliant      |                                                                                                                                                                                 |
| Rule                                                          | Status         | Documenting Statement(s), If applicable                                                                                                                                         |
| Rule: 5180:2-12-09 Background Check Requirements              | Compliant      | Documenting Statement: During the inspection, the required documentation regarding background checks was on file for all employees listed.                                      |
| Rule                                                          | Status         | Documenting Statement(s), If applicable                                                                                                                                         |
| 5180:2-12-10 Health Training Requirements                     | Compliant      |                                                                                                                                                                                 |
| Rule                                                          | Status         | Documenting Statement(s), If applicable                                                                                                                                         |

5180:2-12-10 Professional  
Development Requirements

Compliant

| Rule                                            | Status    | Documenting Statement(s), If applicable                                                                                                                                             |
|-------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5180:2-12-11 Indoor Space Requirements          | Compliant |                                                                                                                                                                                     |
| 5180:2-12-11 Outdoor Space Requirements         | Compliant |                                                                                                                                                                                     |
| 5180:2-12-11 Outdoor Play Equipment             | Compliant |                                                                                                                                                                                     |
| 5180:2-12-11 Outdoor Play Fall Zones            | Compliant |                                                                                                                                                                                     |
| 5180:2-12-12 Safe Equipment                     | Compliant |                                                                                                                                                                                     |
| Rule: 5180:2-12-12 Safe Environment             | Compliant | Documenting Statement: A safe environment was observed during the inspection. Children were protected from items and conditions which threaten their health, safety and well-being. |
| 5180:2-12-13 Smoke Free Environment             | Compliant |                                                                                                                                                                                     |
| 5180:2-12-13 Sanitary Equipment and Environment | Compliant |                                                                                                                                                                                     |
| 5180:2-12-13 Handwashing Requirements           | Compliant |                                                                                                                                                                                     |
| Rule                                            | Status    | Documenting Statement(s), If applicable                                                                                                                                             |

5180:2-12-14 Transportation and Field Trip Procedures      Compliant

| Rule                                              | Status    | Documenting Statement(s), If applicable |
|---------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-14 Transportation - Driver Requirements | Compliant |                                         |

| Rule                                                     | Status    | Documenting Statement(s), If applicable                                                                                                              |
|----------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-14 Transportation - Vehicle Requirements | Compliant | Documenting Statement: An annual safety check of the vehicle, using the DCY 1230 "Vehicle Inspection Report" form, was verified and dated 7/28/2026. |

| Rule                                       | Status    | Documenting Statement(s), If applicable                                                                                                                   |
|--------------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rule: 5180:2-12-15 Child Health Care Plans | Compliant | Documenting Statement: The program had current information on the medical status and the required treatment plan for the children with health conditions. |

| Rule                                        | Status    | Documenting Statement(s), If applicable |
|---------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-16 First Aid/Standard Precautions | Compliant |                                         |

| Rule                                            | Status    | Documenting Statement(s), If applicable |
|-------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-16 Management of Communicable Disease | Compliant |                                         |

| Rule                                   | Status    | Documenting Statement(s), If applicable |
|----------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-16 Incident/Injury Reporting | Compliant |                                         |

| Rule                                                  | Status    | Documenting Statement(s), If applicable |
|-------------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-16 Emergency Preparedness and Response Plan | Compliant |                                         |

| Rule                        | Status    | Documenting Statement(s), If applicable |
|-----------------------------|-----------|-----------------------------------------|
| 5180:2-12-17 Daily Schedule | Compliant |                                         |

| Rule                                 | Status    | Documenting Statement(s), If applicable |
|--------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-17 Materials and Equipment | Compliant |                                         |

| Rule                                                             | Status    | Documenting Statement(s), If applicable                                                                                             |
|------------------------------------------------------------------|-----------|-------------------------------------------------------------------------------------------------------------------------------------|
| 5180:2-12-17 Daily Outdoor Play                                  | Compliant |                                                                                                                                     |
| Rule                                                             | Status    | Documenting Statement(s), If applicable                                                                                             |
| Rule: 5180:2-12-18 Ratio                                         | Compliant | Documenting Statement: Staff/child ratios observed during the inspection were in compliance.                                        |
| Rule                                                             | Status    | Documenting Statement(s), If applicable                                                                                             |
| 5180:2-12-18 Group Size                                          | Compliant |                                                                                                                                     |
| Rule                                                             | Status    | Documenting Statement(s), If applicable                                                                                             |
| 5180:2-12-19 Child Guidance                                      | Compliant |                                                                                                                                     |
| Rule                                                             | Status    | Documenting Statement(s), If applicable                                                                                             |
| 5180:2-12-19 Supervision                                         | Compliant |                                                                                                                                     |
| Rule                                                             | Status    | Documenting Statement(s), If applicable                                                                                             |
| 5180:2-12-18 Attendance Records                                  | Compliant |                                                                                                                                     |
| Rule                                                             | Status    | Documenting Statement(s), If applicable                                                                                             |
| Rule: 5180:2-12-22 Meal Preparation and Nutritional Requirements | Compliant | Documenting Statement: The program offered the following: Lunch- Chicken and Cheese Quesadilla, black beans, mixed fruit, and milk. |
| Rule                                                             | Status    | Documenting Statement(s), If applicable                                                                                             |
| 5180:2-12-22 Safe Food Handling/Storage                          | Compliant |                                                                                                                                     |
| Rule                                                             | Status    | Documenting Statement(s), If applicable                                                                                             |
| 5180:2-12-22 Fluid Milk Requirements                             | Compliant |                                                                                                                                     |
| Rule                                                             | Status    | Documenting Statement(s), If applicable                                                                                             |

5180:2-12-21 Evening and Overnight Care      Not Applicable

| Rule                           | Status    | Documenting Statement(s), If applicable |
|--------------------------------|-----------|-----------------------------------------|
| 5180:2-12-23 Infant Daily Care | Compliant |                                         |

| Rule                                            | Status    | Documenting Statement(s), If applicable |
|-------------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-23 Infant Bottle and Food Preparation | Compliant |                                         |

| Rule                                                | Status         | Documenting Statement(s), If applicable |
|-----------------------------------------------------|----------------|-----------------------------------------|
| 5180:2-12-24 Swimming and Water Safety Requirements | Not Applicable |                                         |

| Rule                            | Status    | Documenting Statement(s), If applicable |
|---------------------------------|-----------|-----------------------------------------|
| 5180:2-12-16 Emergency Postings | Compliant |                                         |

| Rule                          | Status    | Documenting Statement(s), If applicable |
|-------------------------------|-----------|-----------------------------------------|
| 5180:2-12-16 Emergency Drills | Compliant |                                         |

| Rule                           | Status         | Documenting Statement(s), If applicable |
|--------------------------------|----------------|-----------------------------------------|
| 5180:2-12-21 Mobile Preschools | Not Applicable |                                         |

| Rule                                    | Status    | Documenting Statement(s), If applicable |
|-----------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-08 Staff Immunization Records | Compliant |                                         |

| Rule                             | Status    | Documenting Statement(s), If applicable |
|----------------------------------|-----------|-----------------------------------------|
| 5180:2-12-02 Current Information | Compliant |                                         |

| Rule                                   | Status    | Documenting Statement(s), If applicable |
|----------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-02 Amendments to the License | Compliant |                                         |

| Rule                                      | Status    | Documenting Statement(s), If applicable |
|-------------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-20 Cots and Napping - Practices | Compliant |                                         |

| Rule                                                         | Status    | Documenting Statement(s), If applicable                                                                                            |
|--------------------------------------------------------------|-----------|------------------------------------------------------------------------------------------------------------------------------------|
| 5180:2-12-20 Cribs - Safe Environment and Practices          | Compliant |                                                                                                                                    |
| Rule                                                         | Status    | Documenting Statement(s), If applicable                                                                                            |
| 5180:2-12-15 Child Enrollment Records                        | Compliant |                                                                                                                                    |
| Rule                                                         | Status    | Documenting Statement(s), If applicable                                                                                            |
| 5180:2-12-15 Child Record Requirements                       | Compliant |                                                                                                                                    |
| Rule                                                         | Status    | Documenting Statement(s), If applicable                                                                                            |
| 5180:2-12-08 Staff TB Screening Requirements                 | Compliant |                                                                                                                                    |
| Rule                                                         | Status    | Documenting Statement(s), If applicable                                                                                            |
| 5180:2-12-20 Cots and Napping - Equipment and Environment    | Compliant |                                                                                                                                    |
| Rule                                                         | Status    | Documenting Statement(s), If applicable                                                                                            |
| 5180:2-12-20 Cribs - Placement                               | Compliant |                                                                                                                                    |
| Rule                                                         | Status    | Documenting Statement(s), If applicable                                                                                            |
| 5180:2-12-23 2026 Diapering and Toilet Training - Supplies   | Compliant |                                                                                                                                    |
| Rule                                                         | Status    | Documenting Statement(s), If applicable                                                                                            |
| 5180:2-12-22 Specialized Diets                               | Compliant |                                                                                                                                    |
| Rule                                                         | Status    | Documenting Statement(s), If applicable                                                                                            |
| Rule: 5180:2-12-23 Diapering and Toilet Training - Practices | Compliant | Documenting Statement: Appropriate diaper changing procedures were observed during the inspection in the infant and toddler rooms. |
| Rule                                                         | Status    | Documenting Statement(s), If applicable                                                                                            |
| 5180:2-12-25 2026 Medication Documentation                   | Compliant |                                                                                                                                    |
| Rule                                                         | Status    | Documenting Statement(s), If applicable                                                                                            |

5180:2-12-25 2026 Medication  
Administration Practices

Compliant

| Rule                                    | Status    | Documenting Statement(s), If applicable |
|-----------------------------------------|-----------|-----------------------------------------|
| 5180:2-12-25 2026 Medication<br>Storage | Compliant |                                         |